

FINAL

MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
Wednesday, April 17, 2024, 9 a.m.
Copper King Hotel, Room C4, Butte and Zoom

MINUTES

Recording can be found at:

YouTube: <https://youtu.be/QKi16KzyjBc>

Unedited closed captioning is available.

ATTENDEES:

Commissioners:

Superintendent Elsie Arntzen, Vice-Chair Tom Burnett, Carmen Cuthbertson, Tammy Hall, Brian Rossmann, Chair Robyn Scribner, Peggy Taylor

MSL Staff:

Dan Bachen, Nick Beckstrom, Marilyn Bennett, Jennifer Birnel, Malissa Briggs, Tracy Cook, Bobbi DeMontigny, Erin Fashoway, Michael Fashoway, Lee Fossum, Evan Hammer, Sharon Hardwick, Rebekah Kamp, Ashley Kanduch, Melody Karle, Genevieve Lighthiser, Michael Lighthiser, Amy Marchwick, Bryce Maxell, Alexis McEwan, Cara Orban, Jennie Stapp

Guests:

Jennifer Ball, J Beaver (Westech), Brenda, Colleen Brommer, Carmen Clark, Teri Dugan, Becky Dupre, J Ferriss, First Lady Susan Gianforte, Kris Goss, Mitch Grady, Nancy Hall (OBPP), Pam Henley, David Ingram, Dan Karalus, Dylan Klapmeier (Office of the Governor), Hannah Lombardi, Maggie (MTHS), Bob Martin, Jodie Moore (Red Lodge Carnegie Library), Lori Roberts (Dillon Public Library) Ella Smith, Vananda, Megan Thomas, Rachel Wahlstrom (Meagher County City Library), Sam Walters, Debra Westrom (Hellgate Elementary SD4), Mark Wetherington, Wibaux Public Library Director, Sarah Widger (Bozeman Public Library), Stu Wilson, Krystal Zentner

Agenda: [Attachment 1](#)

(00:00:03) Call to Order and Introductions

(00:01:57) Changes or additions to the agenda

(00:02:05) Staff introductions and longevity recognitions: Alexis McEwan

Early Literacy and Library Development

(00:04:45) Dolly Parton Imagination Library – Susan Gianforte, Montana First Lady

(00:32:58) [Lifelong learning, consulting, and continuing education](#) - Cook

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Business items

(01:27:13) Consent agenda – Action

(01:37:18) [February 16, 2024 meeting minutes](#)

(01:27:23) [Fiscal Year 2024 3rd quarter financial report](#)

- [PDF Version](#)
- Public comment

(01:42:01) Motion by Tammy Hall to move to accept the consent agenda with changes and the motion passed unanimously.

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

(01:42:39) Chair Scribner called for a 5-minute break.

(01:43:13) [Revise Commission bylaws election process](#) – Stapp – Action

- Public comment

(01:43:21) Motion by Tammy Hall to move to accept the commission bylaws with the revision to the election process and the motion passed unanimously.

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

(01:44:10) [Network Advisory Council update and nominations](#) - Stapp - Action

- Public comment

(01:51:06) Motion by Peggy Taylor to move to accept Jodie Moore, Jonna Underwood, and Aaron LaFromboise to serve three-year terms on the NAC starting July 1, 2024 and the motion passed unanimously.

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

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(01:52:04) [Draft State Aid Formula Administrative Rules to include Tribal College Libraries - Cook](#) - Action

- Public comment

(01:53:47) Motion by Tammy Hall to move to accept the draft state aid administrative rules to include tribal college libraries as is and the motion passed unanimously.

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

(01:54:15) [Excellent Library Services Award recognition](#) – Cook - Action

- Public comment

(02:00:35) Motion by Tom Burnett to move to accept the Excellent Library Service Awards as presented and the motion passed unanimously.

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

(02:02:42) [2025 Legislative Budget requests](#) - Stapp– Action

- [Montana Libraries Resource Sharing Infrastructure detail](#)
- [Written public comments](#)

(02:07:00) Public comment

(02:26:58) Motion by Brian Rossmann to move to accept the 2025 Legislative budget request as presented and the motion did not pass.

- **Elsie Arntzen-Nay**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Nay**
- **Peggy Taylor-Aye**

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(02:27:48) Motion by Tammy Hall to move to go through the 2025 legislative budget requests individually and the motion passed unanimously.

- Elsie Arntzen- Aye
- Tom Burnett- Aye
- Carmen Cuthbertson- Aye
- Tammy Hall- Aye
- Brian Rossmann-Aye
- Robyn Scribner- Aye
- Peggy Taylor-Aye

(02:50:10) Modified to Permanent FTE Request

(02:51:16) Motion by Tom Burnett to not move modified positions to permanent FTE and the motion passed.

- Elsie Arntzen- Aye
- Tom Burnett- Aye
- Carmen Cuthbertson- Aye
- Tammy Hall- Aye
- Brian Rossmann-Nay
- Robyn Scribner- Nay
- Peggy Taylor-Nay

(02:54:34) Research Agenda and Data Support Specialist Request

(03:14:20) Motion by Brian Rossmann to move to accept the research and data analyst position as an FTE from the General Fund and the motion passed.

- Elsie Arntzen- Absent
- Tom Burnett- Nay
- Carmen Cuthbertson- Nay
- Tammy Hall- Aye
- Brian Rossmann-Aye
- Robyn Scribner- Aye
- Peggy Taylor-Aye

(03:15:19) Chair Scribner called for a lunch break.

(03:19:26) Motion by Carmen Cuthbertson to defer the remaining budget requests, excluding the Library Shared Resources, to a future special meeting and the motion passed unanimously.

