

TO: Montana State Library Commission

FROM: Jennie Stapp, State Librarian
Malissa Briggs, Central Services Manager

SUBJECT: FY 22 2nd Quarter Financial Report

DATE: February 4, 2022

Items to note:

- MSL has expended 35% of its annual budget as of Q2 2022
- Federation and State Aid payments made in Q2 2022
- MLIA budget reflects off cycle grants

Montana State Library 2nd Quarter FY 2022				
	Budget	Actuals	Difference	% Expended
Expenses				
Personal Services	5,851,171	2,104,755	3,746,416	36%
Operating	5,338,322	1,437,106	3,901,216	27%
Grants	930,517	657,371	273,146	71%
Total Expenses	12,120,011	4,199,232	7,920,778	35%
Revenue				
General Fund	3,263,295	1,793,149	1,470,146	55%
MLIA	2,248,385	392,234	1,856,151	17%
LSTA	3,683,105	681,368	3,001,737	18%
Coal	531,822	443,106	88,716	83%
Other	2,393,404	889,375	1,504,028	37%
Total Revenue	12,120,011	4,199,232	7,920,778	35%

Montana State Library Financial Report

2nd Quarter FY 2022

Workgroup	Budget	Expenses	Difference	% Expended
Central Services	2,102,141	908,829	1,193,312	43%
Patron Services	527,605	195,076	332,529	37%
Montana Land Information	837,282	125,769	711,514	15%
Consulting and Learning	1,294,594	898,993	395,601	69%
Statewide Projects	1,293,005	836,824	456,182	65%
Natural Heritage Program	1,014,871	271,913	742,958	27%
Covid 19 Funding	2,364,285	238,809	2,125,475	10%
Information Products	1,029,263	211,531	817,732	21%
Information Management	1,656,964	511,489	1,145,475	31%
Total	12,120,011	4,199,232	7,920,778	35%

