

TO: Montana State Library Commission  
 FROM: Jennie Stapp, State Librarian  
 Malissa Williams, Central Services Manager  
 SUBJECT: FY 21 2<sup>nd</sup> Quarter Financial Report  
 DATE: February 5, 2021

Items to note:

- MSL has expended 48% of its annual budget as of Q2 2021.
- New org for COVID related spending
- Heritage Program Org 17 added
- Federation and State Aid payments completed

Montana State Library 2nd Quarter FY 2021				
	Budget	Actuals	Difference	% Expended
<b>Expenses</b>				
Personal Services	4,077,410	1,711,293	2,366,117	42%
Operating	3,236,175	1,651,886	1,584,288	51%
Grants	1,007,727	625,137	382,590	62%
<b>Total Expenses</b>	<b>8,321,312</b>	<b>3,988,316</b>	<b>4,332,995</b>	<b>48%</b>
<b>Revenue</b>				
General Fund	3,006,194	1,568,645	1,437,549	52%
MLIA	954,895	258,087	696,808	27%
LSTA	1,470,744	709,286	761,458	48%
Coal	567,000	361,772	205,228	64%
Other	2,322,479	1,090,526	1,231,953	47%
<b>Total Revenue</b>	<b>8,321,312</b>	<b>3,988,316</b>	<b>4,332,995</b>	<b>48%</b>

## Montana State Library Financial Report

### 2nd Quarter FY 2021

Workgroup	Budget	Expenses	Difference	% Expended
Central Services	1,993,306	815,195	1,178,111	41%
Patron Services	471,570	199,335	272,234	42%
Montana Land Information	331,311	68,188	263,123	21%
Consulting and Learning	1,273,332	846,318	427,013	66%
Statewide Projects	1,104,142	778,213	325,930	70%
Natural Heritage Program	459,421	163,595	295,826	36%
Covid 19 Funding	865,573	575,908	289,665	67%
Information Products	478,043	206,923	271,120	43%
Information Management	1,344,615	334,641	1,009,974	25%
<b>Total</b>	<b>8,321,312</b>	<b>3,988,316</b>	<b>4,332,995</b>	<b>48%</b>

MLIA Budget Tracking Q2 2021			
Project	Budget	Expense	Balance
HERITAGE MTNHP-MSL	20,000	-	20,000
INFO MGMT OPS Information Management Ops	13,308	-	13,308
INFO PRODUCTS Information Products Operation	113,146	46,069	67,077
ITSD FIXED COST ITSD	16,810	16,810	-
LAND OPS Land Operations	12,000	85,523	(73,523)
MLIA 21 BIG SKY Big Sky	27,796	-	27,796
MLIA 21 BIGHORN Bighorn	13,433	-	13,433
MLIA 21 BLAINE Blaine	11,665	-	11,665
MLIA 21 CHOTEAU Choteau	16,434	5,925	10,509
MLIA 21 FERGUS Fergus	6,089	-	6,089
MLIA 21 GLACIER Glacier	9,013	-	9,013
MLIA 21 LIBERTY Liberty	4,107	-	4,107
MLIA 21 MSLA Missoula	11,720	-	11,720
MLIA 21 PONDERA Pondera	17,969	-	17,969
MLIA 21 RICHLND Richland	18,972	-	18,972
MLIA 21 SANDERS Sanders	25,000	-	25,000
MLIA OPERATIONS MLIA OPERATIONS	353,816	48,702	305,114
MLIAC COUNCIL MLIAC COUNCIL	10,000	-	10,000
SWCAP Statewide Cost Allocation Plan		22,369	
WATER OPS Water Operations	253,617	32,689	220,928
<b>Total</b>	<b>954,895</b>	<b>258,087</b>	<b>719,177</b>

LSTA 20 Budget Tracking				
	Budget	Spent	Balance	
LSTA 20 ADMIN 4% ADMIN COST ALLOW	48,090.32	0.00	\$ 48,090.32	0%
LSTA 20 COM HUB LSTA 20 Community Hub	0.00	2,131.78	\$ (2,131.78)	
LSTA 20 CONSULT Consultants	271,359.91	123,369.20	\$ 147,990.71	45%
LSTA 20 CONT ED Continuing Education	79,944.09	40,459.22	\$ 39,484.87	51%
LSTA 20 COURIER Courier	9,950.00	3,021.42	\$ 6,928.58	30%
LSTA 20 ECON Economic Development	10,000.00	0.00	\$ 10,000.00	0%
LSTA 20 ECONT E-Content	23,000.00	19,000.00	\$ 4,000.00	83%
LSTA 20 LEADERS Leadership Institute	14,000.00	0.00	\$ 14,000.00	0%
LSTA 20 LLP Lifelong Learning	87,732.17	41,772.00	\$ 45,960.17	48%
LSTA 20 MMP Montana Memory Project	123,098.73	56,039.06	\$ 67,059.67	46%
LSTA 20 MSC LSTA Montana Shared Catalog	228,344.04	93,471.81	\$ 134,872.23	41%
LSTA 20 OCLC OCLC	76,000.00	39,000.00	\$ 37,000.00	51%
LSTA 20 STATS STATS	6,900.00	6,900.00	\$ -	100%
LSTA 20 TBL Talking Book Library	149,434.25	53,251.39	\$ 96,182.86	36%
LSTA 20 TECH Tech Support	69,404.48	33,896.65	\$ 35,507.83	49%
LSTA 20 TRUSTEE Trustee Training	5,000.00	0.00	\$ 5,000.00	0%
LSTA 20 WORKSHO LSTA 20 MSL Workshops	0.00	5,750.00	\$ (5,750.00)	
<b>Total LSTA 20</b>	<b>1,202,257.99</b>	<b>\$ 518,062.53</b>	<b>\$ 684,195.46</b>	<b>43%</b>

Trust Projects					
*as of Q2 2021	Budget	Expenses	Balance	Status	
Rebranding Project	\$ 292,500	\$ -	\$ 292,500	Ongoing	
Volunteer Appreciation	\$ 4,000	\$ 1,355	\$ 2,645	Ongoing	
Website Redesign	\$ 25,000	\$ -	\$ 25,000	Ongoing	
<b>Total</b>	<b>\$ 321,500</b>	<b>\$ 1,355</b>	<b>\$ 320,145</b>		

