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TO: Jennie Stapp  
State Librarian

TO: Montana State Library  
Commission

FROM: Kris Schmitz  
Central Services Manager

FROM: Jennie Stapp  
State Librarian

SUBJECT: FY 18 THIRD QUARTER FINANCIAL REPORT

DATE: April 4, 2018

*KMSJS*

Attached to this memo is the third quarter financial report for FY 2018, for your consideration.

**PROGRAM 01 - OPERATIONS**

Listed below is the summary of the changes reflected in the revised budget column.

A grant was received from the O.P. & W.E. Edwards Foundation (HEG Memorial Fund) for \$6,675 to help librarians and community partners attend the Mind in the Making training.

There was nothing spent this quarter out of the State Library Trust.

**Digital Library – Contract funding established this quarter.**

One contract/grant was established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) for \$100,000. The purpose of this agreement is to facilitate the digital mapping of wetlands and land cover; to support the post-processing of high resolution elevation data; and to facilitate the development, archiving, and distribution of other natural resource geographic information as requested by the NRCS; and to provide for the consistent, timely electronic access to this information to NRCS personnel, partners and the citizens of Montana through the Montana State Library. A significant amount of this funding will flow through to the heritage program. Contract runs until 09/30/2022.

Please let me know if I can answer any questions.

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**Program 01 - OPERATIONS**

FISCAL YEAR: 18  
REPORT PERIOD: 01/1-03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>PERSONAL SERVICES</b>	2,718,421	2,653,673	1,647,943	2,621,342	32,331	99%
<b>OPERATIONS:</b>						
Contracted Services	911,623	938,925	504,382	938,912	13	100%
*Periodical Elec Data	0	0	0	0	0	0%
*Resource Sharing-OCLC	98,886	98,886	98,886	98,886	0	100%
*Resource Sharing-MSC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	197,951	183,135	155,252	183,097	38	100%
Communications	54,913	71,743	43,825	71,523	220	100%
Travel	130,231	130,648	31,874	130,832	(184)	100%
Rent	280,664	281,014	208,544	281,014	0	100%
Repair and Maintenance	84,552	81,653	55,759	81,649	4	100%
Other Expenses	168,149	167,479	60,184	167,283	196	100%
<b>TOTAL OPERATIONS</b>	<b>2,025,854</b>	<b>2,052,368</b>	<b>1,257,591</b>	<b>2,052,081</b>	<b>287</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0				0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$4,744,275</b>	<b>\$4,706,041</b>	<b>\$2,905,534</b>	<b>\$4,673,423</b>	<b>\$32,618</b>	<b>99%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	300,428	300,428	176,122	176,122	124,306	59%
State Aid Grants-Area/Pop	0	0			0	0%
LSTA - FY 16 Grants	0	144,909	144,908	144,908	0	100%
LSTA - FY 17 Grants	5,000	5,000		5,000	0	100%
LSTA - FY 18 Grants	120,268	120,268		120,268	0	100%
MLIAC Grants awarded	434,128	434,128	37,012	434,128	0	100%
<b>TOTAL GRANTS</b>	<b>859,824</b>	<b>1,004,733</b>	<b>358,042</b>	<b>880,426</b>	<b>124,307</b>	<b>88%</b>
<b>TOTALS</b>	<b>\$5,604,100</b>	<b>\$5,710,775</b>	<b>\$3,263,576</b>	<b>\$5,553,849</b>	<b>\$156,925</b>	<b>97%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

**Program 01 - OPERATIONS**

FISCAL YEAR: 18  
REPORT PERIOD: 01/1-03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>FUNDING:</b>						
General Fund	2,148,954	2,148,954	1,566,892	2,148,831	123	100%
Coal Sev. Tax	468,750	468,750	295,518	344,444	124,306	73%
LSTA	360,064	360,064	178,606	360,064	0	100%
LSTA Grants	826,800	826,800	407,034	794,305	32,495	96%
State Agency Contracts	281,541	281,541	137,249	281,541	0	100%
Montana Land Information Account	978,758	978,758	366,107	978,758	0	100%
Montana Shared Catalog	361,738	361,738	284,740	361,738	0	100%
Montana State Library Trust Acct.	8,225	8,225	8,224	8,224	1	100%
BA-NRCS-FOREST	60,294	60,294	11,341	60,294	0	100%
DNRC- MSDI (AA)	9,240	9,240		9,240	0	100%
DOJ-NRDP-GIS (AA)	15,000	15,000	7,036	15,000	0	100%
YRCDC-Yellowstone (NB)	4,736	4,736	130	4,736	0	100%
9-1-1 GIS Mapping - (SA)	80,000	80,000		80,000	0	100%
NRCS-Wetlands - (BA)		100,000		100,000	0	100%
HEGMEM-MindinMaking		6,675	700	6,675	0	100%
<b>TOTALS</b>	<b>5,604,100</b>	<b>5,710,775</b>	<b>3,263,576</b>	<b>5,553,850</b>	<b>156,925</b>	<b>97%</b>

