

# FINAL

## Network Advisory Council (NAC) Meeting 9:30 a.m., May 4, 2021 ONLINE ONLY VIA ZOOM

### MINUTE LOG

Recordings are found at <https://youtu.be/rPxfcyeylB0> and <https://vimeo.com/547981962>.  
Unedited closed captioning is available at the YouTube recording only.

#### ATTENDEES:

##### Council Members:

Jennie Stapp, Bruce Newell, Tracy Cook, Cara Orban, Jodie Moore, Aaron LaFromboise, Nancy Schmidt, Sean Anderson, Joy Bridwell, Jodi Smiley, Kit Stephenson, Sarah McClain, Mark Wetherington, Pamela Benjamin, Doralyn Rossman, Lori Roberts, Jonna Underwood, Kate Peterson, Susie McIntyre, Stacey Moore

##### MSL Staff:

Genevieve Lighthiser, Jo Flick, Aaron Canen, Jennifer Birnel, Amy Marchwick, Pam Henley, Rebekah Kamp, Keiley McGregor, Suzanne Reymer, Jessica Edwards, Amelea Kim

##### Public:

Dave Shearer, Kelsie Rubich, Elizabeth Fellerer

Agenda: [Attachment 1](#)

(00:00:01) Call to Order and Introductions

(00:19:10) Minutes from January 21, 2021 Meeting ([Attachment 2](#)) and March 9, 2021 NAC Meeting ([Attachment 3](#)):

**Motion by Member Schmidt and seconded by Member Stacey Moore to approve the minutes as presented and the motion passed unanimously. Jodie Moore and Aaron LaFromboise abstained.**

(00:20:40) State Library Update – Stapp and other MSL staff

(00:28:01) Census and State Aid

(00:55:27) FY20 LSTA year-end funds

(01:02:00) Jennie Stapp called for a 5-minute break until 10:40 am.

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(01:02:18) Library Development Budget Review: [Attachment 4](#)

- Budget memo from March 2021 meeting: [Attachment 5](#)
- Draft Budget for Library Development Notes: [Attachment 6](#)
- Draft spreadsheet with projects and dollar amounts: [Attachment 7](#)

**Motion by Member Jodie Moore and seconded by Member Anderson to have libraries increase their costs for OCLC by 2% and shift funds from the unallocated FY2020 LSTA funds to cover the remainder of the increased costs for libraries and the motion passed unanimously.**

(02:48:09) Jennie Stapp called for a lunch break until 1:00 pm.

**Motion by Member Anderson and seconded by Member Stephenson to recommend the project priorities from the poll held during the meeting for the development of the FY 2022 budget and the motion passed unanimously.**

(02:57:32) Transition to new Network Advisory Council and Core Services Committees

- (02:58:30) Review of job description for NAC: [Attachment 8](#)
- (03:07:20) Timeline for the transition: [Attachment 9](#)
- (03:15:07) Draft/review operating procedures: [Attachment 10](#)
- (03:17:22) Core Services Committees Chart: [Attachment 12](#)
- (03:25:30) Evaluation Framework: [Attachment 13](#)
- (03:37:07) Create Core Services Committees: [Attachment 11](#)
- (04:19:02) Advice from former NAC members to new NAC

**(04:26:24) Meeting adjourned at 2:30 pm.**

## Poll Results

<u>Ranked choices</u>	<u>Percentages</u>
Courier	80%
LL Programming	80%
MMP	80%
Upgrading equipment	73%
Collaborative Collection Development	47%
Virtual Fall Workshop	40%
Webjunction	33%
Small Business Dev Center	27%
Trustee Training	20%
Economic Development	7%