



Montana State Library Commission
March Business Meeting
Wednesday, March 26, 2025 | 9:00 a.m.
Best Western Plus GranTree Inn | Aspen Meeting Room
1325 North 7th Ave
Bozeman, MT 59715

AGENDA

The authority of the State Library Commission is found in Montana Code Annotated (MCA) [Title 22, Ch. 1, Part 103](#).

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the State Library Commission will be streamed and recorded via an online meeting platform. The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person or online. Members of the public who wish to share written comments or pertinent visual materials must submit written public comments no later than two (2) business days before the start of the public meetings. During public comment periods, speakers shall identify themselves and who they represent. Speakers shall limit their address to the State Library Commission on agenda items to three (3) minutes unless further time is granted by the Chair with the concurrence of the Commission. The Chair reserves the right to limit public comments if comments are not germane to the motion or if they are deemed disruptive. To ensure clear communication and an opportunity for follow-up questions, chat comments are not accepted. All comments received become part of the official public record of the State Library Commission proceedings in accordance with MCA 2-3-212. The Commission shall move through the agenda as needed.

9:00 a.m. **Call to Order and Introductions**

- Changes or additions to the agenda

Business items

9:05 a.m.

- Consent agenda– **Action**
 - [February 12, 2025 meeting minutes](#)
 - [2nd quarter Fiscal Year 2025 financial report](#)
 - [PDF Version](#)
 - Public Comment

9:15 a.m.

- [Excellent Library Services Award recognition](#) – Cook - **Action**
 - Public Comment



Discussion items

- 9:30 a.m. • [Certification program review](#) – Cook and Bartow
 - [Presentation handout](#)
- 10:00 a.m. • [Baseline public library trustee training data review](#) – Cook and Bartow

Standing reports and information items

- 10:30 a.m. • [Montana Hot Spot Program funding status](#)
- State Library Reports – Stapp and staff
 - [FY 25 Work Plan Dashboard](#)
 - [PDF Version](#)
 - [Continuing Education and Certification dashboard](#)
 - [PDF Version](#)
 - [FY 25 year-to-date courses taken for credit](#)
 - [Downloading dashboard instructions](#)

Commission Goals and Objectives – Commission

- 10:45 a.m. • [Review meeting motions and directives to staff to confirm Commission intent](#)
- [Annual business calendar](#)
 - [PDF Version](#)
 - [Conversations with the Commission](#), March 27, 9:45 a.m.
 - [Preliminary GIS training recommendations](#)
 - Review and prioritize agenda items for June business meeting
June 11, 9:00 a.m., Montana State Library, Helena, MT
 - [Suggested future agenda items](#)
 - [Spring Federation meeting dates](#)

- 11:15 a.m. Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.
 - [Written public comments](#)

11:30 a.m. Other Business & Announcements

11:45 a.m. Adjourn

12:00 p.m. Lunch, Best Western GranTree Inn Grand Ballroom

(Optional) Montana Library Association Trustee Interest Group meeting, Madison Meeting Room

1:00 p.m. (Optional) MLA Preconference Session – Roles and Responsibilities of the Library Board, Madison Meeting Room



Join Zoom Meeting

<https://mt-gov.zoom.us/j/84961129918?pwd=SUI2aTRxanZKVmdjQzZWwEFIVzV6QT09>

Meeting ID: 849 6112 9918

Password: 540926

Dial by Telephone

+1 646 558 8656

Meeting ID: 849 6112 9918

Password: 540926

Find your local number: <https://mt-gov.zoom.us/j/84961129918?pwd=SUI2aTRxanZKVmdjQzZWwEFIVzV6QT09>

Conversations with the Commission

Thursday, March 27, 2025 | 9:45 a.m.

Best Western Plus GranTree Inn | Hyalite Meeting Room

1325 North 7th Ave

Bozeman, MT 59715

(Open to registered attendees of the Conference, no business will be conducted)

[Montana Library Association, Inc. - 2025 Annual Conference \(mtlib.org\)](https://mtlib.org)