**Montana State Library Trust Acct.**

Balance as of July 1, 2017	42,026
Expenditures	(8,224)
Donations from 07/1 - 03/31/18	1,948,112
STIP Earnings (Avg. 1.33%)	15,348
	<u>1,997,261</u>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY  
FUNCTION: 1000

FISCAL YEAR: 18  
REPORT PERIOD: 01/1-03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>PERSONAL SERVICES</b>	975,982	1,012,275	636,675	1,012,275	0	100%
<b>OPERATIONS:</b>						
Contracted Services	543,967	584,090	191,264	584,084	6	100%
Supplies and Materials	156,932	159,709	150,240	159,709	0	100%
Communications	26,344	27,221	16,066	27,166	55	100%
Travel	22,316	26,166	4,992	26,166	0	100%
Rent	133,560	133,560	100,033	133,560	0	100%
Repair and Maintenance	5,985	10,199	5,199	10,199	0	100%
Other Expenses	72,783	74,649	9,437	74,637	12	100%
<b>TOTAL OPERATIONS</b>	<b>961,887</b>	<b>1,015,594</b>	<b>477,231</b>	<b>1,015,521</b>	<b>73</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0	0		0	0	0%
Equipment	0	0			0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$1,937,869</b>	<b>\$2,027,869</b>	<b>\$1,113,906</b>	<b>\$2,027,796</b>	<b>\$73</b>	<b>100%</b>
Montana Land Information Grants	434,128	434,128	37,012	434,128	0	100%
					0	0%
<b>TOTAL GRANTS</b>	<b>434,128</b>	<b>434,128</b>	<b>37,012</b>	<b>434,128</b>	<b>0</b>	<b>100%</b>
<b>TOTALS</b>	<b>\$2,371,997</b>	<b>\$2,461,997</b>	<b>\$1,150,918</b>	<b>\$2,461,924</b>	<b>\$73</b>	<b>100%</b>
<b>FUNDING:</b>						
General Fund:	915,841	915,841	653,363	915,768	73	100%
Coal Sev. Tax:	51,709	51,709	2,783	51,709	0	100%
Montana Land Information Acct	953,637	943,637	339,016	943,637	0	100%
Fish Wildlife and Parks (FW&P)	68,857	68,857	21,960	68,857	0	100%
Mt. Depart. Of Transportation (DOT)	31,622	31,622	10,980	31,622	0	100%
Dept. of Environmental Quality (DEQ)	88,307	88,307	57,645	88,307	0	100%
Dept. of Natural Resources (DNRC)	48,813	48,813	31,567	48,813	0	100%
University	43,942	43,942	15,097	43,942	0	100%
DNRC- MSDI (AA)	9,240	9,240	0	9,240	0	100%
DOJ-NRDP-GIS (AA)	15,000	15,000	7,036	15,000	0	100%
NRCS-FOREST-BA	60,294	60,294	11,341	60,294	0	100%
YRCDC-Yellowstone	4,736	4,736	130	4,736	0	100%
9-1-1 GIS Mapping SA	80,000	80,000	0	80,000	0	100%
NRCS-WETLANDS		100,000	0	100,000	0	100%
<b>TOTALS</b>	<b>2,371,997</b>	<b>2,461,997</b>	<b>1,150,918</b>	<b>2,461,925</b>	<b>73</b>	<b>100%</b>

