

# FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
9:30 A.M., OCTOBER 9, 2018  
HELENA, MONTANA  
OR GOTOMEETING**

## MINUTE LOG

Recordings are found at <https://vimeo.com/album/3267051> and [https://www.youtube.com/playlist?list=PLB\\_J1FN8dGZfJJQ0VnGgg\\_NsK-RJ-3dGI](https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGgg_NsK-RJ-3dGI). Unedited closed captioning is available at the YouTube recording only.

### ATTENDEES:

Commissioners: Vice-chairman Anne Kish, Kenning Arlitsch, Elsie Arntzen, Jamie Doggett, Bruce Newell and Ken Wall. Commissioner LaFromboise was excused.

Staff: Tracy Cook, Jessica Edwards, Jo Flick online, Evan Hammer, Jim Kammerer, Sarah Karasch, Tom Marino, Bryce Maxell, Keiley McGregor online, Stanley Munson, Cara Orban, Kris Schmitz, Jennie Stapp, Marlys Stark and Malissa Williams.

Visitors: Heather Burcham, Honore Bray online, Janeen Brookie, Stephanie Brown, Carol Clayton-Bye online, Valerie Frank, Adriana Huth, Eric Hydel, Lisa Mecklenberg Jackson online, Donna Sorenson, Randi Szabo, and Sonja Woods online.

Call to Order at 9:30 a.m. and introductions (00:00:47)

(00:01:10) Agenda change

(00:01:50) Room introductions

(00:03:53) New staff introductions

(00:03:55) Malissa Williams

(00:05:16) Stanley Munson

(00:06:08) Sarah Karasch

(00:06:53) Keiley McGregor

(00:08:04) Prioritized positions to rehire

Approval of Minutes – **Action** (00:09:14)

August 8, 2018 (00:09:18)

**Motion was made by Commissioner Doggett and seconded by Commissioner Wall to approve the minutes as presented and the motion passed.** (00:09:29)

(00:09:42) Public Comment

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## State Library's Report (00:09:57)

(00:10:12) Reporting system status

(00:13:57) Database subscription challenges

(00:18:45) Federal budget includes level funding from the Institute for Museum and Library Services

(00:19:36) COSLA and Western Council funding campaign

(00:21:24) National GeoSpatial Data Act

(00:23:54) Cost share formulas task force

(00:28:13) Non-profit steering committee

(00:30:06) Talking Book Library 50-year activities

(00:31:12) Digital Library Report

## Montana State Library FY'19 First Quarter Financial Report – **Action** (00:34:35)

(00:45:46) **Motion was made by Commissioner Doggett and seconded by Commissioners Newell and Arlitsch to approve the FY'19 First Quarter Financial Report as presented and the motion passed.**

## School for the Deaf and Blind (00:48:43)

(00:49:26) Presentation by Donna Sorensen and Adriana Huth.

## PowerMT: Information Powers Growth (00:59:15)

(00:59:33) Presentation by Randi Szabo, Stephanie Brown, Heather Burcham and Eric Hydell from Banik Communications.

## Enhancing Opportunities for Certified Teacher-Librarians in Montana

(01:34:00) Presentation by Elsie Arntzen and Anne Kish

**Commissioner Wall was temporarily absent at the beginning of this presentation.**

**Commissioner Arntzen left the meeting.**

## Commission Policy Actions (01:41:23)

(01:41:34) On Call – **Action**

(01:43:50) The document was not available online for approval.

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(01:45:00) **Motion was made by Commissioner Newell and seconded by Commissioner Wall to table approval of this policy until the next meeting and the motion passed.**

(01:47:00) Conference Room

(01:47:58) **Motion was made by Commissioner Wall and seconded by Commissioner Newell to approve the policy as presented and the motion passed.**

Federation FY'18 Annual Reports (01:48:19) – **Action**

(01:48:53) Golden Plains by Janeen Brookie

(01:55:48) Pathfinder by Valerie Frank

(02:01:02) Sagebrush by Sonja Woods online

(02:06:00) Tamarack by Honore Bray online

South Central and Broad Valleys both presented in materials with Tracy Cook available for questions, no time stamp.

(02:22:55) **Motion was made by Commissioner Doggett and seconded by Commissioner Wall to accept the Federation Annual Reports as presented and the motion carried.**

**Break for lunch** (02:23:21)

**Commissioner Arntzen returned to the meeting.**

Draft State Publications Depository Program Administrative Rules – **Action** (02:24:00)

(02:40:30) Change wording 'their website' to include 'publicly accessible'.

(02:42:00) **Motion was made by Commissioner Arlitsch and seconded by Commissioner Doggett to adopt the proposed rules as a draft.**

(02:40:45) State Librarian Stapp clarified whether the commission intends to change the website wording to be explicit.

(02:43:39) **Commissioner Arlitsch amended his motion, seconded by Commissioner Doggett, to adopt the proposed rules with that identified change and the motion passed.**

Network Advisory Council Recommendations for 5-Year LSTA Plan Changes – **Action** (02:45:47)

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(02:47:42) **Motion was made by Commissioner Newell and seconded by Commissioner Wall to pass the 5-Year LSTA Plan Changes as recommended and the motion passed.**

Network Advisory Council Recommendations for FY'18 Unallocated LSTA Funds

(02:48:09)

(02:50:38) **Motion was made by Commissioner Newell and seconded by Commissioner Doggett to approve the budget overall as submitted and the motion passed.**

Commission Calendar and Work Plan (02:51:08)

(02:51:21) Strategic Plan Review and Recommendations – **Actions**

**Commissioner Arntzen left the meeting.**

(03:11:32) **Motion was made by Commissioner Doggett to accept the Strategic Plan. There was no action needed unless revision was requested so since no changes were made, Commissioner Doggett withdrew her motion.**

(03:15:36) Travel

(03:16:27) Upcoming Meetings

Other Business & Announcements or Public Comment (03:20:11)

(03:20:18) Framework discussion regarding GIS

Adjourn at 1:38 p.m. (03:44:53)