

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian
Evan Hammer

Date: September 19, 2019

Re: Trust Expenditure Request for Volunteer Appreciation Event

Staff requests authority to spend up to \$5100 in State Library Trust funds to host the annual volunteer appreciation luncheon to show appreciation for the great contributions of donated time, skills, and talents of our nearly 100 volunteers. This amount includes a catered luncheon to be held at the Great Northern Hotel with awards, gifts and commendations to our volunteers and guests from the staff.

The luncheon is scheduled for December 10, 2019 from 11:30-1:30 p.m. and Commissioners are invited to attend.