



**Montana State Library Commission
August Business Meeting
Wednesday, August 9, 2023, 9 a.m.
Montana State Library Gertrude Buckhous Meeting Room and online
1201 11th Avenue, Helena Montana**

AGENDA

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the State Library Commission will be streamed and recorded via an online meeting platform. The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person or online. Members of the public who wish to share written comment or pertinent visual materials must submit written public comment no later than two (2) business days before the start of the public meetings. During public comment periods, speakers shall identify themselves and who they represent. Speakers shall limit their address to the State Library Commission on agenda items to three (3) minutes unless further time is granted by the Chair with the concurrence of the Commission. The Chair reserves the right to limit public comments if comments are not germane to the motion or if they are deemed disruptive. To ensure clear communication and an opportunity for follow-up questions, chat comments are not accepted. All comments received become part of the official public record of the State Library Commission proceedings in accordance with MCA 2-3-212.

9:00 a.m. **Call to Order and Introductions**

- Changes or additions to the agenda

9:05 a.m. • New staff introduction

- Staff longevity recognition

Business items

9:10 a.m. • [Commission leadership elections](#) - Commission – **Action**

- Chair
- Vice chair

9:20 a.m. • Consent agenda – **Action**

- [June 14, 2023 meeting minutes](#)
- [June 22, 2023 meeting minutes](#)
- [July 11, 2023 meeting minutes](#)

Standing reports and information items

- 9:25 a.m.
- State Library Report – Stapp
 - [FY 24 Work Plan Dashboard](#)
 - [Monthly Governor’s Report on Objectives, Goals, Strategies and Measures](#)
 - [Website dead links report](#)
 - [Montana public library visits data](#)
 - [Partner Feedback](#)
- 9:35 a.m.
- Administrative rules review update – Stapp and staff
 - Estimated cost of legal services
 - [Public Library Standards taskforce web page](#)

Presentations and discussion items

- 9:45 a.m.
- [Anaconda-Deer Lodge Montana Land Information Act Grant presentation](#) – Gayla Hess
- 10:15 a.m.
- [Draft Policy review](#) – Hammer
 - [Talking Books Institutional Policy](#)
- 10:25 a.m.
- [Montana public libraries’ governing structures overview](#) – Cook
 - [Public libraries by library type](#)
 - [Summary of State Library Commission’s role related to library types](#)
- 10:40 a.m.
- [Federations Study next steps](#) – Cook
- 10:50 a.m.
- State procurement overview and [MSL contracts](#) – State procurement staff
- 11:10 a.m.
- State remote work time management – Director Giles, Dept. of Administration
- 11:30 a.m.
- House Bill 234 overview – Dylan Klapmeier, Governor’s Education Policy Advisor
- 11:45 a.m.
- **Commission Goals and Objectives – Commission**
 - [Annual business calendar](#)
 - Commission bylaws review next steps – Scribner
 - Roberts Rules training and certification status
 - October meeting location
 - December meeting date



- 12:00 p.m. Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.
- 12:10 p.m. Other Business & Announcements
- 12:15 p.m. Adjourn

Join Zoom Meeting

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