

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian

Date: February 4, 2021

Re: Network Advisory Council appointment process and work priorities

The first step to implement the State Library's vision for a Montana Library Network (MLN) is to revise the nature and makeup of the Network Advisory Council (Council) and to enlist the newly seated council to finalize the current draft list of core services included in discussion materials. Their work will be done in consultation with the Montana library community.

At this time, staff recommends that the Commission act to direct staff to develop a job description for new Council members and a slate of nominees for the Council according to the timeline outlined below. Additional next steps are also provided.

Of note, during this time the State Library will conduct our five-year Library Services and Technology Act evaluation and planning process. The work of the Council and subcommittees will form the basis for the next LSTA five-year plan.

Dates	Steps	Participants
February - April 2021	Define job description of the Council including desired knowledge, skills, and abilities	<ul style="list-style-type: none"> • MSL Staff • Current Council • Current advisory and executive groups • Commission
April 14, 2021 State Library Commission Meeting	Staff brings slate of Council members to the Commission for appointment	<ul style="list-style-type: none"> • MSL Staff • Current Council • Current advisory and executive groups • Montana library community • Commission
April – August 2021	Council defines success measures for the MLN and identifies final list of core services	<ul style="list-style-type: none"> • Council • Montana library community • MSL Staff
August 11, 2021 State Library Commission Meeting	Council recommends success measures final list of core services for Commission action	<ul style="list-style-type: none"> • Council • MSL Staff • Commission
August – October 2021	Core services subcommittees formed	<ul style="list-style-type: none"> • Council • Montana library community • MSL Staff
October 2021 – May 2022	Core services subcommittees define success for each core service, determine current and desired funding needs	<ul style="list-style-type: none"> • Core services subcommittees • Council • Montana library community • MSL Staff
June 2022 State Library Commission Meeting	Council recommends to the Commission a library development budget based on recommendations from core services subcommittees	<ul style="list-style-type: none"> • Core services subcommittees • Council • Montana library community • MSL Staff