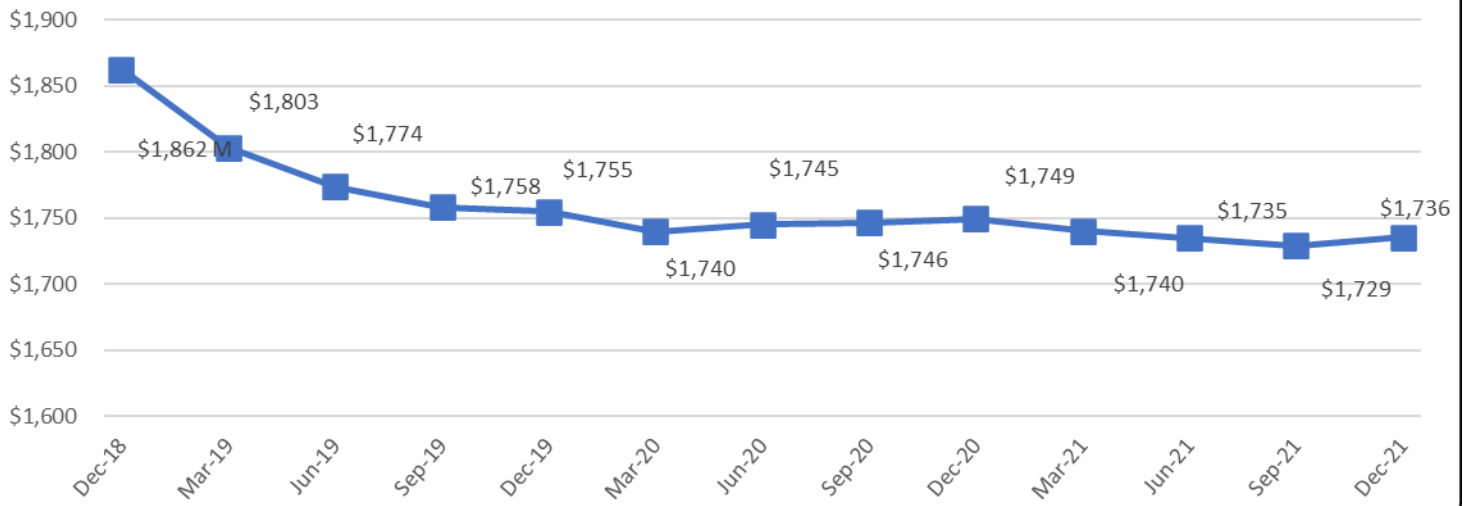
MSL Q2 2022

Fund	Budget	Actuals	% Spent
01100 General Fund	\$ 3,263,295.00	\$ 1,793,148.81	55%
02021 911 Funding	\$ 450,000.00	\$ 36,752.58	8%
02026 NRIS State Special	\$ 7,210.66	\$ -	0%
02046 Coal Sev. Tax Library	\$ 531,822.13	\$ 443,105.87	83%
02069 SOS SSR	\$ 160,000.00	\$ 18,715.11	12%
02094 Digital Library Services	\$ 398,698.00	\$ 244,335.20	61%
02337 MTNHP State Funding	\$ 269,847.17	\$ 27,110.24	10%
02779 Montana Land Information	\$ 2,248,385.00	\$ 392,234.17	17%
03018 Library Commission	\$ 3,683,104.71	\$ 681,368.01	18%
03268 MTNHP Federal Funds	\$ 174,895.00	\$ 9,850.32	6%
03930 NRIS Federal Funds	\$ 324,482.70	\$ 82,197.32	25%
03931 Covid Relief Fund	\$ 120,000.00	\$ 60,000.00	50%
06021 MT Shared Catalog	\$ 481,920.42	\$ 402,310.42	83%
08038 Montana State Library Trust	\$ -	\$ 6,504.29	
08127 State Library Private Funds	\$ 6,350.00	\$ 1,600.00	25%
Grand Total	\$ 12,120,010.79	\$ 4,199,232.34	

