

MSC Executive Board Pre Fall meeting Jan 5, 2023 3:00 PM Zoom

Attendees: Amy Marchwich, Deb Westrom, Sydney Tallman, Jonna Underwood, Laura Tretter, Melody Karle, Matt Beckstrom, Elizabeth Jonkel, Keiley McGregor, Mell Carroll, Mark Wetherington

Motion to approve November 9, 2022 Exec Bd meeting minutes - Matt made the motion to approve, Elizabeth seconded - motion carried

Request by the Content Management Committee to appoint 2 new members: Treva Higgins - cataloger from Great Falls Public Library and Aaron LaFromboise - Medicine Springs Blackeet CC as an academic library representative - Sydney moved to approve the 2 appointees and Jonna 2nded - Appointees approved

MSC Fall membership meeting prep

- Point is hoping to ensure that with the transition from the Exec Bd to the CMC/NAC important communication does not get stuck in the void
- Will be looking for suggestions from the membership
- Becky created a Google doc with a table with some history/ideas/desires/concerns regarding communication in the past and ongoing
  - Amy will make a copy and possible add some things that are currently happening and post this on Aspen with the other meeting materials
  - When the reminder goes out about the meeting there will be a note about this new posted document
  - Let Amy know if there is anything that needs to be added/adjusted
  - Let Becky know if you can't access the Exec Fiscal 2023 folder
- Jonna wondered about how this will look with the transition
  - Right now the Exec Bd is a clear communication group if there are problems/concerns
  - MSC wants to make sure everyone feels there is a way to get what they need
  - Keep the comfort level up through the transition process so no one feels abandoned
- Communication has always been a concern - before the pandemic we had an inperson meeting where lots of input was given on large sheets of paper - lots of transitions and the pandemic has hindered even some of these ideas from happening
  - Good to let people know what is currently and intended to continue to happen - Knowledge base, tickets, MSC updates
  - Have other ideas like - "drop in private office hours"; resume "Birds of a Feather" groups virtually or in person; most of the communications will be between the system admins and those concerned - meetings will still take place per bylaws; still bring major things to the members for voting
- Amy comfortable leading the discussion but welcomes comments for clarification
- Might take a break right before this discussion and ask members to read over the document if not already done so

- Deb suggested having a note on the screen as people were checking in to read the document if not done so while waiting

Check document to see if there is anything that needs to be added or adjusted

Inperson MSC Spring Meeting has been scheduled during MLA - April 12th - can attend without paying if that is the only thing attending; will have online option (as long as equipment is located with the State Library move in Helena)

Meeting adjourned at 3:36 PM