

Federation Annual Report FY 2018 July 2017 Through June 2018

SIGNATURES

Federation	Sagebrush		
Coordinator's Library	Miles City Public Library		
Coordinator	Sonja Woods		
	Signature _____	Date _____	
Chairperson - Board of Trustees	Betty Berger		
	Signature _____	Date _____	

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

AWARD/EXPENSE SUMMARY

Total CST Award: \$18,980.39
Total CST Expended: \$18,980.39

EXPENDITURES BY PROGRAM

Program 1 - CONTINUING ED, TRAINING AND TRAVEL	\$1,864.38
Program 2 - TECHNOLOGY AND RESOURCE SHARING	\$15,055.55
Program 3 - COMMUNICATION/PR AND CONSULTATION	\$2,060.46
Program 4 - ADMINISTRATIVE SERVICES	None
	Total: \$18,980.39

EXPENDITURES BY LIBRARY

Library	Status	Total Award	Award Expenses	Local Expenses
Ekalaka Public Library	Active	\$1,914.80	\$1,914.80	\$19.26
Fallon County Library	Active	\$1,464.80	\$1,464.80	\$490.62
Garfield County Library	Active	\$1,914.80	\$1,914.80	\$231.42
George McCone Memorial County Library	Active	\$1,464.80	\$1,464.80	\$2.97
Glendive Public Library	Active	\$1,464.80	\$1,464.80	\$0.00
Henry A Malley Memorial Library	Active	\$1,464.80	\$1,464.80	\$1,203.25
Miles City Public Library	Active	\$4,897.19	\$4,897.19	\$1,404.61
Prairie County Library	Active	\$1,464.80	\$1,464.80	\$1,464.80
Sidney-Richland County Library	Active	\$1,464.80	\$1,464.80	\$1,565.23
Wibaux Public Library	Active	\$1,464.80	\$1,464.80	\$50.50
	Totals:	\$18,980.39	\$18,980.39	\$6,432.66

PUBLIC VALUE SUMMARY BY PROGRAM

Program 1 - CONTINUING ED, TRAINING AND TRAVEL

Narrative

Knowledgeable and trained staff and trustees are able to provide quality library services to their communities. Toward this end the following activities will be funded as money allows. (Examples: Montana Library Association (MLA) Conferences/Training, Offline, Montana Shared Catalog (MSC) or other community trainings).

Each member library may choose how much, if any, funding to designate toward training opportunities and travel expenses.

Training by qualified library representatives, individuals or State Library Staff will be provided at each Sagebrush Federation Meeting at no cost to the individual libraries.

Public Value

Ekalaka Public Library - I enjoy going to the trainings, I learn not only from the presenters but from the other Libraians also, everyone is super helpful, and I can help my patrons better each time i go to a training and it makes my life easier also

George McCone Memorial County Library - Networking and training with regional librarians at our biannual meeting.

Miles City Public Library - Networking with regional librarians and training opportunities.

Miles City Public Library - Better trained library staff and directors with necessary tools to upgrade and maintain a library presence on the internet.

Miles City Public Library - Empowers local/regional libraries who don't have technology support staff available.

Garfield County Library - Networking with regional librarians and trustees

Ekalaka Public Library - Facilitates inter-library loan and catalog record service for our library.

Program 2 - TECHNOLOGY AND RESOURCE SHARING

Narrative

Monies received in this category will be expended toward technology-related resources that strengthen Federation-wide access: OCLC, Shared Catalog Expenses, software, hardware, virtual reference, online databases, portable reading/audio devices, etc.

Un-expended monies may be redirected toward technology (training, online database purchases such as MontanaLibrary2Go, professional development opportunities, or book discussion kits) or postage/shipping costs to cover resource/materials sharing.

The Federation will cover the cost for the Annual Subscription from Movie Licensing USA for all ten participating libraries. This purchase allows the license to be affordable for all libraries and to be in compliance with publicly showing films to patrons.

Each member library may choose how much, if any, funding to designate toward technology and resource sharing opportunities.

Public Value

Fallon County Library - Allows Partners Sharing Group and Resource sharing throughout Montana.

Wibaux Public Library - Allows us to continue to be part of the system for us and to the public.

Henry A Malley Memorial Library - Circulation continues to increase for digital audio and e books at Henry A. Malley Memorial Library

Henry A Malley Memorial Library - Invaluable resource for users wanting to read books not available in our collection.