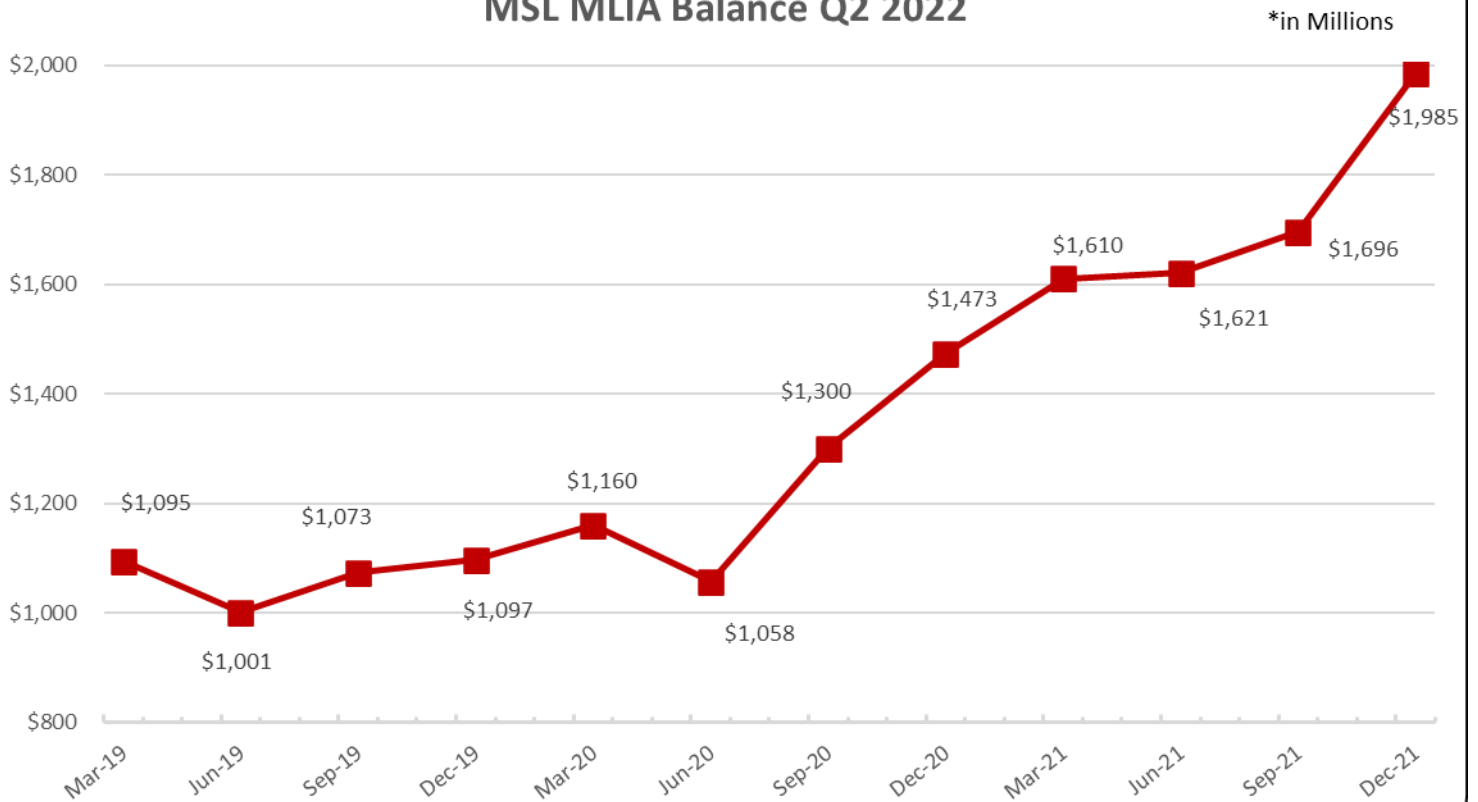
MLIA Budget Tracking Q2 2022			
Project	Budget	Expense	Balance
ADMIN OPS Administration Operations	-	17,602	(17,602)
HERITAGE MTNHP-MSL	40,000	1,369	38,631
INDIRECT COSTS Other Indirect Costs	5,000	-	5,000
INFO MGMT OPS Information Management Ops	5,000	-	5,000
INFO PRODUCTS Information Products Operation	171,517	59,809	111,708
IT OPERATIONS IT Operations	-	11,299	(11,299)
ITSD FIXED COST ITSD	16,810	16,810	-
LAND OPS Land Operations	366,854	118,313	248,541
MLIA 22 ANA/DL MLIA 22 ANANCONDA DEER LODGE	16,700	-	16,700
MLIA 22 FLATHD MLIA 22 FLATHEAD COUNTY	42,500	-	42,500
MLIA 22 GFALLS MLIA 22 Great Falls	18,500	-	18,500
MLIA 22 LIBBY MLIA 22 CITY OF LIBBY	5,126	-	5,126
MLIA 22 MCCONE MLIA 22 McCone County	20,000	-	20,000
MLIA 22 MSLA C MLIA 22 MISSOULA COUNTY	39,046	-	39,046
MLIA 22 MT DNRC MLIA 22 MT DNRC	20,000	-	20,000
MLIA 22 PHILLI MLIA 22 PHILLIPS COUNTY	11,400	-	11,400
MLIA 22 PONDERA MLIA 22 PONDERA COUNTY	17,769	-	17,769
MLIA 22 STW CO MLIA 22 Stillwater County	21,359	-	21,359
MLIA 22 SUNBURS MLIA 22 TOWN OF SUNBURST	27,600	-	27,600
MLIA 22 THOMPSON MLIA 22 CITY OF THOMPSON FALLS	10,000	-	10,000
MLIA OPERATIONS MLIA OPERATIONS	396,474	85,970	310,504
MLIA STRAT PLAN MLIA Strategic Plan	40,000	-	40,000
MLIAC COUNCIL MLIAC COUNCIL	10,000	2,513	7,488
RENT Rent	101,644	-	101,644
RTN Real Time Network	462,500	-	462,500
SB 261 COSTS SB 261 Costs	15,000	6,251	8,749
SWCAP Statewide Cost Allocation Plan	6,000	7,000	(1,000)
WATER OPS Water Operations	361,586	65,298	296,287
Total	2,248,385	392,234	1,856,151

