

**Montana State Library Commission**  
**Wednesday, August 12, 2020**  
**9:30 a.m.**  
**Online**

AGENDA

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the State Library Commission will be streamed and recorded via an online meeting platform. The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting. Members of the public who wish to share written comment or pertinent visual materials must submit written public comment no later than 24 hour before the start of the public meetings. During public comment periods, speakers shall limit their address to the State Library Commission on agenda items to three (3) minutes, unless further time is granted by the Chair with the concurrence of the Commission. The Chair reserves the right to limit public comments if comments are not germane to the proceedings or if they are deemed disruptive. All comments received, including those received through the online meeting platform, become part of the official public record of the State Library Commission proceedings in accordance with MCA 2-3-212.

9:30 a.m. Call to Order and Introductions

Consent agenda - **Action**

- [April 1, 2020 minutes](#)
- [June 10, 2020 minutes](#)
- June 10, 2020 Executive Session minutes
- [FY '20 4th quarter financial report](#)
- [2020 Volunteer Appreciation Trust Request](#)

State Library Report

- [Work Plan Dashboard](#)
- House Bill 633 update
  - [Draft recordation fee legislation](#)
- Montana Natural Heritage Program administrative changes
- [Montana State Library financial compliance audit](#)

We make an effort to ensure that our meetings are held at facilities that are fully accessible to persons with mobility disabilities. If you plan to attend our program and will need services or accommodations relating to a disability, please contact Marlys Stark at 406-444-3384 at least five (5) working days prior to the meeting.

FY '21 Work Plan discussion – Stapp, Williams, Hammer, Lead Staff

Policy review – Stapp – **Action**

- [Policy Review Memo](#)
  - [Commission Per Diem](#)
  - [Library Federations](#)
  - [Commission Telecommunication Meetings](#)
  - [Distribution of State Documents to Depository Libraries](#)
  - [Draft Volunteer Policy](#)

Request for proposal updates:

- Interlibrary loan and cataloging – Orban
- MontanaLibrary2Go – Orban
- Montana Memory Project – Birnel

[COVID-19 related expenditures update and planning](#) – Cook, Kilgour

Montana Land Information Advisory Council Report – Stapp, Fashoway

- Strategic planning process
- Statewide LiDAR Plan progress report - Blandford

Montana Libraries and Economic Development – Kim, Booth

Digital Public Library of America hub discussion – Arlitsch

Commission Goals and Objectives

- [Calendar Review](#)
  - Fall Federation Meeting Attendance
  - Travel Budget Review
- [Final approved minute log April 27, 2020](#)

Commission Officers Election – **Action**

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

Executive Session to conduct State Librarian's evaluation

Other Business & Announcements

Adjourn

Join Zoom Meeting

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DRAFT