Planning for Growth: Connect Your Strategic Plan to Continuing Education

Trustees | Directors | Staff

MONTANA STATE LIBRARY
A GREATER STATE OF KNOWLEDGE

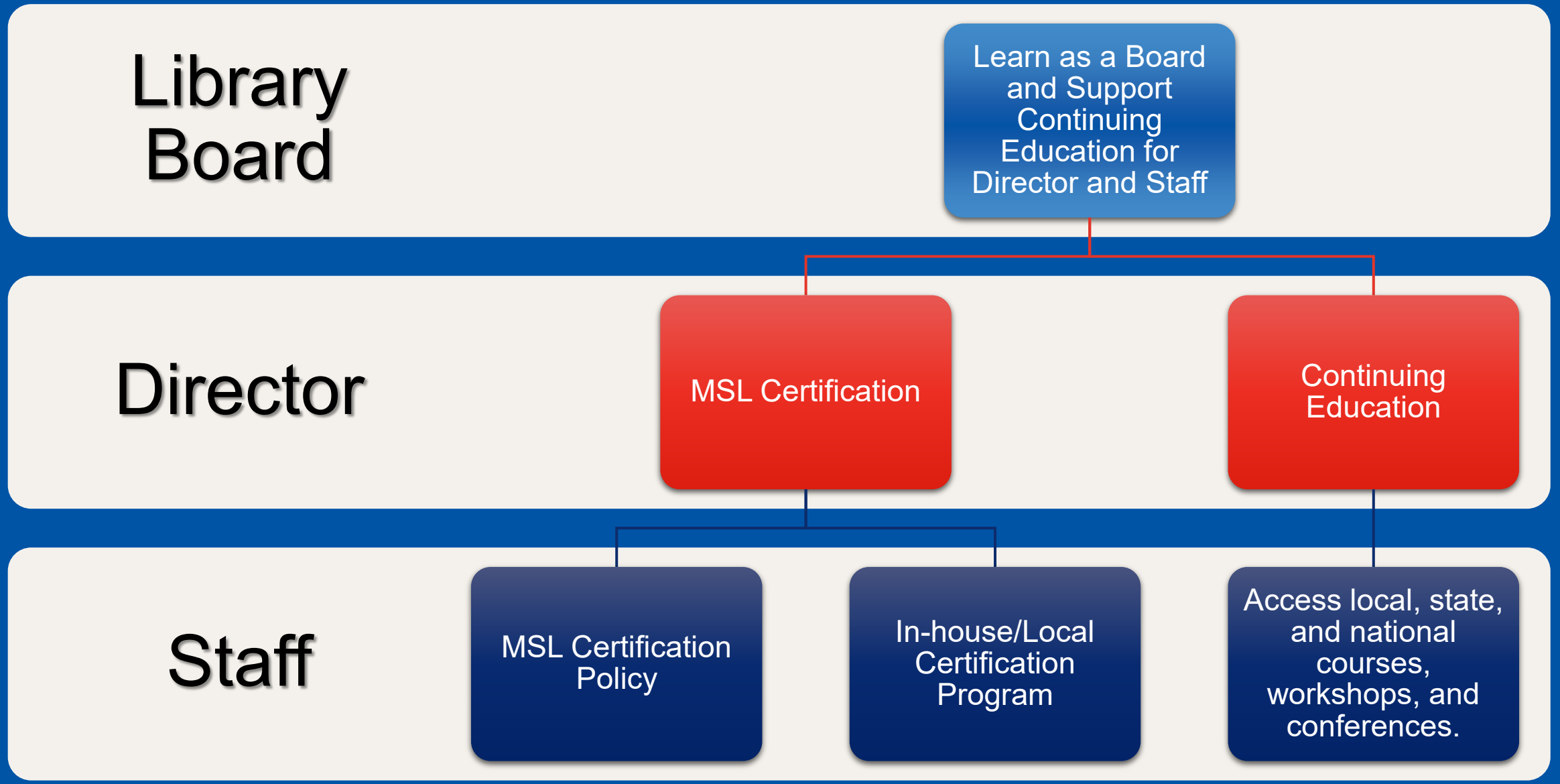
WHY ARE YOU HERE?



