

Montana Shared Catalog

Fiscal Year 2023 (July 1, 2022 – June 30, 2023) budget notes

REVENUE

Estimated FY 2023 revenues from member libraries – shared costs: The amount to be collected from MSC member libraries, per the proposed cost share formula. The FY23 budget goal for MSC member contributions is \$449,978.60. *Cost formula projections are for shared expenses and do not include a library's individual opt-in fees.*

State General Fund/Coal Severance Tax ARM Resource Sharing Subsidy: As established in the Administrative Rules of Montana (ARM) 10.102.4001, half of the state funds allocated for Resource Sharing are provided for the Montana Shared Catalog budget.

EXPENSES

SOFTWARE AND ADMINISTRATIVE EXPENSES

MSL Indirect Services: As a state agency, the Montana State Library is required to pay indirect costs incurred through the operation of state government and allocated to agencies according to the Statewide Cost Allocation Plan (SWCAP). Montana Code Annotated 17-1-106 requires that *an agency receiving nongeneral funds shall, in accordance with all applicable regulations, guidelines, or grant rules governing those funds, negotiate indirect cost reimbursement amounts and methodologies so that the agency may recover indirect costs.*

SirsiDynix annual invoice: This is the total cost of the SirsiDynix renewal invoice for shared costs, including the BLUEcloud Mobile app for consortia.

COSUGI (Customers of SirsiDynix Users Group, Inc.) membership fees: annual institutional membership fee for COSUGI, which insures against the potential loss of software and provides professional development for MSC staff.

MSC staff Zoho help desk software (2 licenses): Zoho Desk is the web-based software behind the Montana State Library help desk ticket system and knowledge base. Three of the licenses are paid by the State Library for the MSL-funded positions, and three are to be paid by the MSC membership for those member-funded positions.

TRAINING, TRAVEL, OPERATIONS, and MEETINGS

MSC Members Council FY 2023 in-person meeting: Funding to cover the cost of the room reservation, catering, and materials for an in-person Members Council meeting.

MSC training events: Funding to cover the cost of meeting space, snacks, and meeting materials for in-person trainings taking place in FY 2023.

Staff operations for 2.5 FTE: This covers costs for 2.5 MSC staff's phone, office supplies, travel, professional development, and equipment and is aligned with MSL's standard operating expenses for FTE. The other 3.5 FTE operational costs are covered by state and federal funds provided by the State Library.

MSC personnel contribution: This covers the salary and benefits for 2.5 FTE on MSC staff. Salary and benefits for the other 3.5 FTE are covered by state and federal funds provided by the State Library.

Carryover balance: This is the unallocated amount collected from the proposed FY 2023 cost formula budget which would be added to the MSC members' reserve fund.

FY 2023 cost formula:

The Montana Shared Catalog Executive Board recommends that the Members Council accept a flat percentage increase of 3% for FY 2023.