

**Welcome:** Valerie Frank welcomed everyone to the meeting. A sign in sheet was passed around. Libraries present: Medicine Spring/ State Library Commission, MSL, Chouteau County-Director and Board member, Harlem-Director and Board member, Great Falls- Director and Board member, Blaine County- Director and Board member, Fairfield/Teton- Director, Toole County- Director, Dutton/Teton- Director and Board member, Valier- Director and Wedsworth- Director and Board member. Absent: Belt, Conrad, Glacier, Havre-Hill, Liberty and Choteau/Teton.

**Minutes:** Chuck Wasser made a motion to accept the fall 2018 minutes as submitted, second by Patty Hall. Motion carried unanimously.

**Brag and Bumbles:**

- Janet reported Big Sandy is up and running and they are so busy they had to hire an assistant.
- Medicine Spring has been busy with 2 grants and digitization projects. Aaron is sad to see her grant worker go. No bumbles.
- MSL- Amelia reports NASA kits are almost all distributed.
- Blaine County handicapped restroom project is complete. Staff has been working on creating engaging spaces. They moved juvenile books to create an open play area for the younger children and received a donation for a new sitting area for the youth. School kids will be visiting the library next week to learn about the Summer Reading Program. Patty reported the Engaging Spaces have been a big hit.
- Harlem Wine & Cheese fundraiser was a soaring success. Friends group purchased a display table and sign and plan to purchase a refrigerator. Carly is doing the Summer Reading Program and classes will be visiting the library. The Harlem Elementary Librarian will be doing her practicum at HPL this summer. Bumbles- Circulation is down; not happy with the courier; Chuck is done on the board. Chuck said he didn't realize how entertaining being on the library board would be.
- Great Falls- Dea is happy they have a director. The library received a \$5000.00 grant from Wells Fargo for a ready to read reach out, to do story time out in the community. Susie is sad to see Dea leaving the board. They are struggling with staff turnover; they've had 6 position changes due to retirements and employees leaving.
- Fairfield- Brett loves the spring story time with the baby lambs and goats. Brett's challenge is he now lives in Dutton. He is grateful for public librarians helping patrons.
- Toole County- Strong and active Friends group. Chamber after hours was successful. The theatre group from Havre did a dinner & theater, which was a successful fundraiser. Their ice cream social is coming up. Looking forward to the Summer Reading Program. Cleaning house is Heidi's challenge.
- Dutton/Teton-Wine and beer fundraiser was very successful. Jean made table runners and only had one left. Sherry's brag- Chairman of the Board (Jean) is great. Bumble- may have gone overboard being too loud with a cowbell in the library.
- Chouteau County- Brag is that Big Sandy is so busy they had to hire another person. Geraldine library is being remodeled. Bumble- Sandra must pay more attention to the budget this year.
- Valier- Kathy reports the new addition extra space is great, but the contractor left without finishing the work and they are now dealing with the aftermath and subcontractors who want paid. They received a \$1000.00 grant for their robotics club. The kids really love the robotics club. The Friends fundraiser dinner made \$4000.00.
- Wedsworth- Nancy reported the winter was a struggle. They are busy. June 4th Jamie Ford is coming. They also have the Kilted Man and Jerry Barlow coming to the library. Nancy is learning about technology since they purchased a new copier.

**Fall Pathfinder meeting will be October 24, 2019.**

**Continuing Education Committee Report-**Val reached out to John Finn from the Broad Valleys Federation and Honore Bray from the Tamarack Federation, who's Federations do a retreat and an on-line meeting. John said they save so much in mileage by having only one in-person meeting they are able to stay at the Hotel Finlen for their retreat. Having said that, both the Tamarack and Broad Valleys Federations receive considerably more federation funding than Pathfinder because of their population. For FY19 Broad Valleys budgeted \$4,967.94 for their retreat and each library received \$1,480 and Tamarack budgeted \$5,447.45 for their retreat and each library receive \$2,555.24. A distribution of CST payments to federations was handed out for comparison. Since 50% of the funding is divided by population, it has a huge effect on our federation award, compared to the areas with a much higher population. Using the FY20 award figures and estimating a \$5000 cost for a retreat, each library's award would shrink from \$2215.10 to \$1915.10, a difference of \$300. If we

wanted to do a retreat, we would need a planning committee and we would need to be better about communicating. It was decided that we would continue meeting twice a year.

POS Budget sheets were handed out and are due to Valerie by May 29, 2019.

FY 2020 POS was discussed.

35,086.55	Total Pathfinder award
1,000.00	Coordinator
<u>360.00</u>	Coordinator travel
33,726.55	
<u>500.00</u>	Host Library
33,226.55	
<u>15</u>	Libraries
2,215.10	Award to each library

Dea Nowell went over the proposed revisions to the bylaws. A motion was made by Melody Skogley, second by Jean Harmon to approve the changes to the bylaws. Motion carried unanimously.

Article V- Meetings was discussed. Each library needs to list their Pathfinder Board Member in the Library Directory. In the event the appointed representative is unable to attend the Pathfinder meeting, he or she shall appoint a proxy to take his or her place at the Federation meeting. Official Federation Form must be used for all proxy votes. The form can be found on the State Library website. Written permission for proxy votes must be obtained before the meeting and must be submitted to the Federation Coordinator prior to the meeting. Absenteeism by member libraries was discussed. The bylaws read: Absenteeism by a member library, which results in lack of representation and participation in at least one Advisory Board meeting per year and following the plan-of-service, may lead to a decrease in available federation monies to that member library. Discussion about how much funding will be lost as a result of nonparticipation was held. Val will research what the other Federations have done about this situation and this will be on the agenda for the fall meeting.

Advisory Board Committee- A motion was made by Chuck Wasser, second by Janet Worrall to appoint Patty Hall to be the Chair and Melody Skogley the Vice Chair. Motion carried unanimously.

Executive Committee- Chair- Patty Hall, Vice Chair- Melody Skogley, Member- Jean Harmon, Member- Janet Worrall and Member- new Great Falls Trustee. A motion was made by Chuck Wasser, second by Patty Hall to appoint the members to the Executive Committee. Motion carried unanimously.

Bylaws Committee- Colleen Brommer, Heidi Alford, Brett Allen and Melody Skogley.

CE Committee- Valerie Frank, Patty Hall and Sandra Larson.

Nominating Committee- Colleen Brommer and Brett Allen.

**State Library Report-** Tracy Cook spoke about the Trust for Montana Libraries Foundation which is now a legal entity with a board. The Trust has issued a challenge to Library Board Members and Staff to contribute \$20.00 to grow the Trust. Checks should be made payable to Trust for Montana Libraries and can be sent to Trust for Montana Libraries c/o Montana State Library, 1515 E. 6<sup>th</sup> St., Helena, MT 59620  
Tracy addressed Fair Library Access Resolution, restructuring of the state library, census, and public library standards. There will be a RIPL (Research Institute for Public Libraries) workshop in Billings October 7-9th.

Amelia spoke about CIT (Crisis Intervention Team) and mental health training.

The afternoon training on Aspen was presented by Amelia Kim and Policy Development training with Tracy Cook.

There being no further business, the meeting was adjourned.

Respectfully submitted by Valerie Frank, Federation Coordinator 5/22/2019