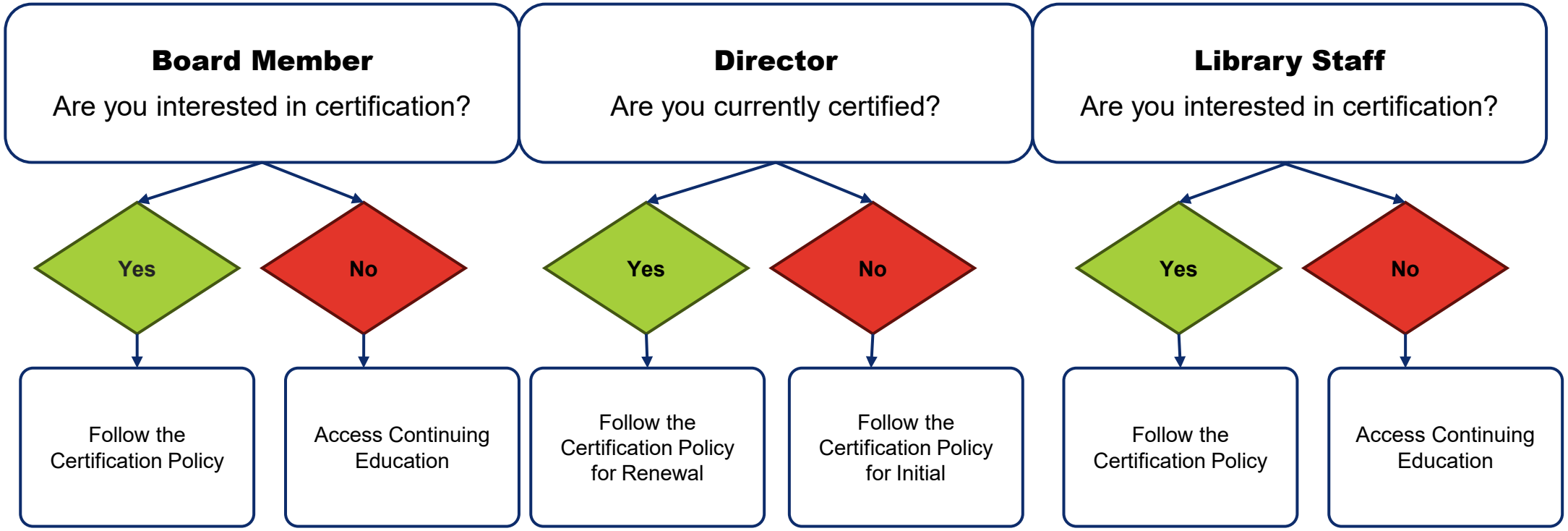
Turn and talk to the person to your right.

Turn and talk to the person on your left.

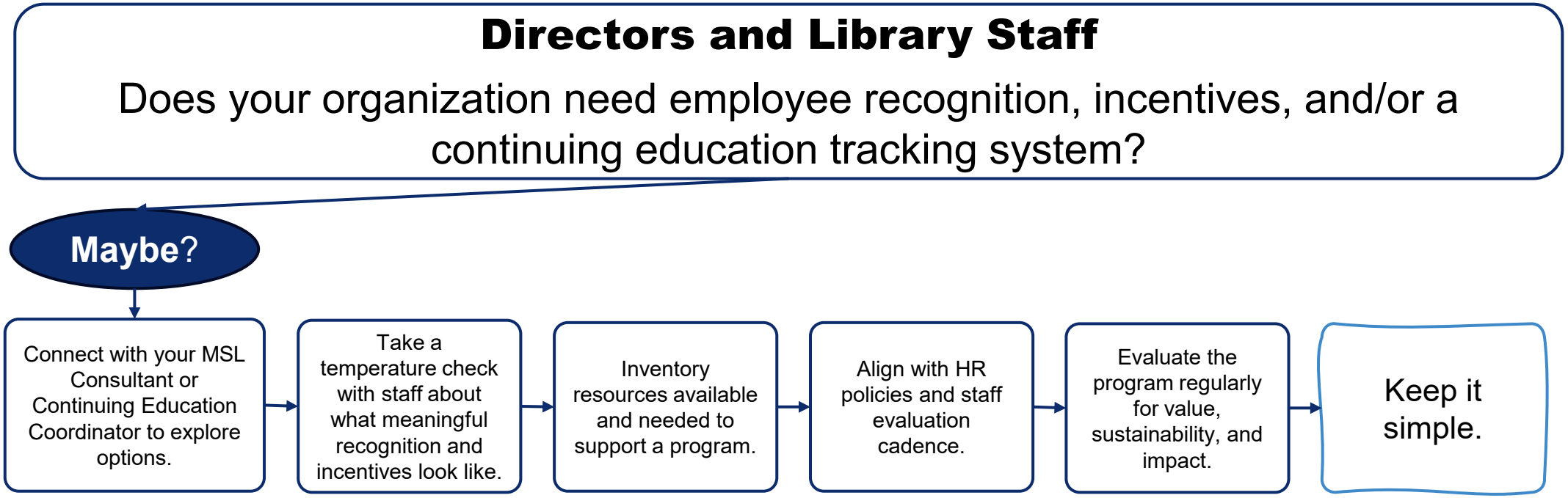
Roles and Reasons



Which Path Will You Take?



