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**Network Advisory Council Evaluation and Planning Meeting
Objectives and Agenda
August 8, 2023, 9:00 a.m. – 5:00 p.m.
Montana State Capitol, Room 152**

Objectives:

Evaluation and planning efforts focus on the Montana Library Network, Network Advisory Council and Core Services Committee. Evaluation and planning objectives include:

- Evaluating the new Montana Library Network (MLN) structure including changes to the Network Advisory Council and addition of Core Services Committees,
- evaluating progress on the Fiscal Year 2023 (FY23) Library Development Division (LDD) Plan,
- reviewing the Library Services Technology Act (LSTA) 5-year plan, and
- setting goals for the Fiscal Year 2024 (FY24) LDD plan.

Agenda:

Call to order and Introductions

NAC work session to evaluate progress and set goals for FY24 (no business will be conducted)

1. Evaluation and Planning Overview

- a. Scope, timeframe, and purposes of:
 - the Library Development Plan (Fair Library Access Resolution, Legislation, LDD Plan) and
 - the Library Services Technology Act Five Year Plan (Mission, Values, CSC Evaluation Frameworks/Key Principles of MLN).
- b. One outcome for today is a meeting summary that Montana State Library (MSL) staff will use to develop a draft FY2024 Library Development plan.
- c. Review Survey Results
- d. Operational and Environmental Assessment (strengths, weaknesses, opportunities, and threats for libraries in Montana).

2. **Evaluate the New Montana Library Network Structure**
 - a. See MLN Structure pg. 16 of 2023 Library Development Plan - <https://msl.mt.gov/about/publications/services-to-libraries/2023-Library-Development-Plan.pdf>
 - b. Discuss changes to the Network Advisory Council and addition of Core Services Committees
 - c. What is working well with the MLN structure?
 - d. Does the MSN structure create any barriers or impediments?
 - e. Does the MSN structure support the core services committees in fulfilling their role on the MLN?
 - f. Recommendations (structure or role modifications) and goals/objectives for the NAC/MLN.
3. **Define Outputs and Outcomes that Will Support the NAC Core Services Committees** in fulfilling their role to “identify both short and long-term success measures for core services and continue to refine those measures over time.”
4. **Evaluate Progress on FY23 Library Development Division (LDD) Plan**
 - a. FY23 Core Services Committee Goals.
 - b. May 2023 updates.
 - c. Discuss which goals were accomplished, which should be carried over, and any that are no longer relevant.
5. **Review Library Services Technology Act (LSTA) 5-year Plan**
 - See pages 12 – 27 - <https://msl.mt.gov/about/publications/services-to-libraries/2023-2027-LSTA-Five-Year-Plan.pdf>
 - Which items are a priority? What work needs to happen to achieve those priorities?
 - Recommendations (goals and objectives) from LSTA 5-year plan review.
6. **Set Goals for FY24 LDD Plan**
 - a. Identify goals to capitalize on strengths, correct or adapt to our weaknesses, capitalize on opportunities, and mitigate threats.
 - Survey and Assessment recommendations (agenda item 1).
 - MLN structure evaluation recommendations (agenda item 2).
 - LDD evaluation recommendations (agenda item 3).
 - LSTA recommendations (agenda item 4).
 - NAC support recommendations (agenda item 5).
 - b. Evaluate goals using Moore’s Strategic Triangle in terms of public value, operational feasibility, and legitimacy.
 - c. Commitment Worksheet – apply the logic model to program out the adopted goals or objectives by discussing and documenting participants, inputs, activities, outputs, and outcomes.

7. Discuss Next Steps

- a. Create an Evaluation and Planning Summary.
- b. Assign deadlines and other metrics to approved objectives.
- c. Develop a draft FY2024 Library Development plan.

Public Comment on any items within the jurisdiction of the Network Advisory Council

Other Business and Announcements

Adjourn