Sagebrush Federation Plan of Service

FY27 (July 2026 - June 2027)

Revenue available: $27,475.41

Date Plan of Service was approved

Budget Summary

Program 0 – Administrative Expenses	$850.00
Program 1 – Annual Meetings	$100.00
Program 2 – Continuing Education	$4,000.00
Program 3 – Resource Sharing and Technology	$2,080.00
Program 4 – Community Outreach	$0.00
Program 5 – Building Planning	$0.00
Total amount that will be granted to individual libraries	$20,445.41
Total expenditures - should equal revenue	**$27,475.41**

Program Summary

Program 0 - Admin Costs

Several administrative functions are centralized at the State Library, but Federation members may want to authorize a stipend to the federation coordinator. Federations may also allocate funds to pay for communication costs, travel, supplies or other federation-specific expenses.

Estimated expenses for Admin program

Coordinator Stipend	
Travel to MSL Commission Meeting	$850.00
Costs for supplies and communication	
Other (please enter description)	
Total for Program 0 - Admin	$850.00

Program 1 - Annual Meetings

Money for this program goes towards meeting room costs, trainer costs, meals, and any supplies or communication costs needed to run the federation's annual meetings.

Estimated expenses for Annual Meeting program

Hotel	
Food	$100.00
Meeting Room rental fees	

Funding for trustee training held at the meeting
Other (please enter description)

Total expenses for Program 1 - Annual Meetings	$100.00

Program 2 - Continuing Education

Funds for this program are used to support the costs associated with professional development for librarians, library staff, and trustees. Examples of acceptable costs include, but are not limited to registration fees, course fees, travel costs, and purchase of materials needed for continuing education.

Estimated expenses for Continuing Education program

Funding for individual libraries to use for trustee training	$4,000.00
Other (please enter description)	
Total expenses for Program 2 - Continuing Education	$4,000.00

Program 3 - Resource Sharing and Technology

Funds in this program are used to support resource sharing programs such as interlibrary loan, courier, and book club kits as well as covering technology needs a library may have such as specific software and/or hardware. Examples of ways to use funds include, but are not limited to OCLC, MSC, Courier costs, postage, book club kits, Internet, hardware, peripherals, and software.

Estimated expenses for Resource Sharing/Tech

Other (please enter description) Swank movie licensing	$2,080.00
Other (please enter description)	
Total Expenses for Program 3 - Resource/Tech	$2,080.00

Program 4 – Community Outreach

Funds for this program are used to support outreach and marketing to the community with the hope of increasing awareness of libraries and their value. Examples of acceptable spending in this category include but are not limited to: costs associated with summer reading programs, homebound services, books by mail, and any promotional materials.

Estimated expenses for Community Outreach

Other (please enter description)	
Other (please enter description)	
Total Expenses for Program 4 - Comm. Outreach	$0.00

Program 5 – Building Planning

Funds used in this program support the costs of planning for the best use of space directly related to federation-wide activities. Costs may include but are not limited to: consultant fees and travel, design models, wireless feasibility studies and cost analysis for designing areas.

Estimated expenses for Building Planning

Other (please enter description)	
Other (please enter description)	
Total Expenses for Program 5 - Bldg Planning	$0.00

Amount awarded to each library	$2,044.54	Coordinator library amount includes federation wide expenses

Member Libraries   **Amount**

Ekalaka Public Library	$2,044.54
Fallon County Library	$2,044.54
Garfield County Free Library	$2,044.54
George McCone Memorial County Library	$2,044.54
Glendive Public Library	$2,044.54
Henry A Malley Memorial Library	$2,044.54
Miles City Public Library	$9,074.54
Prairie County Library	$2,044.54
Sidney-Richland County Library	$2,044.54
Wibaux Public Library	$2,044.54
Total amount awarded to libraries	**$27,475.41**