

Memo

To: Montana State Library Commission

From: Jennie Stapp, State Librarian

Date: May 30, 2018

Re: State Publications Management Plan and Administrative Rules

Staff presents the following draft State Publications Management Plan to the Commission review. As was noted during the April Commission meeting, 22-1-212, Montana Code Annotated requires the State Library to adopt rules to carry out the provisions of the State Publications Depository Library Program. Staff intends to adopt this plan as administrative rule later this year following the timeline noted below. Please note that after the June Commission meeting staff will request public comment about the plan prior to requesting that the Commission take action to approve the plan in August. This step is intended to expedite the administrative rules process.

2018 Timeline:

June 13 Draft State Publications Management Plan presented to the State Library Commission for initial review and comment;

June 14 Draft State Publications Management Plan released for public comment;

August 8 Public comments, agency responses and a revised State Publication Management Plan shared with the Commission;

Commission may take action to adopt the plan or the Commission may delay action until their October meeting;

Following approval of the plan staff will initiate an administrative rules process including a public comment period and public hearing if necessary;

December 12 Commission adopts final State Publications Depository Library Program Administrative Rules.