Trust Projects				
*as of Q2 2022	Budget	Expenses	Balance	Status
Rebranding Project	\$ 292,500	\$ -	\$ 292,500	Ongoing
Volunteer Appreciation	\$ 4,000	\$ 3,224	\$ 776	Ongoing
Website Redesign	\$ 25,000	\$ 24,500	\$ 500	Ongoing
Total	\$ 321,500	\$ 27,724	\$ 293,776	

MSL Trust Balance Q2 2022



MSL MLIA Balance Q2 2022



MSL Expenditures by Project Q2 2022

Org	Project	Budget	Actuals	Remaining
10 Central Services		2,102,141.51	908,829.12	1,193,312.39
	ADMIN OPS Administration Operations	723,939.31	329,245.45	394,693.86
	INDIRECT COSTS Other Indirect Costs	40,696.89	13,705.24	26,991.65
	INDIRECT RATE Federal Indirect Rate	90,976.80	0.00	90,976.80
	INTEREST Interest Paid	117.50	33.16	84.34
	IT OPERATIONS IT Operations	297,248.60	118,358.05	178,890.55
	ITSD FIXED COST ITSD	591,552.00	272,363.17	319,188.83
	LSTA 21 ADMIN LSTA 21 ADMIN 4%	49,702.00	936.70	48,765.30
	MLIA OPERATIONS MLIA OPERATIONS	21,827.41	0.00	21,827.41
	MSL COMMISSION MSL Commission	16,000.00	2,040.03	13,959.97
	MSL TRUST MST Trust	0.00	6,504.29	(6,504.29)
	RENT Rent	243,081.00	146,391.73	96,689.27
	SB 261 COSTS SB 261 Costs	15,000.00	6,251.30	8,748.70
	SWCAP Statewide Cost Allocation Plan	12,000.00	13,000.00	(1,000.00)
104 State_Aid-Area&Pop SA		433,690.00	432,371.28	1,318.72
	STATE AID STATUTORY STATE AID	433,690.00	432,371.28	1,318.72
11 Patron Services		527,604.66	195,075.77	332,528.89
	LSTA 21 GIGABIT LSTA 21 GIGABIT TOOLKIT	0.00	0.01	(0.01)
	LSTA 21 TBL LSTA 21 TBL	156,367.70	75,875.50	80,492.20
	OUTREACH OPS Outreach Operations	132,140.06	19,870.13	112,269.93
	TBL OPERATIONS TBL Operations	239,096.90	99,330.13	139,766.77
12 MLIA		837,282.45	125,768.65	711,513.80
	INDIRECT RATE Federal Indirect Rate	58,960.00	0.00	58,960.00
	MLIA 22 ANA/DL MLIA 22 ANANCONDA DEER LODGE	16,700.00		16,700.00
	MLIA 22 FLATHD MLIA 22 FLATHEAD COUNTY	42,500.00		42,500.00
	MLIA 22 GFALLS MLIA 22 Great Falls	18,500.00		18,500.00
	MLIA 22 LIBBY MLIA 22 CITY OF LIBBY	5,126.00		5,126.00
	MLIA 22 MCCONE MLIA 22 McCone County	20,000.00		20,000.00
	MLIA 22 MSLA C MLIA 22 MISSOULA COUNTY	39,046.00		39,046.00
	MLIA 22 MT DNRC MLIA 22 MT DNRC	20,000.00		20,000.00
	MLIA 22 PHILLI MLIA 22 PHILLIPS COUNTY	11,400.00		11,400.00
	MLIA 22 PONDERA MLIA 22 PONDERA COUNTY	17,769.00		17,769.00
	MLIA 22 STW CO MLIA 22 Stillwater County	21,359.00		21,359.00
	MLIA 22 SUNBURS MLIA 22 TOWN OF SUNBURST	27,600.00		27,600.00
	MLIA 22 THOMPSON MLIA 22 CITY OF THOMPSON FALLS	10,000.00		10,000.00
	MLIA OPERATIONS MLIA OPERATIONS	417,282.45	104,541.04	312,741.41
	MLIAC COUNCIL MLIAC COUNCIL	10,000.00	2,512.50	7,487.50
	SOS-GIS Secretary of State GIS	101,040.00	18,715.11	82,324.89

