

MSC CMC Meeting Minutes

June 4, 2025, 11:00 am - 12:00pm

Submitted by Anders Johnson

CMC Members Present: Sydnie Tallman, Angela Claver, Paulette Parpart, Lyndy Parke, Elizabeth Fellerer, Kat Wilson, Courtney Lujan, Anders Johnson, Carly Delsigne

MSC staff present: Amy Marchwick, Laura Tretter, Mel Carroll, Melody Karle, Keiley McGregor

Guests present: Jim Kammerer, Katie Burkhalter, Janet Livingston, Hannah Mundt, Monika Wiger, Camden Jenkins, Hilary Woodward, Don Casey, Alli Christensen, Cindy Thomas, Sam Walters

- I. MSL system administrators introduced themselves and Laura Tretter reviewed the overall agenda for the meeting
 - a. Laura highlighted that this is a new meeting format for the CMC meetings (1hr long but more frequent as opposed to longer but infrequent meetings in the past)
 - b. Laura began with a new standing discussion item: Library announcements, an invitation for other librarians to make announcements about their libraries; No announcements were made for this meeting
 - c. Laura briefly reviewed meeting minutes from previous March 13 meeting and reiterated that meeting minutes are posted to the CMC Aspen page as well
- II. OCLC Streamlined Holding Sync
 - a. Laura discussed a new OCLC process for updating holdings in OCLC which will reduce mismatch issues between Workflows and OCLC when representing library holdings in OCLC; this can have an impact on ILL requests among other things
 - b. Laura mentioned that the last full holding update was 2022; although the MSC administrators do monthly updates, this is an imperfect solution and holdings do get out of sync over time
 - i. The reason a full holding update has not been since then is because OCLC charges a fee to do this, and this was a barrier
 - ii. Laura mentioned that OCLC's new process Streamlined Holding Sync is free, however
 - c. Laura and Amy Marchwick are moving forward with implementing this process and mentioned that overall, they are optimistic this will improve holding mismatch issues. Depending on how the implementation goes they will see if others need to be involved in the process.

- d. Laura mentioned that a goal is to do this quarterly if possible, depending on how it works out
- e. The MSC system administrators mentioned they will share information along the way
- f. Amy clarified the impact of out of sync holdings for meeting participants
- g. Melody Karle added that the issues are rooted in the discard/delete process, e.g., if people delete the last item in WorkFlows, it doesn't update the holdings in OCLC, leading to out of sync holdings
 - i. Laura stressed that this is an issue that compounds over time
- h. Melody added that libraries can manually go into OCLC to update their holdings, but this approach is best suited for individual records and not so much when dealing with larger batches of records
- i. Laura mentioned that the application form to start the Streamlined Holding sync was submitted 6/3/2025 and estimates that the process will be implemented by late June or July

III. Call Number Analytics

- a. Laura reminded meeting attendees of changes made since the last CMC meeting to call number analytics and mentioned some training that has been developed to instruct users about this process
- b. Melody provided an update on this new process, mentioning that the MSC system administrators have had a lot of tickets relating to this topic. Melody encouraged anyone with questions to open tickets. Melody summarized what has changed with this process, giving the example of Manga being split into multiple individual records rather than all being listed on one record. Overall, Melody mentioned this is reducing errors and that she is running reports to help prioritize what records need to be fixed.
- c. Camden Jenkins asked for clarification on this process with regard to DVD TV series, asking why this should be done
- d. Melody responded, stating that if the new call number analytic process is not implemented it can lead to patrons seeing blank spaces on the OPAC when selecting a specific DVD series and that this is unintuitive. Melody also mentioned that it is recommended to package DVD series as one though this is not currently a formal rule

IV. Match Point Change Updates

- a. Laura mentioned that SmartPort matches have been updated on the back end so just OCLC numbers are being used, not ISBN, etc.
- b. Laura mentioned that so far this approach seems to be working well

V. Enterprise Generic Cover Art

- a. Laura mentioned that Mel Carroll has made some improvement to generic cover art displayed in Enterprise, i.e., the icons for generic cover art now correspond better to different format types
- b. Mel mentioned that there are limited options when it comes to library of things records, but that she is open to suggestions for new cover art icons

VI. Item Type to Circ Type

- a. Mel provided an update regarding changes in WorkFlows such that item type now says circulation type
 - b. Mel mentioned that libraries can open a ticket to switch their specific circulation types in Workflows
- VII. Series Linking in Enterprise
 - a. Mel has been working on improving series linking in Enterprise for the last couple years
 - b. Recently, after some vendor updates, Mel was able to implement a fix to how series linking works in Enterprise
 - c. Mel asked libraries to open a ticket if series linking is not working in their particular catalog
- VIII. Cataloging Library of Things: Games and Puzzles
 - a. Laura mentioned that at the last meeting there was some discussion about how to catalog library of things items, e.g. literacy kits, sporting equipment, media devices, blood pressure kits, etc. Laura mentioned she is interested in developing more guidance on cataloging these types of items.
 - b. Amy gave additional context, giving the example of blood pressure kits which the MSL now offers and therefore they needed to create records for these items in their catalog
 - c. Laura mentioned there is also a need to catalog lawn games of various kinds
 - d. Laura reviewed the KB article for temporary records vs. permanent records, stating that library of things records tend to be permanent local records (e.g. not brief records and not in OCLC available for ILL requests).
 - e. Laura stated that the standards for these types of items are not spelled out well currently and only mention the 245 and 338 as required fields
 - f. Laura mentioned that there is lots of good cataloging guidance for board games that has been published elsewhere and that she could share these resources with the group
 - g. Laura also highlighted how there is a difference in the level of detail some libraries give to these types of records (i.e. for board games, etc.). Some libraries will create individual records that are fuller for each individual game, others will have a generic “board game” record and then list the different games in the call number
 - h. Kat Wilson mentioned that her library has increased its number of board games recently. That said, Kat was able to find every needed record in OCLC already, so copy cataloging was sufficient. Kat also mentioned that her library does not share board games too broadly with other libraries due to risk of damage.
 - i. Paulette stated that she thought the board games could all go on one record
 - j. Amy provided another example with regards to equipment records, for instance a record may be titled “headphones” and then all of the headphone items are grouped together in that record as call numbers
 - k. Laura mentioned that there may need to be different guidance for equipment vs. puzzles vs. kits, etc.

- l. Amy thought it might be good to have all of this information in one Knowledge Base article rather than multiple to make it easier to find
- m. Paulette asked about best practices for cataloging video games, and how those are distinct from other types of games, from a cataloging perspective
- n. Amy mentioned there could be some definitional / terminological issues worth clarifying, e.g. with regard to “local”
- o. Laura raised a question then of whether fuller records or more consolidated records should be preferred for this type of record; there was some discussion in the chat with several people mentioning they might prefer fuller records
- p. Laura concluded by mentioning that for the next meeting she would like to reserve some discussion for lawn games and other kinds of kits