

MSC “Fall 2021” Membership Meeting

Held online via Zoom February 14, 2022 9 a.m.

Roll Call (in chat) ~40 attendees, Amy will capture from recording

Board and Staff Introductions:

Executive Board:

- Sean Anderson, Chair, Western-at-Large, ImagineF Library
- Becky Dupre, Vice-Chair, HS/School Districts, Missoula County Public Schools (Big Sky HS)
- Deb Westrom, K-8 Schools, Hellgate Elementary
- Anita Scheetz, Academic Libraries, James E. Shanley Tribal Library
- Elizabeth Jonkel, Large Publics, Missoula Public Library
- Mark Wetherington, Medium Publics, Bitterroot Public Library
- Jonna Underwood, Small Publics, Sheridan County (Plentywood)

Not able to be online today:

- Kelly Reisig, Eastern-at-Large, Sidney Public Library

Open seat:

- Specials

MSL & MT Shared Catalog staff:

- Cara Orban, Statewide Projects Librarian
- Amy Marchwick, MSC Lead System Administrator
- Melody Karle, MSC System Administrator

Not able to be online today:

- Keiley McGregor, MSC Trainer

MSC Update:

- Staffing Updates: Rebekah Kamp and Aaron Canen both took other positions (RK in State Library), currently in the screening process, but hopefully hiring both at once.
 - Please keep opening tickets, even though there is a bit of a backlog, it's better to put in tickets now.
- OCLC reclamation is ongoing. Please continue to avoid the DELETE button, use the discard process instead. You are free to add as many items as you need.
 - Clarification: brief records are okay to delete, but you can just use the discard process for those, too, if it is difficult to remember that brief records are an exception.
- All statistical reports in WF have been suspended and moved to BCA. If you are missing a report, please open a ticket. There are some great KB articles and Vimeo recordings on subscribing to reports and how to custom filter them.

- Patron removal survey has gone out. Please fill it out in the next week or so to remove non-active patrons before the count for cost-share formula.
- RFP process is ongoing. Request for proposals is required every 10 years at minimum. Our RFP went out late in 2021 and 6 vendors submitted responses. RFP review committee (4 MSC Staff, 1 public librarian, 1 school librarian, and 1 special librarian) reviewed all proposals, participated in discussion and consensus scoring over the course of several meetings, requested clarification from some vendors about mobile app and pricing, adjusted score, and finalized top vendors. Vendors within 300 points of each other will be able to give demonstration
 - 4 vendors will demonstrate: **SIRSI (Symphony), Bywater Solutions (OpenSource KOHA), Innovative Interfaces, Inc. (Polaris Leap), PTFS LibLime (Bibliovation)**. State Procurement will schedule those demonstrations (watch for updates from Amy on MSC DISCUSS, if public is only able to observe, not to comment or ask questions).
 - Autographics (Verso), and Equinox (Opensource Evergreen) did not qualify for demonstration.
 - If SIRSI is selected, we will have a large system update and begin rolling any new features. If another vendor is selected, we would move forward with significant migration planning. Contract with SIRSI runs until end of fiscal year, but if necessary, we could do a short-term contract with them to extend for a few months if there was a lengthy migration period. Migration would involve exporting our data to the new vendor, they would do some mapping and configuration and do a test load, MSC would use that for testing, training, etc. and then a final load and a “go live” day in the new vendor (no shutdown/closed days).

Montana Library Network Update, discussion:

What updates are there on the MLN? How does the MLN affect the Montana Shared Catalog?

- The Shared Catalog is a program of the State Library, we are large and stable. MLN is a way to better evaluate the programs of the State Library. MSC staff will remain the team of staff who support the MSC. Bylaws and contracts remain in place and MSC Members’ Council retains authority.
- Check meeting materials in ASPEN for NAC meetings and State Library Commission meetings for lots of documentation. Commission approved MLN ([MLN Structure, Commission/NAC/CSC](#)) as a more outcomes-based, holistic service groups and new NAC has met several times to discuss Core Services Committees (CSC) who would provide advice, tools, funding proposals, etc. to the NAC who would communicate it to the Commission. Some Core Service Committees have been seated and started the Evaluation and Planning Process, others will be starting soon. Each CSC has an MSL staff member.
- MSC would fit under “Collection Management,” along with TRAILS and libraries who are not currently in ILS sharing groups. What are the needs of libraries and librarians around the State in terms of collection management? Amy is the MSL Staff Liaison for this CSC, but waiting for RFP to conclude before sending out a call for volunteers. Structure is meant to be fluid, so there may be subcommittees under the CSC to focus on specific, short-term goals, also.

- **Recommendation from the NAC:** as part of their review of the Core Services Committees, a subcommittee of the NAC has been investigating existing Boards and Committees (e.g. courier group, CMC, MTLibrary2Go selection committee, etc.) They found three types: Functional, Executive, and Membership.
 - **Functional:** Montana Shared Catalog Content Management Committee, MontanaLibrary2Go Selection Committee
 - **Executive:** MontanaLibrary2Go and MSC Executive Committees
 - **Memberships:** courier, MontanaLibrary2Go, MSC, and MSC sharing groups, and Big Sky Country Digital Network Executive Committee (however, BSCDN is a multi-state group)

A subcommittee of the NAC agreed executive committees (such as our Executive Board) are advisory to the membership groups they serve and could be dissolved because now MSL staff have better communication tools to communicate directly with membership. Membership would retain their voting rights, but MSC staff would do direct communication instead of having elected Exec Board members. A transition plan would need to have communication and feedback gathering from membership, bylaws changes and member votes. Current Board could serve as a transition team, others would be welcome to join.

- Communication suggestion: Having Caucus meetings before the large Membership Meeting.
- Commission decides how MSL budget is allocated, MSC Membership decides how MSC budget is allocated, since it is paid by member contracts.
- Idea of new structure: need to increase communication between MSC staff and membership. MSC Staff has been sending more updates to members instead of saving them for Fall and Spring meetings.
- Google Groups would stay in place for discussion, but a new list will be created for updates, etc. Still in very early stages. One feature is that each email sent out has a permalink, so those could also be posted online on KB or website.

Exec Board Positions/Elections:

****ACTION:**

Carly moved to extend terms and give exec board ability to appoint or rearrange as need be. Nancy Schmidt seconded. After discussion, Carly amended her motion to: “the terms [MSC Executive Board] be extended and the exec board be given the ability to appoint or rearrange as necessary to be revisited in one year.” The revision was seconded by Krystal Zentner. The motion passed.

Public Comment:

Spring Membership meeting has not been determined, also has not been determined if in-person with virtual option or virtual only. MSC staff will poll membership for additional info. The RFP is part of the State process, so the membership does not vote on the vendor contract. Recording will be posted, probably on State Library Vimeo channel.

Meeting adjourned at 11:22 a.m.