



## MEMO

**To:** Federation Task Force Members  
**From:** Tracy Cook, Lead Consulting & Learning Librarian  
**Subject:** Supporting libraries in fulfilling their mission  
**Date:** December 30, 2022

The State Librarian asked us to consider the role and work of federations as it relates to supporting libraries. Considering how federations best support libraries may help us answer the questions about the role of federations and changes that might be needed.

To ensure community members receive quality library services, librarians and board members have indicated they need the following:

- Stable funding
- Physical collections
- Electronic collections
- Physical space that meets users' needs
- Internet services
- Well trained library staff and boards/Opportunities for regular professional development
- Informed library policies
- State of the art library catalog
- Technology that meets users' needs
- Effective and efficient resource sharing among libraries
- Positive relationships with local government and community leaders
- Programming that meets users' needs
- Strategic plans that help the library focus on what the community needs
- Help evaluating services and what should be stopped, continued, or added

Based on your work, is anything missing from this list? What questions do you have about this list? It was generated from conversations with libraries at federation meetings, in a survey about consulting services, conversations at individual libraries, and participation of libraries in statewide projects.

We'll use this list to work through the role of federations, how federations differ from other entities, and what changes might help federations support items on this list.