MSC Spring 2023 Membership Meeting

April 12, 2023 1-4 p.m.

Held online via Zoom and in-person at DoubleTree by Hilton, Billings

Roll Call: Belgrade Public Library, Billings Public Library, Billings Public Schools, Bitterroot Public Library, Bozeman Public Library, Conrad Public Library, D'Arcy McNickle Library, Glacier County Library, Glendive Public Library, Great Falls Public Library, Hearst Free Library, Hellgate Elementary, Laurel Public Library, Lewis and Clark Public Library, Livingston Public Library, Logan Health Medical Library, Manhattan Community School Library, Meagher County City Library, Miles City Public Library, Missoula Public Library, Montana Historical Society Research Center, Montana State Genealogical Society Library, Montana State Library, North Lake County Public Library District, North Valley Public Library, Mineral County Public Library, Missoula International School, Red Lodge Carnegie Library, Richey Public Schools, Rosebud Public Schools, Sheridan County Public Library, Sidney-Richland County Library, Stillwater County Public Library

Executive Board & MSC Staff introductions:
Executive Board:
- Kelly Reisig, Eastern-at-Large, Sidney Public Library
- Deb Westrom, K-8 Schools, Hellgate Elementary
- Mark Wetherington, Medium Publics, Bitterroot Public Library
- Jonna Underwood, Small Publics, Sheridan County (Plentywood)
- Carmen Clark, transition seat, Bozeman Public Library
- Elizabeth Jonkel, Large Publics, Missoula Public Library
    Not in attendance:
    - Becky Dupre, HS/School Districts, Missoula County Public Schools (Big Sky HS)
    - Matt Beckstrom, Lewis and Clark Public Library
    - Sydnie Tallman, Specials, State Law Library

MSL & MSC staff:
- Cara Orban, Consortia Coordinator (Helena)
- Amy Marchwick, MSC Lead System Administrator (Belgrade)
- Melody Karle, MSC System Administrator (Cutbank)
- Mel Carroll, MSC System Administrator (Lolo)
- Laura Tretter, MSC System Administrator (Helena)
- Keiley McGregor, MSC Trainer (Belgrade)

Fall 2022 Minutes Approval - Camen Clark moved to approve minutes as written; Nancy Schmidt 2nd - motion carried

OCLC Contract Review Task Force - next fiscal year there will be a study of the usage of OCLC; soul source and not competitive procurement; the cost has risen 3% and the usage has decreased; interlibrary loan is less used; MSC uses the cataloging with Smartport; want MSC input; if interested in being on the task force, contact Cara Orban

MSC Consortium Update - document posted online in ASPeN with meeting materials
1) Finished testing Kids Catalog (Mel) - meeting scheduled with Sirsi; small kids logo in the upper left on Enterprise; picture/icon searching; limited to individual library/sharing group; opt in using ticket system; pulls from item cat 2 - juv/subject heading; MSC is collecting suggestions for additional categories; MSC can rename categories - ie. buffalo to bison
2) Auto renewal poll - libraries need to opt in; does not override existing circulation rules; great for circ stats; renews with the same circ rule as the original checkout; MSC staff are still testing
3) GovDelivery - using this new platform to get information out to members; works better on the backend for MSC; MSC staff will sign up all directors; any staff can sign up with the link included in the updates; no timeline to phase out google groups; quite a few GovDelivery departments in MSL; Jonna asked about if they all could be aggregated? Amy check to see what options there are for making an aggregated site to view past newsletters
4) Office Hours - great for libraries to drop in and ask questions; especially helpful when there is an MSC system update newsletter; Zoom drop-ins; MSC staff do live troubleshooting, have sent a member survey to find the best times; MSC also offering in-person Office Hours at MLA
5) SMS text messaging test in the next couple of weeks; free for all; have KB articles on how to sign up users for SMS in WorkFlows and Enterprise; needs to be manually entered for individual patrons
6) Reports issues - understand the cause but still working on the solution; identified an Admin indexing report and everything backing up; open tickets if continue getting errors; To help with report backups MSC is continuing to migrate reports to BCA; Rebekah Kamp moved a lot of reports to BCA but can move reports over including overdue notices and lists; MSC staff will reach out to libraries with reports and members can open a ticket if want to move reports to BCA

Budget - Cara Orban walked through the budget that was in meeting materials; cost formula using a flat 3% increase; invoices to be sent in July, let Cara know if need earlier; Rachel Rawn made a motion to approve budget and cost share formula; Kelly Reisig 2nd; motion carried.

Bylaws Revision - Montana Library Network recommended to dissolve the MSC Executive as all decisions and actions are made using direct vote of members; no workable draft to vote for this meeting; current bylaws allow to vote electronically; MSC staff continue working on draft for changes; been discussion with Executive Board members looking out for the membership - budget, conflict, google doc; will need revised MSC member contract. After the bylaw revision -

do it all at one; talk to Jennie Stapp about having a lawyer check; want to make sure we have good voting message; request for a document with changes so legal teams so the process goes faster

Membership Communication Discussion - Executive Board looking for ways to MSC to continue communication with members as the board is dissolved; review the fall meeting document; GovDelivery allows for more frequent communication; highlight KB articles and provide 'Did You Know'; offering Office Hours; open ticket requesting to set up 1 on 1 meeting; MSC has set up a community forum in Zoho to share input on a communication plan.

Public Comment
- CMC - Content Management Committee meet on March 8. Issues discussed included addition of 336 search field in Enterprise for clarification; cataloging of series & serial items with particular attention to manga; original cataloging of items offered through the ticket system with a KB article on what is needed from libraries who are unable to perform original cataloging; hotspots have an updated KB article sharing information about updated bib records and confirming item categories for MSL grant hotspots, starting on April 24th MSC staff will batch move hotspot items to the new records, no solution for patron behavior :)
- Abbi Dooley - current ShoutBomb libraries will be migrated to new SMS service; MSC looking into user categories to indicate notification preferences

Adjourned 1:52 p.m.