Identify Needs and Opportunities



Director

Are you currently certified?

Yes

No

Eligibility

- Applicants who have previously earned an MSL certificate are eligible to apply for renewal.

Requirements

- Applicants must complete sixty (60) credits that meet the requirements of the approved Course of Study.

Timeline

- All required renewal credits must be earned within five (5) years of the most recent certification date.

Follow the Certification Policy for Renewal Certificate

Follow the Certification Policy for Initial Certificate

Requirements

- Applicants must complete twenty (20) credits as outlined in the approved Course of Study.

Timeline

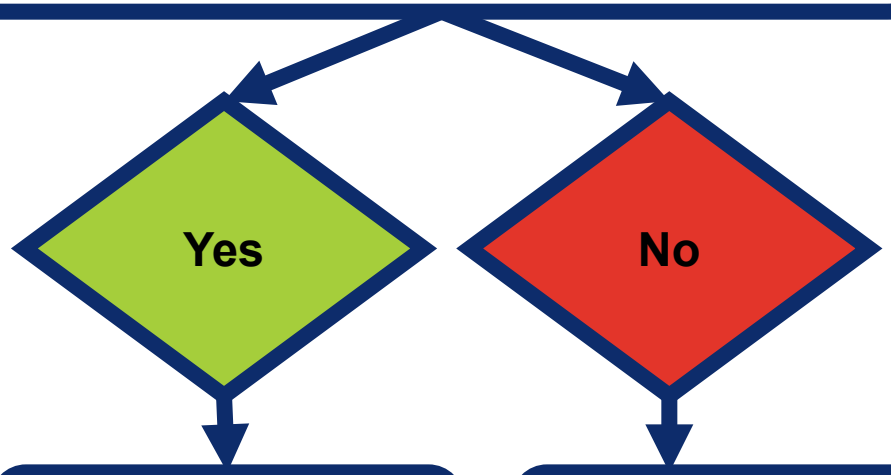
- All required credits must be earned within two (2) years of the applicant's employment start date.

Course of Study Reference

- The Course of Study in place at the time the applicant initiated certification governs the credits required for completion.

Library Staff

Are you interested in certification?



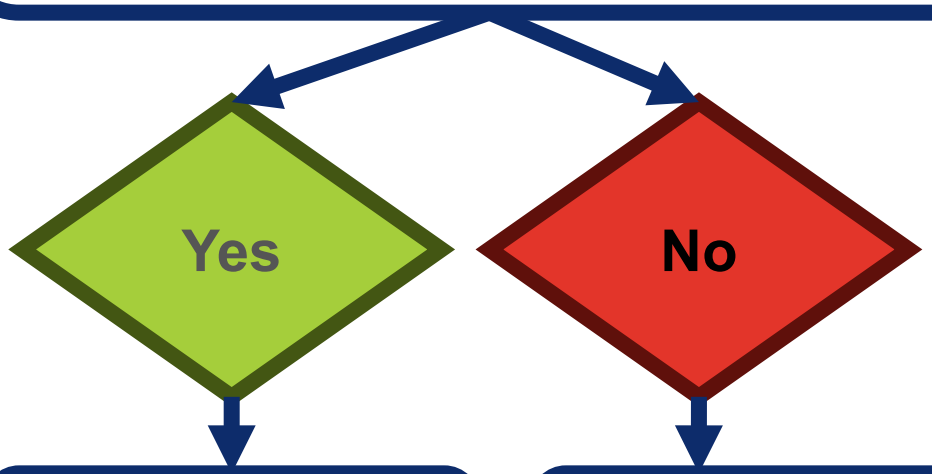
Follow the Certification Policy

Access Continuing Education

- Take MSL Learn Courses
- Subscribe to the MSL Continuing Education Newsletter
- Attend trainings, workshops, and conferences
- Explore courses from state and national professional organizations
- Track your learning
  - Add to your resume
  - Add to LinkedIn Profile
  - Keep a spreadsheet
  - Save attendance certificates

Board Member

Are you interested in certification?

