

Committee Reviewing Continuing Education and Certification



December 3, 2025

1:30pm – 3:00pm

Online via Zoom

Agenda

- Review what we have accomplished, decisions made, and relationship between this work and the rulemaking process.
- Review and revisit timeline – pages 4-5 of August Commission materials for CE/certification review. Do we need to make adjustments?
- Discuss certification track comments
 - Do we want to keep only one track and remove reference to director?
 - Do we want to reconsider staff and trustee tracks?
- Discuss questions about pre-approval process
 - What is the rubric for approval? What information does the Commission need to make a decision?
 - How will we handle conferences such as Montana Library Association, Association of Rural and Small Libraries, Mountain Plains Library Association, Pacific Northwest Library Association, Montana Association of Counties, and Montana League of Cities and Towns?
 - How will we handle one-time only trainings – such as those offered by the Local Government Center or sessions organized by federations? Ex. Golden Plains working with their local development office and Associated Employers to provide a Human Resources training for board members and directors. Other examples include Niche Academy, Webjunction, and other state libraries.
 - How will we handle the Master's in Library Science degree? Librarians currently can use a new degree for the first certification. Do we want to continue this practice? Or accept some courses? If so, how will we award credits for college courses?
 - Do we want to revisit the recommendation we made to only allow requests for pre-approval of credits that at least 25% of libraries would take?
- Discuss questions about the number of credits
 - Should we reduce the number of credits required for the initial track?
 - Based on our work – should we further reduce the number of credits required for the renewal track?
- Discuss the transition process
 - Should we grandfather people in – allowing them to use the current system?
 - Should we give them credit for what has been taken but any new credits earned must follow the new system?
 - Should we give them a deadline to earn their certificate under the current rules?
- Public input/discussion - how could we better share this information with the public?



Review next steps

- Additional data or information needed
- Identify agenda items for the next meeting
- Schedule next meeting

Topic: CE Review Commission Subcommittee

Time: Dec 3, 2025 01:30 PM Mountain Time (US and Canada)

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