From	Kammerer, James
To	deMontigny, Bobbi; Sillick, Susan
Cc	Stapp, Jennie; Hammer, Evan
Sent	Monday, July 09, 2018 4:33 PM

Hello Bobbi and Sue,
I will put my answers beside your questions below.

I'm leaving on vacation this afternoon, but I would be happy to answer further questions once I got back July 17th.

We really appreciate your interest in the memo and the state publications management plan draft. If it is easier to talk by phone or for me to come over in person to visit, I can certainly do that as well.

Thanks,

Jim

From: Stapp, Jennie
Sent: Monday, July 09, 2018 2:05 PM
To: Kammerer, James <jkammerer@mt.gov>
Subject: FW: State Publication Management Plan - questions.

Hi Jim,

I haven't had a chance to look through these questions. Do you want to take a look and respond?

Thanks,

Jennie

From: deMontigny, Bobbi
Sent: Friday, July 06, 2018 8:04 AM
To: Stapp, Jennie <JStapp2@mt.gov>
Subject: State Publication Management Plan - questions.

Hi Jennie,

I hope summer is treating you well.

This morning Sue and I met to look over the draft of the Montana State Publications Management Plan. We identified a couple of questions; can you clarify a few things for us?

Under Identify:
- Who is supposed to be hosting and who is expected to attend the Annotated Code training? (MSL would host the training on MCA 22-1-213. Attendees could be Public Information Officers, agency web masters, or anyone directly responsible for the agency information published in print or on an agency website)

- What does deprecating mean in this context? ("deprecate" refers to web content that is being withdrawn, removed, updated and would no longer be publicly available from the web site. Based on your question, we might use a different word instead of "deprecate.")

Under Acquire:
- Is there a reason to do both #1 and #3? Is this simply to provide options? The web crawler would be easiest for our agency. (The reason for #1 and #3 is as you mentioned....to provide options. You are correct that the web crawler would be easiest.)

Under Access:
- What does #3 mean for the DOT? Can we get a little more detail on the expectations of adopting a webpage history service? Is there already something in place, is there a cost involved? (One of the benefits of putting a page history link in the footer of every DOT web page is that it would make it really convenient for DOT employees to check on their own whether their web content is getting archived each month. It would also make it easy for them to find old DOT information formerly on the website rather having to ask their web manager for help finding it on an internal agency server. Rather than contacting you, a page history link could also help the public find DOT stuff that is no longer publicly available that they once bookmarked. We have the small piece of code here for your DOT web person to put in your footer at no cost to your agency. It is pretty simple and fast to add to an entire website. Kevin Cook, the web person for the Judicial Branch has added the page history link to the footer of the Judicial Branch web site.)
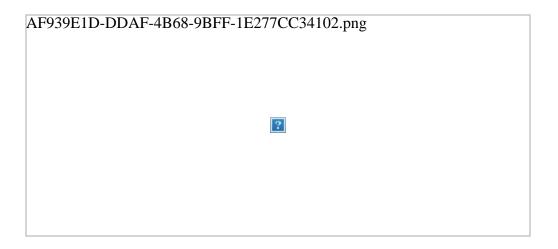
Other questions:
- Will the MSL be charging state agencies for anything involved with the implementation of this plan? (MSL won't be charging state agencies for anything associated with this plan. As of 2007, state agencies have saved money over the years because they no longer are required to submit 4 print copies.)

- How much of this do you expect to be MSL's responsibility and how much will be ours? We will need to determine how much time this will take and what the impact will be to our resources. (Providing permanent public access to state government information has been a shared responsibility amongst the state library, state agencies, and depository libraries since the legislation was written in 1968 and then updated in 2007. This responsibility also flows from the Right to Know article in the Montana Constitution. As agencies transition to greater openness in government and become more proactive about publishing/sharing their data in an open format, we can expect fewer public requests for information, less litigation, etc. Agency

staff time will correspondingly be freed up to do other things)

- If State Agencies will have specific tasks to perform, will there be an established process put in place as the plan moves forward? (State agencies, bureaus, divisions would generally be in the best position to determine how they execute specific tasks related to the life cycle of information, records management, and providing permanent public access to their state publications intended for the public).

Thank you for keeping us informed and for making yourself available to address our questions early in your planning process,

Bobbi

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