

# Memo

**To:** Montana State Library Commission

**From:** Jennie Stapp, State Librarian

**Date:** March 27, 2019

**Re: Bylaws Amendment**

Currently, that State Library Commission bylaws do not specify how subcommittees and ad hoc work groups are formed. While the Commission does not currently have any subcommittees, staff requests that the Commission form a finance committee to guide financial policy and reporting. The Commission has, from time to time, formed work groups however, it has done so without the guidance of the bylaws.

Staff propose the following amendments to the bylaws to allow for the formation of subcommittees and work groups.