13 Consulting and Learning		860,903.88	466,621.50	394,282.38
	CONSULTING OPS Consulting and Learning Ops	9,105.53	10,833.60	(1,728.07)
	FEDERATION PMTS Federation Payments	225,000.00	225,000.00	0.00
	LAURA BUSH Laura Bush Grant LSTA	111,663.00	26,549.16	85,113.84
	LSTA 21 CONSULT LSTA 21 CONSULTING	305,027.90	116,331.78	188,696.12
	LSTA 21 CONT ED LSTA 21 CONTINUING EDUCATION	93,606.66	39,780.37	53,826.29
	LSTA 21 DIRECTO LSTA 21 DIRECTORS	0.00	579.67	(579.67)
	LSTA 21 ECON LSTA 21 ECON	3,000.00	0.00	3,000.00
	LSTA 21 LLP LSTA 21 LLP	86,350.92	40,446.92	45,904.00
	LSTA 21 TBD LSTA 21 TBD	11,149.87	0.00	11,149.87
	LSTA 21 TRUSTEE LSTA 21 TRUSTEE	5,000.00	0.00	5,000.00
	MSL WORKSHOP MSL Workshop	6,000.00	5,100.00	900.00
	NAC Network Advisory Council	5,000.00	2,000.00	3,000.00
14 Statewide Projects		811,084.99	434,513.37	376,571.62
	LSTA 21 CONSULT LSTA 21 CONSULTING	0.00	4,165.07	(4,165.07)
	LSTA 21 COURIER LSTA 21 COURIER	9,950.00	2,018.94	7,931.06
	LSTA 21 ECONT LSTA 21 ECONTENT	27,000.00	17,000.00	10,000.00
	LSTA 21 EVAL LSTA 21 EVALUATION	0.00	11,800.00	(11,800.00)
	LSTA 21 MLN LSTA 21 MLN	70,330.78	13,501.43	56,829.35
	LSTA 21 MMP LSTA 21 MMP	96,032.89	48,126.59	47,906.30
	LSTA 21 MSC LSTA 21 MSC	263,086.29	48,428.41	214,657.88
	LSTA 21 OCLC LSTA 21 OCLC	55,941.00	55,965.64	(24.64)
	MMP DIGIT Non LSTA MMP Digitization Proj	0.00	199.39	(199.39)
	MSC Montana Shared Catalog	100,000.00	98,885.00	1,115.00
	OCLC OCLC	100,000.00	100,000.00	0.00
	STATEWIDE PROJ. Statewide Projects Operations	88,744.03	34,422.90	54,321.13
15 Information Products		1,029,263.28	211,531.37	817,731.91
	DATACORDINATOR Data Coordination	94,916.03	43,424.74	51,491.29
	INFO PRODUCTS Information Products Operation	421,847.25	168,106.63	253,740.62
	LSTA 21 STATS LSTA 21 STATS	10,000.00	0.00	10,000.00
	MLIA STRAT PLAN MLIA Strategic Plan	40,000.00	0.00	40,000.00
	RTN Real Time Network	462,500.00	0.00	462,500.00
16 Information Management		1,206,964.22	474,736.61	732,227.61
	GOV INFO OPS Government Information Ops	97,195.05	69,459.61	27,735.44
	INDIRECT RATE Federal Indirect Rate	16,156.00	0.00	16,156.00
	INFO MGMT OPS Information Management Ops	49,635.83	18,913.26	30,722.57
	LAND OPS Land Operations	366,854.33	151,067.31	215,787.02
	NG 911 Next Generation 911	0.00	0.00	0.00
	NRCS CORE TASKS NRCS Core Tasks	78,653.21	34,827.14	43,826.07
	NRCS SUPPLEMENT NRCS SUPPLEMENTAL	229,673.49	47,393.61	182,279.88
	NRDP-GIS DOJ NRDP GIS	7,210.66	0.00	7,210.66
	WATER OPS Water Operations	361,585.65	153,075.68	208,509.97

