

# FINAL

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
10:00 A.M., APRIL 11, 2018  
BOZEMAN, MONTANA  
& GOTOMEETING**

## **MINUTE LOG**

Recordings are found at <https://vimeo.com/album/3267051> and [https://www.youtube.com/playlist?list=PLB\\_J1FN8dGZfJJQ0VnGqg\\_NsK-RJ-3dGI](https://www.youtube.com/playlist?list=PLB_J1FN8dGZfJJQ0VnGqg_NsK-RJ-3dGI). Closed captioning is available at the youtube recording only.

### **ATTENDEES:**

Commissioners: Chairman Bruce Newell, Kenning Arlitsch, Elsie Arntzen, Connie Eissinger, Anne Kish, Aaron LaFromboise online and Ken Wall.

Staff: Tracy Cook, Jessica Edwards, Erin Fashoway, Evan Hammer, Jemma Hazen, Suzanne Reymer, Kris Schmitz, Jennie Stapp and Marlys Stark.

Visitors: Gale Bacon, Connie Behe, John Finn, Elizabeth Jonkel, Jodi Oberweister, Karen Rose, Randi Szabo.

Call to Order and introductions (00:00:30)

Approval of Minutes (00:02:09)

February 12, 2018 – **Action** (00:02:55)

February 12, 2018 Executive Session – **Action** (00:05:08)

**Motion was made by Commissioner LaFromboise and seconded by Commissioner Wall to approve both sets of February 12 minutes and the motion passed. (00:05:30)**

February 14, 2018 – **Action** (00:06:08)

**Motion was made by Commissioner Arlitsch and seconded by Commissioner Kish to approve the February minute log and the motion passed. (00:06:28)**

State Librarian's Report (00:07:13)

(00:07:20) Personnel Legal Case

(00:07:56) American Disabilities Act complaint through U.S. Department of Education

(00:10:44) Natural Resource Conservation Service (NRCS) funding

(00:13:36) FY'18 Library Services Technology Act (LSTA) award

(00:14:46) Coal Severance Tax (CST)

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- (00:16:15) Financial Compliance Audit complete, hearing in June
- (00:17:14) Administrative Rules of Montana required for State Depository Program
- (00:22:52) Procurement and Contract updates for nonprofit, public awareness campaign, Talking Book Library Services digital conversion, and Next Generation 911 GIS assessment
- (00:26:14) Program Inventory due to the Office of Budget and Program Planning May 18;
- (00:39:23) Federation meetings are being documented in a new StoryMap
- (00:40:12) Status of Next Generation 911 State Strategic Plan RFP
- (00:41:46) Americans with Disabilities Act Discussion

FY'18 Third Quarter Financial Report – **Action** (00:49:25)

(00:51:19) **Motion was made by Commissioner Eissinger and seconded by Commissioner LaFromboise to approve the financial report as submitted and the motion passed.**

Remaining FY'17 Library Services Technology act funds (00:52:11)

(00:53:18) ASPeN Intern Funding Request – **Action**

(00:59:21) **Motion was made by Commissioner Kish and seconded by Commissioner Eissinger to authorize the ASPeN intern funding request for \$9,000 and the motion passed.**

(01:03:45) OCLC group services payment options discussion

Network Advisory Council Report (01:14:51)

(01:15:05) Montana Shared Catalog New Libraries

Montana Shared Catalog Acquisitions Pilot (01:16:20)

Connie Behe, Elizabeth Jonkel, Jodi Oberweiser and Gale Bacon all gave brief presentations.

**Change in agenda to accommodate a staff member temporarily out of the room.**

Library Strategies Introduction (01:31:00)

(01:31:31) Introduce Karen Rose

Banik Communications Introduction (01:37:06)

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(01:37:07) Introduce Randi Szabo

Montana Real Time Network (01:42:04)

Commission Bylaws update (02:05:58)

(02:08:27) Bylaws – **Action**

**Motion was made by Commissioner LaFromboise and seconded by Commissioner Wall to accept the bylaws as presented and the motion passed.**

(02:09:44) Chair and Commission duties – **Action**

**Motion was made by Commissioner Arlitsch and seconded by Commissioner Eissinger to accept the guidelines as presented and the motion passed.**

Commission Goals and Objectives (02:11:04)

(02:11:18) May Meeting Date – **Action**

**Motion was made by Commissioner Wall and seconded by Commissioner Arlitsch to approve the proposed meeting date and the motion passed.**

(02:17:53) Reporting matrix review

(02:24:16) Commission Calendar

(02:24:28) Conversation with the Commission

(02:25:41) BigSky GeoCon

(02:26:05) National Library Legislative Day

(02:27:56) State Librarian Performance Appraisal in June

Other business/announcements (02:28:43)

(02:28:47) Outstanding Support Staff Award

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission. None was requested.

Adjourn (02:30:24)

Montana State Library funding future work session (no business conducted). No recording.