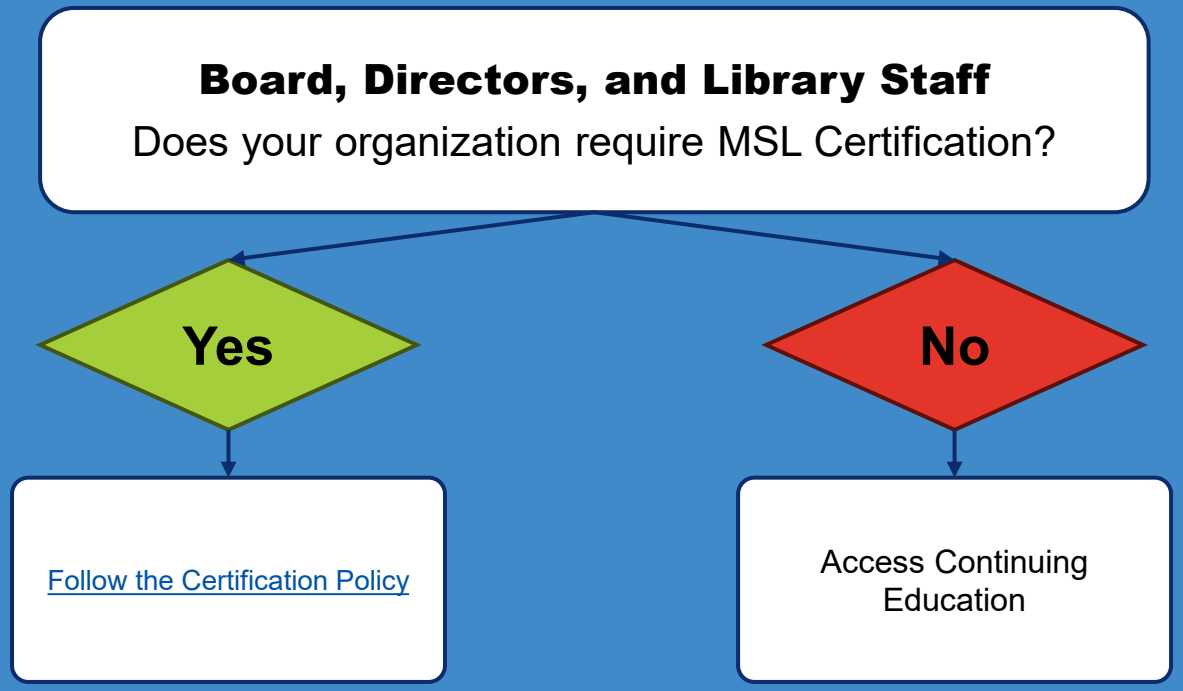


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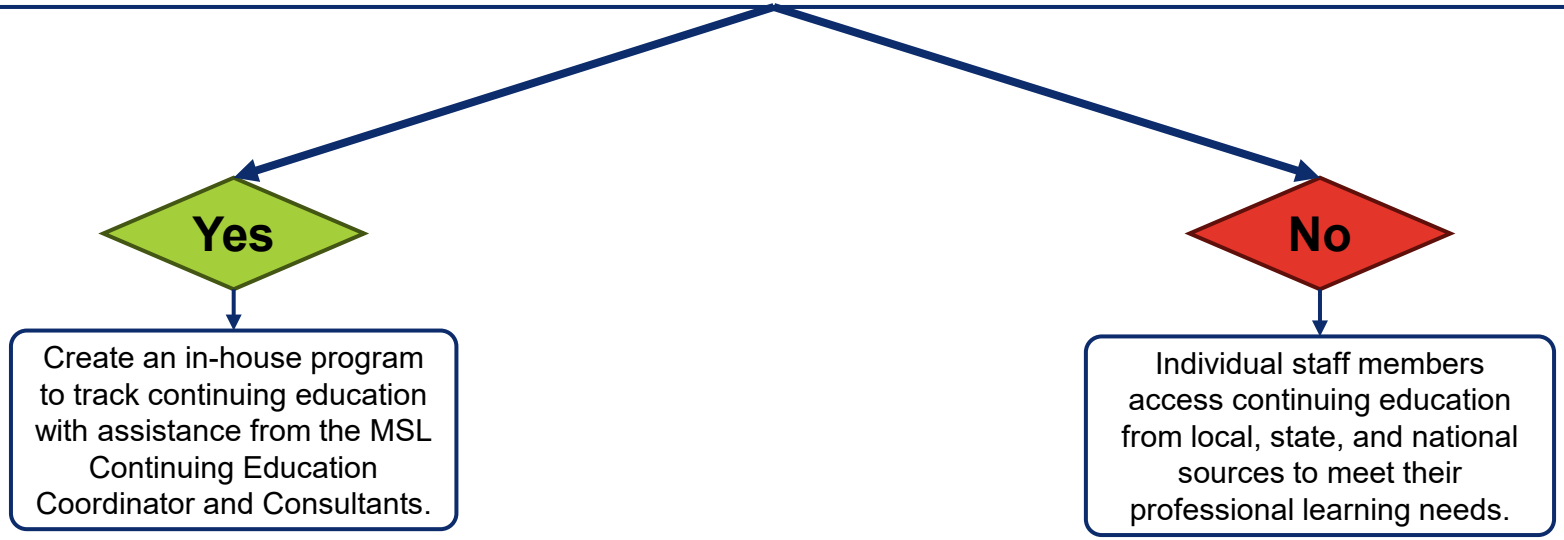
State or Local Program?



