

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING**  
**Wednesday, August 9, 2023, 9 a.m.**  
**Montana State Library Gertrude Buckhous Meeting Room and Zoom**  
**1201 11th Avenue, Helena Montana**

**MINUTES**

Recording can be found at:

YouTube: <https://youtu.be/zBMHY2NIZk0>

Unedited closed captioning is available.

**ATTENDEES:**

**Commissioners:**

Elsie Arntzen (Superintendent of Public Instruction), Tom Burnett, Carmen Cuthbertson, Tammy Hall, Robyn Scribner, Peggy Taylor

**MSL Staff:**

Sean Anderson, Marilyn Bennett, Malissa Briggs, Nick Beckstrom, Jennifer Birnel, Tracy Cook, Bobbi DeMontigny, Erin Fashoway, Michael Fashoway, Lee Fossum, Evan Hammer, Sharon Hardwick, Pam Henley, Jim Kammerer, Rebekah Kamp, Ashley Kanduch, Melody Karle, Kenny Ketner, Amy Marchwick, Bryce Maxell, Cara Orban, Dave Ratz, Joe Tosoni, Laura Tretter,

**Guests:**

Katie Boumans (State of Montana, DOJ), Yvette Englert (State of Montana, DOA, Zoom), Nicole Girten (Zoom), S. Gregory (Zoom), Kelly Hall, Nancy Hall (State of Montana, OBPP, Zoom), Galay Hess, Janay Johnson (Zoom), Anne Kish (Zoom), Dylan Klapmeier (State of Montana, Governor's Office), Jodie Moore (Zoom), Bruce Newell, Jennifer P. (Zoom), Bonnie Shoemaker (State of Montana, DOA, Zoom), Kit Stephenson (Zoom), Rachel Wahlstrom (Zoom)

Agenda: [Attachment 1](#)

**(00:00:01) Call to Order and Introductions**

(00:00:33) Changes or additions to the agenda

(00:00:44) New staff introduction

(00:03:37 and 03:33:54) Staff longevity recognition

**Business Items**

(00:04:20) [Commission leadership elections](#) - Commission – Action

- Chair

**(00:04:29) Chair Taylor called the vote to elect Robyn Scribner as the Commission Chair and the vote passed unanimously.**

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

- Vice-Chair

**(00:04:47) Chair Taylor called the vote to elect Tom Burnett as the Commission Vice-Chair and the vote passed.**

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Robyn Scribner-No**
- **Peggy Taylor-No**

**(00:05:03) Chair Taylor called the vote to elect Peggy Taylor as the Commission Vice-Chair and the vote did not pass.**

- **Elsie Arntzen-No**
- **Tom Burnett-No**
- **Carmen Cuthbertson-No**
- **Tammy Hall-No**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

**(00:06:00) Consent agenda – Action**

- [June 14, 2023 meeting minutes](#)
- [June 22, 2023 meeting minutes](#)
- [July 11, 2023 meeting minutes](#)

**(00:17:20) Motion by Tamara Hall to bring back all three minutes with the correction to the next meeting for approval and the motion passed unanimously.**

- **Elsie Arntzen-Aye**
- **Tom Burnett-Aye**
- **Carmen Cuthbertson-Aye**
- **Tammy Hall-Aye**
- **Robyn Scribner-Aye**
- **Peggy Taylor-Aye**

## **Standing reports and information items**

(00:21:40) State Library Report – Stapp

- [FY 24 Work Plan Dashboard](#)
- [Monthly Governor’s Report on Objectives, Goals, Strategies and Measures](#)
- [Website dead links report](#)
- (00:47:09) [Montana public library visits data](#)
- [Partner Feedback](#)

(00:27:46) Administrative rules review update – Stapp and staff

- Estimated cost of legal services
- [Public Library Standards taskforce web page](#)

## **Presentations and discussion items**

(00:54:23) [Anaconda-Deer Lodge Montana Land Information Act Grant presentation](#)  
– Gayla Hess

(01:04:50) [Draft Policy review](#) – Hammer

- [Talking Books Institutional Policy](#)

(01:19:34) [Montana public libraries’ governing structures overview](#) – Cook

- [Public libraries by library type](#)
- [Summary of State Library Commission’s role related to library types](#)

(01:53:38) [Federations Study next steps](#) – Cook

## **(01:59:12) Chair Scribner called for a 10-minute break.**

(02:10:49) State procurement overview and [MSL contracts](#) – State procurement staff

(02:29:27) State remote work time management – Yvette Englert, Bonnie Shoemaker, Dept. of Administration

(02:54:22) House Bill 234 overview – Dylan Klapmeier, Governor’s Education Policy Advisor

## **Commission Goals and Objectives – Commission**

(03:10:20) [Annual business calendar](#)

(03:10:30) Commission bylaws review next steps – Scribner

(03:28:09) Roberts Rules training and certification status

(03:28:50) October meeting location

(03:31:44) December meeting date

(03:33:15) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(03:36:43) Other Business & Announcements

(04:08:55) Chair Scribner adjourned at 1:10 p.m.

DRAFT