

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING**  
**Wednesday, October 9, 2024, 9 a.m.**  
**Montana State Capitol, Room 152, Helena and Zoom**

**MINUTES**

Recording can be found at:

YouTube: <https://youtu.be/a3P5MNq23sc>

Unedited closed captioning is available.

**ATTENDEES:**

Commissioners:

Superintendent Elsie Arntzen, Vice-Chair Tom Burnett, Carmen Cuthbertson, Tammy Hall, Brian Rossmann, Chair Robyn Scribner

Commissioners Absent

Peggy Taylor

MSL Staff:

Sean Anderson, Nick Beckstrom, Marilyn Bennett, Jennifer Birnel, Malissa Briggs, Tracy Cook, Evan Hammer, Sharon Hardwick, Rebekah Kamp, Ashley Kanduch, Genevieve Lighthiser, Amy Marchwick, Bryce Maxell, Cara Orban, Corey Sloan, Jennie Stapp

Guests:

Alexandraghosh, Anne, Jennifer Ball, Beth Boyan, Star Bradley, Megan Bruggeman, Dana Carmichael, Austin Castle, L Cossins, Dusty Deans, Michele DesRochers, Trudy Dundas, Galaxy A10e, Mitch Grady, Lynda Grande, Susan Gregory, Valerie Frank, Kelly Hall, Hearst Free Library, Pam Henley, Jessalyn, Janah Johnson, Dan Karalus, C Kim, KG, Dylan Klapmeier (Governor's Office), Matt, Caleb May, Megan, Mike, Mountaineer, Kathryn Murphy, Ellie Newell, Jennifer P., Sarah Peterson, Rachel R., Alyssa Ramirez, Alex Sakariassen (MFTP), Sarah (MCPL), Nancy Schmidt, Stephanie, Kirk Stephenson, Kirk Vriesman, Sam Walters, Emily Wicks, Sarah Widger

Agenda: [Attachment 1](#)

(00:00:01) Call to Order and Introductions

(00:02:08) Changes or additions to the agenda

**Business items**

(00:02:20) Consent agenda – Action

- [August 14, 2024 meeting minutes](#)

**(00:02:42) Motion by Brian Rossmann to move to accept the consent agenda and the motion passed unanimously.**

- Elsie Arntzen-Aye
- Tom Burnett-Aye
- Carmen Cuthbertson-Aye
- Tammy Hall-Aye
- Brian Rossmann-Aye
- Robyn Scribner-Aye
- Peggy Taylor-Absent

(00:03:28) [Fiscal Year 2025 1st Quarter Financial Report](#) – Finance Committee

**(00:03:52) Motion by Carmen Cuthbertson to move to accept the FY25 1st quarter financial report and the motion passed unanimously.**

- Elsie Arntzen-Aye
- Tom Burnett-Aye
- Carmen Cuthbertson-Aye
- Tammy Hall-Aye
- Brian Rossmann-Aye
- Robyn Scribner-Aye
- Peggy Taylor-Absent

(00:05:25) Fiscal Year 2024 Federation Reports – Federation Coordinators

**(01:29:01) Motion by Carmen Cuthbertson to move to accept the FY24 Federation reports as they are and the motion passed unanimously.**

- Elsie Arntzen-Aye
- Tom Burnett-Aye
- Carmen Cuthbertson-Aye
- Tammy Hall-Aye
- Brian Rossmann-Aye
- Robyn Scribner-Aye
- Peggy Taylor-Absent

(01:30:50) Federation funds for Trustee engagement – (Tentative Action)

- [Trustee participation in fall federation meetings & activities](#)

**(01:31:06) Motion by Carmen Cuthbertson to move to permanently assign \$4000 a year per federation to be used for trustee travel to in person meetings or trustee training and the motion passed unanimously.**

- Elsie Arntzen-Aye
- Tom Burnett-Aye
- Carmen Cuthbertson-Aye
- Tammy Hall-Aye
- Brian Rossmann-Aye

- **Robyn Scribner-Aye**
- **Peggy Taylor-Absent**

**(01:36:52) Chair Scribner called for a 5-minute break.**

### **Discussion Items**

- (01:37:51) [State Librarian evaluation process follow-up and goal setting](#)
- (01:52:38) Young Adult collections in Montana libraries - Commission
- (02:13:38) [Freedom to Read statement](#) - Commission
- (02:14:52) The role of public libraries – Commission
- (02:30:18) Bat research – Bryce Maxell, Montana Natural Heritage Program

### **State Library Reports – Stapp and staff**

- (02:57:09) [FY 25 Work Plan Dashboard](#)
  - [PDF Version](#)
- (02:57:21) [Website analytics and broken links report](#)
  - [PDF Version](#)
- (02:57:56) [Fiscal Year 2024 Annual Report](#)
- (02:58:28) [Fiscal Year 2025 1st quarter contracts report](#)
- (02:58:28) [Fiscal Year 2025 1st quarter staffing memo](#)
- (03:07:04) [Interim Budget Committee Real Time Network Report](#)
- [Interim Budget Committee Hot Spot Report](#)
- [Interim Budget Committee HB 946 Study](#)
- (02:58:42) [Status of GIS Readiness for Next Generation 9-1-1](#) report to the Legislative Energy and Telecommunications Interim Committee
- [Downloading dashboard instructions](#)

### **Commission Goals and Objectives – Commission**

- (03:19:57) [Annual business calendar](#)
  - [PDF Version](#)
- (03:19:52) Fall Library Federation Meeting Information

**(03:21:40) Chair Scribner called for a 30-minute lunch break.**

**Five minutes of the meeting at the start of Mr. May’s presentation were not recorded.**

(03:22:02) Informational Presentation from Caleb May, Director of Library Services, Manhattan Christian College

(03:39:34) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(03:40:24) Other Business & Announcements

(03:40:40) Adjourned at 1:23 p.m.

*Minute document created by Genevieve Lighthiser, 10/10/2024.*

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