

MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:00 a.m., June 9, 2021
ONLINE ONLY VIA ZOOM

MINUTE LOG

Recordings are found at: <https://youtu.be/FDXyiggDLvM> and <https://vimeo.com/561532166>. Unedited closed captioning is available at the YouTube recording only.

ATTENDEES:

Commissioners: Vice-Chair Kenning Arlitsch (Commissioner of Higher Education Appointee), Elsie Arntzen (Superintendent of Public Instruction), Connie Behe, Jamie Doggett, Dalton Johnson, Chair Bruce Newell, Ken Wall

MSL Staff: Jennie Stapp, Genevieve Lighthiser, Lee Fossum, Bryce Maxell, Ashley Kanduch, Evan Hammer, Pam Henley, Jennifer Birnel, Cara Orban, Tracy Cook, Jessica Edwards, Jo Flick, Troy Blandford, Malissa Briggs, Sharon Hardwick, Erin Fashoway, Michael Fashoway, Amy Marchwick, Keiley McGregor

Public:

Jeff Doud, Jessica Mitchell, Janeen Brookie, Lori Roberts

Agenda: [Attachment 1](#)

(00:00:05) Call to Order by Vice-Chair Arlitsch and Introductions

(00:03:25) Executive Session as allowed for in 2-3-203, MCA Sections 3-4, to discuss agency legal action

(00:04:06) Staff longevity recognition

- Amy Marchwick, 10 years
- Lee Fossum, 20 years

(00:10:28) Consent agenda - Action

- April 14, 2021 minutes: [Attachment 2](#)
- State Library Trust request to support the Directors Institute: [Attachment 3](#)
- State Library Trust request to support a staff recognition program: [Attachment 4](#)

Motion by Commissioner Doggett and seconded by Commissioner Johnson to approve the minutes from April 14, 2021 as presented and the motion passed unanimously.

Kenning Arlitsch-aye
Bruce Newell-aye

**Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

Motion by Commissioner Behe and seconded by Commissioner Doggett to approve the State Library Trust request to support the Director's Institute as presented and the motion passed unanimously.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

Motion by Commissioner Johnson and seconded by Chair Newell to table the motion to approve the State Library Trust request to support the staff recognition program until the August 11, 2021 Commission Meeting and the motion passed unanimously.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

(00:42:04) Statewide Land Cover Plan – Jessica Mitchell, University of Montana Spatial Analysis Lab: [Attachment 5](#)

(00:50:35) Revised FY'22 Montana Land Plan – Fashoway – Action: [Attachment 6](#)

- Memo to Commission: [Attachment 7](#)

Motion by Commissioner Wall and seconded by Commissioner Doggett to approve the Revised FY22 Montana Land Plan with the addition of the mention of Enhanced 911 and Next Gen 911 and the motion passed unanimously.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye**

Ken Wall-aye

(01:03:31) Vice-Chair Arlitsch called for a 10-minute break to return at 10:47 am

(01:03:59) Federation FY'22 Plans of Service – Action

- Broad Valleys – Lori Roberts: [Attachment 8](#)
- Golden Plains – Janeen Brookie: [Attachment 9](#)
- Pathfinder – Valerie Frank: [Attachment 10](#)
- Sagebrush – Sonja Woods: [Attachment 11](#)
- South Central – Nancy Schmidt: [Attachment 12](#)
- Tamarack – Honore Bray: [Attachment 13](#)
- Public Comment

Motion by Commissioner Doggett and seconded by Commissioner Wall to approve the Plans of Service for FY22 and the motion passed unanimously.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

(01:07:00) Revised Public Library Standards draft adoption and Administrative Rules Process – Action – Stapp, Cook: [Attachment 14](#)

- Proposed Language for Public Library Standards for ARM: [Attachment 15](#)

Motion by Chair Newell and seconded by Commissioner Doggett to adopt the Revised Public Library Standards Draft and the motion passed unanimously.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

(01:26:54) House Bill 102 Follow-up – Cook

(01:35:31) Return to the State Library implementation

- Digital first reference services – Action – Hammer: [Attachment 16](#)

Motion by Commissioner Behe and seconded by Commissioner Johnson accept the Digital First Reference Service Memo and the motion passed unanimously.

Kenning Arlitsch-aye

**Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

(01:52:56) Continued telework authorization – Action – Stapp: [Attachment 17](#)
Motion by Chair Newell and seconded by Commissioner Doggett to approve the Memo for Continued Telework Authorization dated June 1, 2021 and the motion passed.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-nay
Connie Behe-aye
Elsie Arntzen-nay
Ken Wall-aye**

(02:30:55) Finance Committee Report - Briggs

(02:31:09) Negotiated indirect cost rate

(02:38:10) 2021 Pay Incentive Distribution Strategy–Action: Stapp: [Attachment 18](#)

Motion by Commission Doggett and seconded by Commissioner Wall to approve the 2021 Pay Incentive Distribution Strategy and the motion passed.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-nay
Ken Wall-aye**

(02:57:25) Broadband Pay Plan update – Action – Briggs: [Attachment 19](#)

- Public Comment

Motion by Commission Doggett and seconded by Commissioner Behe to approve the Broadband Pay Plan Update and the motion passed unanimously.

**Kenning Arlitsch-aye
Bruce Newell-aye
Jamie Doggett-aye
Dalton Johnson-aye
Connie Behe-aye
Elsie Arntzen-aye
Ken Wall-aye**

(03:06:24) State Library Report (to include but not limited to)
(03:06:37) Final Legislative update and next steps
(03:11:33) Montana Library Network
(03:16:15) Montana Natural Heritage Program

Commission Goals and Objective

(03:23:05) Per section 4. of the Commission bylaws, discuss nominations of Commission leadership

Commissioner Doggett nominated Vice-Chair Kenning for Commission Chair. Vice-Chair Kenning accepted the nomination.

Commissioner Doggett nominated Commissioner Behe for Commission Vice-Chair. Commissioner Behe accepted the nomination.

(03:27:57) Calendar Review

- Special June Commission meeting to adopt FY'22 budget – Action
- August meeting date shift to August 17 or August 19 - Action
- December meeting date shift to December 15 - Action

Motion by Commission Doggett and seconded by Commissioner Behe to approve the Calendar changes of a Special Commission Meeting on June 29th at 1 pm, moving the August meeting to the 19th, and the December meeting to the 15th, and the motion passed unanimously.

Kenning Arlitsch-aye

Bruce Newell-aye

Jamie Doggett-aye

Dalton Johnson-aye

Connie Behe-aye

Elsie Arntzen-aye

Ken Wall-aye

(03:37:30) Vice-Chair Arlitsch adjourned the meeting at 1:22 pm