- Elsie Arntzen- Absent
- Tom Burnett- Aye
- Carmen Cuthbertson- Aye
- Tammy Hall- Aye
- Brian Rossmann-Aye
- Robyn Scribner- Aye

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- **Peggy Taylor-Aye**

(03:49:31) Motion by Peggy Taylor to move to send the Library Resource Sharing request to the Governor's office and the motion did not pass.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Nay**
- **Peggy Taylor-Aye**

(03:51:05) e-Resources Request

(04:24:22) Motion by Brian Rossmann to move the e-resources budget request of \$4,400,000.00 to the Governor's office and the motion did not pass.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(04:25:06) Montana History Portal Request

(04:26:05) Montana K-12 Overdrive Request

(04:28:48) Motion Brian Rossmann to move the MT K-12 Overdrive request on to the Governor's office and the motion passed.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Aye**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(04:29:39) Montana Shared Catalog Request

(04:51:18) Motion by Peggy Taylor to move to send forward the Montana Shared Catalog request to the Governor's office and the motion did not pass.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**

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- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(04:53:54) Montana Library2Go Request

(05:04:34) Motion by Brian Rossmann to move that the Montana Lib2Go request be forwarded to the governor's office and the motion did not pass.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(05:04:56) Montana Shared Catalog Partners Shared Collection Request

(05:08:59) Motion by Brian Rossmann to move that the MSC Partners Shared Collection request be forwarded to the Governor's office and the motion did not pass.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(05:09:08) OCLC Group Services Request

(05:12:20) Motion by Peggy Taylor to move the request for the OCLC Group Services to the Governor's office and the motion did not pass.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Nay**
- **Tammy Hall- Nay**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(05:12:45) Resource Sharing Staff Request

(05:15:26) State Agency Digital Collection Request

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(05:20:23) Motion by Brian Rossmann to move the request for State Agency Digital Collection to the governor's office and the motion passed.

- Elsie Arntzen- Absent
- Tom Burnett- Nay
- Carmen Cuthbertson- Aye
- Tammy Hall- Abstained
- Brian Rossmann-Aye
- Robyn Scribner- Aye
- Peggy Taylor-Aye

(05:21:57) Statewide Courier Services Request

(05:28:47) TRAILS Consortium Request

(05:34:25) Motion by Brian Rossmann to move the TRAILS consortium request to the Governor's Office and the motion did not pass.

- Elsie Arntzen- Absent
- Tom Burnett- Nay
- Carmen Cuthbertson- Nay
- Tammy Hall- Nay
- Brian Rossmann-Aye
- Robyn Scribner- Nay
- Peggy Taylor-Nay

(05:34:53) Chair Scribner called for a five-minute break.

(05:35:28) [Trust for Montana Libraries Memorandum of Agreement review](#)– Action

- Public comment

(06:13:49) Motion by Tom Burnett to move 1) to acknowledge that the agreement with Trust for Montana Libraries, a private organization, is no longer in effect, having expired December 31, 2022, and 2) to decline entering into another agreement and the motion did pass.

- Elsie Arntzen- Absent
- Tom Burnett- Aye
- Carmen Cuthbertson- Abstained
- Tammy Hall- Aye
- Brian Rossmann-Nay
- Robyn Scribner- Aye
- Peggy Taylor-Nay

(06:20:00) Motion by Tom Burnett to move to discuss a possible understanding with the Trust for Montana Libraries at a future meeting date and the motion passed.

- Elsie Arntzen- Absent

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- **Tom Burnett- Nay**
- **Carmen Cuthbertson- Aye**
- **Tammy Hall- Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(06:20:56) [Formation of Union Negotiation Preparation Work Group](#) – Action

- Public comment

(06:23:16) Motion by Tammy Hall to move to form a union negotiation preparation work group and the motion passed unanimously.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Aye**
- **Carmen Cuthbertson- Aye**
- **Tammy Hall- Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(06:24:07) [Designation of Union Negotiation Leads](#) – Action

- Public comment

(06:24:38) Motion by Tammy Hall to move to designate Jennie Stapp and Tom Burnett as the negotiation leads and the motion passed unanimously.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Aye**
- **Carmen Cuthbertson- Aye**
- **Tammy Hall- Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

Standing reports and information items

(06:25:29) State Library Reports – Stapp and staff

- [FY 24 Work Plan Dashboard](#)
 - [PDF Version](#)
- [Website analytics and broken links report](#)
 - [PDF Version](#)
- [Fiscal Year 2024 3rd quarter contracts report](#)
- [Fiscal Year 2024 3rd Staffing Memo](#)
- [Interim Budget Committee Real Time Network Report](#)
- Interim Budget Committee HB 946 Study
 - [Dept. of Administration initial response to Committee](#)

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- [MSL response to Committee](#)
- [Downloading Dashboard Instructions](#)

Commission Goals and Objectives – Commission

(06:38:07) [Annual business calendar](#)

- [PDF Version](#)

(06:55:26) Federation meeting attendance updates

(06:41:51) Montana Geospatial Information Act grant program special meeting date - Action

- Public comment

(06:50:36) Motion by Tammy Hall to move to have a special meeting to consider the MGIA Grant awardees and Resource Sharing Staff Support, Statewide Courier Service, the Montana Shared Catalog, and other budget requests not discussed, and the motion passed unanimously.

- **Elsie Arntzen- Absent**
- **Tom Burnett- Aye**
- **Carmen Cuthbertson- Aye**
- **Tammy Hall- Aye**
- **Brian Rossmann-Aye**
- **Robyn Scribner- Aye**
- **Peggy Taylor-Aye**

(06:38:13) Joint discussion with Montana Library Association leadership

(06:55:17) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(06:56:06) Other Business & Announcements

(06:56:39) Meeting adjourned at 5:00 p.m.

Minute document created by Genevieve Lighthiser, 4/18/2024.