Glendive Public Library - The main library and the branch library are members of the OCLC sharing group. Being part of the sharing group allows us to bring quality materials to our library patrons and keep costs down. Without being part of the worldwide sharing groups we could not supply such a vast quality of library materials. The world is literally at your fingertips.

Ekalaka Public Library - Online catalog system with full service for patrons and staff.

George McCone Memorial County Library - Office suite software for public access.

Miles City Public Library - Belonging to the online sharing system, online catalog for patrons, ease of cataloging and circulation, and participation in sharing groups like Partners.

Miles City Public Library - Legal compliance to publicly show films.

Miles City Public Library - Travel expenses saved for members to attend at the Miles City Public Library vs in-person in Helena. All Sagebrush members are also members of the MSC.

Garfield County Library - Shared catalog provides access for patrons to the statewide library system, ease of cataloging, circulation, and online access at home.

Sidney-Richland County Library - Our library would not be able to should the heavy burden of purchasing these resources no our own, and the federation dollars ensures we do not lose the entire amount in books from our shelves.

Prairie County Library - Enables our patrons to access a whole new world of resources. Lets our library share its materials with other libraries as well as allowing our patrons to borrow materials from other libraries. Students request resource materials and are surprised we can find the information for them. It also continues to amaze our staff and board that our small library has items that are wanted by a large or university library in all parts of our country.

George McCone Memorial County Library - Enables Interlibrary Loan Services for Library patrons. Also provides OCLC records for cataloging services within the Montana Shared Catalog.

George McCone Memorial County Library - Online presence for the McCone Memorial Library and catalog access for the public.

George McCone Memorial County Library - Prints labels for smoother cataloging of materials.

George McCone Memorial County Library - Office suite software for public access.

Program 3 - COMMUNICATION/PR AND CONSULTATION

Narrative

The Federation Coordinator or a representative will attend at least two Coordinator meetings. Two Federation meetings will be held each year.

Federation members will act as mentors to new members. Members continually consult each other for help. If funds are available, members may travel to another member library for training/help/consultation.

Workgroups will be maintained (Plan of Service and Annual Report, Continuing Education, Federation Development and others as needed). Directors and other members are encouraged to participate. Workgroups help the Federation achieve its annual Goals.

Each member library may choose how much, if any, funding to designate toward communication and/or consultation.

Public Value

Glendive Public Library - Libraries are changing. Libraries are so much more than just books. Libraries provide so many programs and events that are available to the community. Last year, attendance to our library programming during the summer months were in the hundreds. The library had 4 weekly story-times, a weekly Summer Reading Program activity day that highlighted math, science or a physical health component. The library had weekly coding programs. The library had multiple free outdoor movie nights that the whole family could enjoy. The library uses the promotional materials to inform the public of all the services and resources that the library provides.

George McCone Memorial County Library - Enhanced the Library's collection for the Summer Reading Program "Libraries Rock" units.

George McCone Memorial County Library - Children's department supplies, crafts, gift books. The library would have been unable to afford a Summer Reading Program this year without Sagebrush Federation funding.

George McCone Memorial County Library - Replaced worn down furniture before the Summer Reading Program in the kid's department.

George McCone Memorial County Library - Increases participation in our Summer Reading Program for children, families, and adults. The library would have been unable to afford a Summer Reading Program this year without Sagebrush Federation funding.

George McCone Memorial County Library - Increased visibility and recognition for book week.

George McCone Memorial County Library - Fun programming element for the Summer Reading Program. The Library would not have been able to afford to do a Summer Reading Program without Sagebrush Federation funding.

George McCone Memorial County Library - Book bags keep checked out items safe and organized. The Library would not have been able to afford to do a Summer Reading Program without Sagebrush Federation funding.

George McCone Memorial County Library - Incentive t-shirts for Summer Reading Program winners. The Library would not have been able to afford to do a Summer Reading Program without Sagebrush Federation funding.

Miles City Public Library - One on one assistance and guidance for small, rural libraries whose budgets don't allow for extra staff or consultants.

Garfield County Library - Increased the children's book collection and encourage young readers.

Program 4 - ADMINISTRATIVE SERVICES

Narrative

Sagebrush Federation of Libraries will provide to the Miles City Public Library funds to be used as a stipend for the Coordinator to administer and manage the affairs of the Sagebrush Federation [For FY2015/16, on recommendation from the Coordinator, the Federation voted to divide the Coordinator Stipend to benefit libraries that needed extra funds for the coming year. The Federation will revisit the Stipend on a yearly

basis at the Fall Meeting.]

The headquarters library will also receive funds for supplies such as postage, copies and long distance used for Federation business.