

FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:30 a.m., August 19, 2021
ONLINE ONLY VIA ZOOM**

MINUTE LOG

Recordings are found at:

YouTube: <https://youtu.be/MACoxJ14e7E> and <https://youtu.be/oddqi0nsa94>

Vimeo: <https://vimeo.com/589913489> and <https://vimeo.com/589941742>

Unedited closed captioning is available at the YouTube recording only.

ATTENDEES:

Commissioners: Vice-Chair Kenning Arlitsch (Commissioner of Higher Education Appointee), Elsie Arntzen (Superintendent of Public Instruction), Dalton Johnson, Kristin Kerr, Chair Bruce Newell, Robyn Scribner, Peggy Taylor

MSL Staff: Marilyn Bennett, Jennifer Birnel, Troy Blandford, Malissa Briggs, Meghan Burns, Tracy Cook, Jessica Edwards, Erin Fashoway, Michael Fashoway, Lee Fossum, Evan Hammer, Sharon Hardwick, Pam Henley, James Kammerer, Ashley Kanduch, Melody Karle, Kenny Ketner, John Kilgour, Genevieve Lighthiser, Amy Marchwick, Bryce Maxell, Cara Orban, Daniel Rosenburg, Suzanne Reymer, Jennie Stapp

Public:

Addie Palin (Hoffman York), Molly Kruckenburg (Montana Historical Society)

Agenda: [Attachment 1](#)

(00:00:10) Call to Order and Introductions

(00:12:29) Staff longevity recognition

(00:23:51) Breakout Executive Session to review the June 9, 2021 Executive Session minutes

END of Recording One

(00:01:44) Consent agenda

- June 9, 2021 minutes: [Attachment 2](#)
- June 9, 2021 Executive Session minutes
- July 23, 2021 minutes: [Attachment 3](#)
- FY '21 4th quarter financial report: [Attachment 4](#)

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(00:02:19) Motion by Commissioner Arlitsch and seconded by Commissioner Kerr to approve the consent agenda and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-aye**
- **Dalton Johnson-aye**
- **Kristin Kerr-aye**
- **Bruce Newell-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(00:02:54) Montana State Library Trust request

- Staff recognition program: [Attachment 5](#)

(00:11:24) Motion by Commissioner Kerr and seconded by Commissioner Arlitsch to amend the request in the Memo to state “Staff request up to \$5,000...” and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-aye**
- **Dalton Johnson-aye**
- **Kristin Kerr-aye**
- **Bruce Newell-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(00:18:26) Motion by Commissioner Kerr and seconded by Commissioner Scribner to approve the amended State Recognition Trust Fund Request and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-aye**
- **Dalton Johnson-aye**
- **Kristin Kerr-aye**
- **Bruce Newell-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(00:19:18) Public Library Standards adoption: [Attachment 6](#)

(00:22:59) Motion by Commissioner Johnson and seconded by Commissioner Arlitsch to approve the adoption of the Public Library Standards Administrative Rules and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-aye**

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- **Dalton Johnson-aye**
- **Kristin Kerr-aye**
- **Bruce Newell-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(00:24:09) Network Advisory Council Report

- Montana Library Network Core Services: [Attachment 7](#) and [Attachment 8](#)

(00:36:19) Motion by Commissioner Kerr and seconded by Commissioner Arlitsch to approve the Network Advisory Council Update and the motion passed unanimously.

- **Kenning Arlitsch-aye**
- **Elsie Arntzen-aye**
- **Dalton Johnson-aye**
- **Kristin Kerr-aye**
- **Bruce Newell-aye**
- **Robyn Scribner-aye**
- **Peggy Taylor-aye**

(00:37:01) Montana Shared Catalog Partners resource sharing update: [Attachment 9](#)

(00:45:39) Chair Newell called a break until 11:00 am

(00:46:23) American Rescue Plan Act related expenditures update and planning

(00:48:24) Hot Spot Program – Cook

(00:57:28) Broadband related upgrades in libraries – Cook

(01:02:29) E-content – Orban

(01:21:58) Montana Memory Project – Birnel

(01:30:32) Newline – Hammer

(01:06:47) Sensory Trail partnership opportunity with the Montana Historical Society

(01:37:31) Chair Newell called a break until 11:56 am

(01:37:53) The Montana Memory Project migration to Recollect

(02:01:41) Hoffman York introduction and rebranding next steps

(02:16:55) State Library policy review

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- Communications and Broadband Pay Memo: [Attachment 10](#)
- Communications policy – draft review: [Attachment 11](#)
- Broadband pay plan policy – draft review: [Attachment 12](#)
- Broadband Pay Plan appendix: [Attachment 13](#)
- Interlibrary Sharing Protocol Policy Memo: [Attachment 14](#)
- Interlibrary Sharing Protocol Policy: [Attachment 15](#)

(02:23:40) Fiscal Year 2022 Work Plan discussion – Stapp, Briggs, Hammer, Lead Staff

(03:26:51) State Library Report

- Work Plan Dashboard: [Attachment 16](#)
- Fiscal Year 2022 State Library Statistics dashboard: [Attachment 17](#)
- Interim Budget Committees and reporting
- Montana Land Information Advisory Council appointments update
- Digital first reference services update

(03:33:26) Commission Goals and Objectives

- Calendar Review: [Attachment 18](#)
 - Fall Federation Meeting Attendance
 - October meeting in Missoula

(03:35:26) Commission Officers Election – **Action**

Vote was taken to elect Member Arlitsch as Commission Chair and the nomination passed.

Kenning Arlitsch-abstained

Elsie Arntzen-aye

Dalton Johnson-aye

Kristin Kerr-aye

Bruce Newell-aye

Robyn Scribner-aye

Peggy Taylor-aye

Vote was taken to elect Member Newell as Commission Vice-Chair and the nomination passed.

Kenning Arlitsch-aye

Elsie Arntzen-aye

Dalton Johnson-aye

Kristin Kerr-aye

Bruce Newell-abstained

Robyn Scribner-aye

Peggy Taylor-aye

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(03:37:48) Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

(03:38:06) Other Business & Announcements

(03:39:06) Meeting adjourned at 1:59 p.m.