

Network Advisory Council (NAC) Meeting
9:00 a.m., August 8, 2023
Montana State Capitol, Room 152

MINUTE LOG

This meeting was not recorded.

ATTENDEES:

Council Members Present:

Mitch Grady, Aaron LaFromboise, Susie McIntyre, Jodie Moore, Alyssa Ramirez, Jonna Underwood, Mark Wetherington

Council Members Absent:

Lori Cannady, Doralyn Rossmann

MSL Staff:

In Person: Colet Bartow, Jennifer Birnel, Tracy Cook, Bobbi DeMontigny, Rebekah Kamp, Amy Marchwick, Cara Orban, Jennie Stapp

Guests:

Jim Kerins (CMS), Greg Ross (CMS), Carly Vauthier (Harlem Public Library)

Agenda: [Attachment 1](#)

9:00 am: Call to Order and Introductions

NAC work session evaluated progress and set goals for FY24 (no business was conducted)

1. Evaluation and Planning Overview

- a. Scope, timeframe, and purposes of:
 - i. the Library Development Plan (Fair Library Access Resolution, Legislation,
 - ii. LDD Plan) and
 - iii. the Library Services Technology Act Five Year Plan (Mission, Values, CSC Evaluation Frameworks/Key Principles of MLN).
- b. One outcome for today is a meeting summary that Montana State Library (MSL) staff will use to develop a draft FY2024 Library Development plan.
- c. Review Survey Results
- d. Operational and Environmental Assessment (strengths, weaknesses, opportunities, and threats for libraries in Montana).

- 2. Evaluate the New Montana Library Network Structure**
 - a. See MLN Structure pg. 16 of 2023 Library Development Plan
<https://msl.mt.gov/about/publications/services-to-libraries/2023-LibraryDevelopment-Plan.pdf>
 - b. Discuss changes to the Network Advisory Council and addition of Core Services Committees
 - c. What is working well with the MLN structure?
 - d. Does the MSN structure create any barriers or impediments?
 - e. Does the MSN structure support the core services committees in fulfilling their role on the MLN?
 - f. Recommendations (structure or role modifications) and goals/objectives for the NAC/MLN.
- 3. Define Outputs and Outcomes that Will Support the NAC Core Services Committees in fulfilling their role to “identify both short and long-term success measures for core services and continue to refine those measures over time.”**
- 4. Evaluate Progress on FY23 Library Development Division (LDD) Plan**
 - a. FY23 Core Services Committee Goals.
 - b. May 2023 updates.
 - c. Discuss which goals were accomplished, which should be carried over, and any that are no longer relevant.
- 5. Review Library Services Technology Act (LSTA) 5-year Plan**
 - a. See pages 12 – 27 - <https://msl.mt.gov/about/publications/services-to-libraries/2023-2027-LSTA-Five-Year-Plan.pdf>
 - b. Which items are a priority? What work needs to happen to achieve those priorities?
 - c. Recommendations (goals and objectives) from LSTA 5-year plan review.
- 6. Set Goals for FY24 LDD Plan**
 - a. Identify goals to capitalize on strengths, correct or adapt to our weaknesses, capitalize on opportunities, and mitigate threats.
 1. Survey and Assessment recommendations (agenda item 1).
 2. MLN structure evaluation recommendations (agenda item 2).
 3. LDD evaluation recommendations (agenda item 3).
 4. LSTA recommendations (agenda item 4).
 5. NAC support recommendations (agenda item 5).
 - b. Evaluate goals using Moore’s Strategic Triangle in terms of public value, operational feasibility, and legitimacy.
 - c. Commitment Worksheet – apply the logic model to program out the adopted goals or objectives by discussing and documenting participants, inputs, activities, outputs, and outcomes.

7. Discuss Next Steps

- a. Create an Evaluation and Planning Summary.
- b. Assign deadlines and other metrics to approved objectives.
- c. Develop a draft FY2024 Library Development plan.

Meeting adjourned by Chair Moore at 5:00 p.m.

DRAFT