17 MT Natural Heritage Program	1,014,870.84	271,912.53	742,958.31
ADMIN OPS Administration Operations	0.00	0.00	0.00
BPA-DS21 BPA-DS21	4,384.36	0.00	4,384.36
DMA-BATS Dept of Military Affairs –Bats	20,749.00	275.32	20,473.68
DNRC AIS21-0019 DNRC AIS21-0019	17,748.00	12,428.87	5,319.13
DOA INVASIVE 22 2021 NOXIOUS WEEDS 10/31/2022	24,665.00	10,333.19	14,331.81
DOA NOX WEEDS20 DOA Nox Weeds20	0.00	0.00	0.00
DOA NOX WEEDS21 2021 NOXIOUS WEEDS 10/31/2022	7,000.00	0.42	6,999.58
HERITAGE MTNHP-MSL	570,144.31	235,002.75	335,141.56
INDIRECT RATE Federal Indirect Rate	35,424.49	0.00	35,424.49
MSU-CLIMATE MSU-CLIMATE	14,636.34	2,696.98	11,939.36
NATURESERVE NatureServe Element Agreement	1,600.00	1,600.00	0.00
NHP NRCS-DS NRCS Data Services 2021	0.00	0.00	0.00
NHP NRCS-DS22 NRCS Data Services 2022	30,000.00	5,250.00	24,750.00
U OF WY FG UNIV OF WY FIELD GUIDE	8,769.00	0.00	8,769.00
UM SALES & SVC UM Sales and Service	196,988.83	0.00	196,988.83
USFS-BATS 22 USFS - BAT MONITORING 3/31/26	27,500.00	0.00	27,500.00
USFS-DS22 USFS DATA SERVICES	35,805.63	0.00	35,805.63
USFS-SPECIES 22 USFS - SPECIES SURVEYS 6/30/26	13,893.00	4,325.00	9,568.00
WAFG RARE FIELD GUIDE WA RARE PLANTS	5,562.88	0.00	5,562.88
30 MT Shared Catalog	481,920.42	402,310.42	79,610.00
ADMIN OPS Administration Operations	35,974.98	11,287.26	24,687.72
IT OPERATIONS IT Operations	14,847.15	1,292.54	13,554.61
MSC Montana Shared Catalog	428,822.29	386,328.62	42,493.67
SWCAP Statewide Cost Allocation Plan	2,276.00	3,402.00	(1,126.00)
40 Next Gen 911	450,000.00	36,752.58	413,247.42
ADMIN OPS Administration Operations	35,974.98	12,636.03	23,338.95
IT OPERATIONS IT Operations	14,847.15	4,779.98	10,067.17
NG 911 Next Generation 911	399,177.87	19,336.57	379,841.30
60 COVID-19 LSTA	2,364,284.54	238,809.14	2,125,475.40
ARPA-ECONTENT ARPA-ECONTENT	960,000.00	10.00	959,990.00
ARPA-HOT SPOT ARPA Hot Spot Funding	1,184,667.90	84,985.18	1,099,682.72
ARPA-NEWSLINE ARPA-Newsline	120,000.00	60,000.00	60,000.00
COVID CARES ACT CARES ACT Covid Spending	94,866.64	91,003.72	3,862.92
COVID GIS TECHS COVID GIS Tech Support OT only	0.00	2,810.24	(2,810.24)
INDIRECT RATE Federal Indirect Rate	0.00	0.00	0.00
MT TRUST-BCBS22 MT Trust for MT Libraries BCBS	4,750.00	0.00	4,750.00
Grand Total	12,120,010.79	4,199,232.34	7,920,778.45