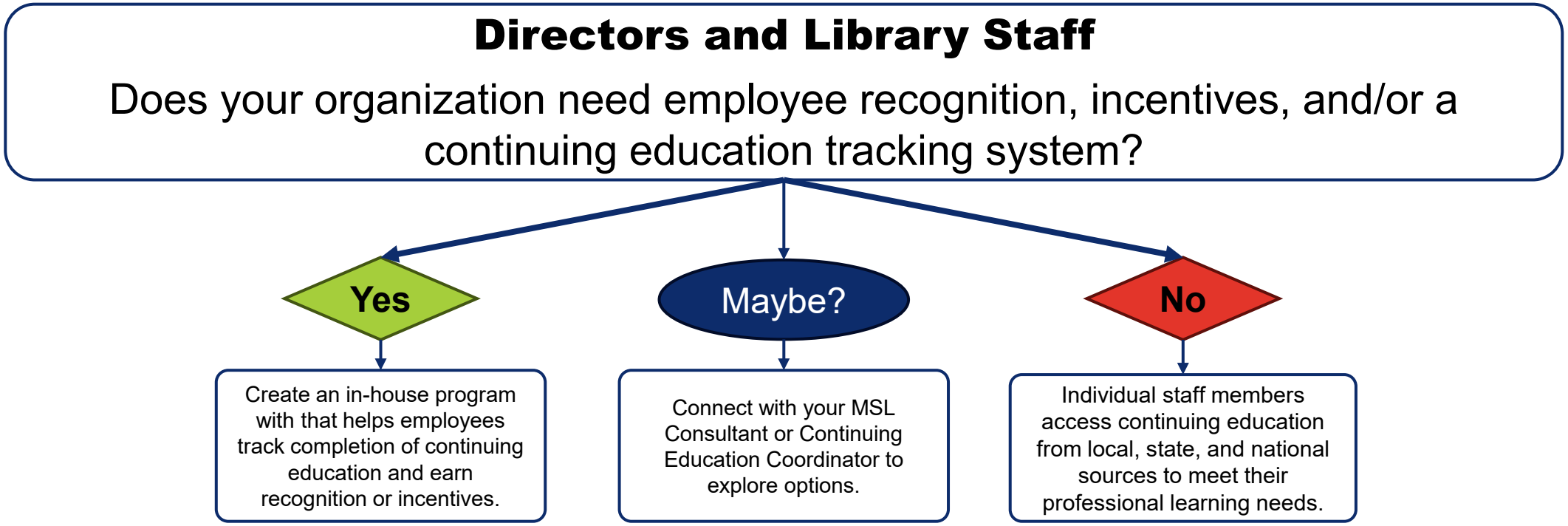
Local Program?

Directors and Library Staff

Does your organization need a local certification or training program?



Recognition, Incentives, Tracking?



Share Out

My favorite training was …	I recommend everyone takes …	I want to learn …
• Where • When • What • Why	• What • Why	• What • Why

Where will the path take you?

Planning Focus	Details
Strategic Priorities	1. 2. 3.
Who Needs to Know?	☐ Trustees ☐ Staff ☐ Patrons
How Will They Learn?	☐ Staff training day ☐ Workshop ☐ Conference ☐ Online course ☐ Newsletter
How long will it take?	☐ Week ☐ Month ☐ 6 months ☐ 1 year ☐ Other
What resources are needed?	☐ Funding ☐ Policy ☐ Time ☐ Expertise (internal) ☐ Expertise (external) ☐ Materials ☐ Space


Questions?

Thanks for Taking This Journey!

Colet Bartow

(Colet rhymes with Olay)

Continuing Education Coordinator

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