**Montana Land Information Account**

Balance as of July 1, 2017	1,030,438
Expenditures	(366,107)
Prior year adjustments - Revenue	(52,700)
State Fund Dividend	534
Revenue from 07/1 - 03/31/18	555,915
STIP Earnings (Avg. 1.331%)	9,285
	<u>1,177,366</u>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 18  
REPORT PERIOD: 01/1-03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
<b>PERSONAL SERVICES</b>	493,295	493,295	268,403	493,295	0	100%
<b>OPERATIONS:</b>						
Contracted Services	272,206	249,389	226,693	249,383	6	100%
*Periodical Elec Data	0	0		0	0	0%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	0	100%
Supplies and Materials	3,391	2,400	265	2,365	35	99%
Communications	11,637	11,637	6,607	11,637	0	100%
Travel	54,594	54,683	13,493	54,683	0	100%
Rent	40,238	40,588	30,500	40,588	0	100%
Repair and Maintenance	66,060	58,947	39,553	58,943	4	100%
Other Expenses	57,540	54,600	19,220	54,600	0	100%
<b>TOTAL OPERATIONS</b>	<b>703,437</b>	<b>670,015</b>	<b>534,102</b>	<b>669,970</b>	<b>45</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$1,196,732</b>	<b>\$1,163,310</b>	<b>\$802,505</b>	<b>\$1,163,265</b>	<b>\$45</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	300,428	300,428	176,122	176,122	124,306	59%
State Aid Grants	0	0		0	0	0%
LSTA 16	0	144,908	144,908	144,908	0	100%
LSTA 17	5,000	5,000	0	5,000	0	100%
LSTA 18	120,268	120,268	0	120,268	0	100%
<b>TOTAL GRANTS</b>	<b>425,696</b>	<b>570,604</b>	<b>321,030</b>	<b>446,298</b>	<b>124,306</b>	<b>78%</b>
<b>TOTALS</b>	<b>\$1,622,428</b>	<b>\$1,733,914</b>	<b>\$1,123,535</b>	<b>\$1,609,563</b>	<b>\$124,351</b>	<b>93%</b>
<b>FUNDING:</b>						
General Fund:	336,387	336,387	252,227	336,342	45	100%
Coal Sev. Tax:	417,041	417,041	292,735	292,735	124,306	70%
LSTA	124,852	124,852	72,224	124,852	0	100%
LSTA - GRANTS	382,411	487,221	220,909	487,221	0	100%
Proprietary - Montana Shared Catalog	361,738	361,738	284,740	361,738	0	100%
HEGMEM-MindinMaking	0	6,675	700	6,675	0	100%
<b>TOTALS</b>	<b>1,622,428</b>	<b>1,733,914</b>	<b>1,123,535</b>	<b>1,609,563</b>	<b>124,351</b>	<b>93%</b>
<b>Montana Shared Catalog</b>						
Cash Balance from FY 17 4th Quarter	33,795					
Incoming new revenue	365,730					
State Fund Dividend	127					
Refund- prior year expenditure	4,873					
Expenditures	(284,740)					
Cash Balance	119,786					

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 40-Talking Book Library

FISCAL YEAR: 18  
REPORT PERIOD: 01/1-03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	212,985	212,985	140,838	212,985	0	100%
<b>OPERATIONS:</b>						
Contracted Services	13,168	13,168	7,498	13,168	0	100%
Supplies and Materials	7,409	7,409	1,368	7,409	0	100%
Communications	7,879	7,879	4,414	7,879	0	100%
Travel	3,293	3,293	0	3,293	0	100%
Rent	91,448	91,448	68,586	91,448	0	100%
Repair and Maintenance	9,507	9,507	9,507	9,507	0	100%
Other Expenses	3,093	3,093	2,705	3,093	0	100%
<b>TOTAL OPERATIONS</b>	<b>135,797</b>	<b>135,797</b>	<b>94,078</b>	<b>135,797</b>	<b>0</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0				0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$348,782</b>	<b>\$348,782</b>	<b>\$234,916</b>	<b>\$348,782</b>	<b>\$0</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0	0				
State Aid Grants	0	0			0	0%
LSTA - FY 16 Grants	0	0			0	0%
LSTA - FY 17 Grants	0	0			0	0%
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$348,782</b>	<b>\$348,782</b>	<b>\$234,916</b>	<b>\$348,782</b>	<b>\$0</b>	<b>100%</b>
<b>FUNDING:</b>						
General Fund:	138,272	138,272	145,329	138,272	0	100%
Coal Sev. Tax:	0				0	0%
LSTA	206,939	206,939	86,016	206,939	0	100%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	3,571	3,571	3,571	3,571	0	100%
<b>TOTALS</b>	<b>348,782</b>	<b>348,782</b>	<b>234,916</b>	<b>348,782</b>	<b>0</b>	<b>100%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT**

FUNCTION: 05- Administration

FISCAL YEAR: 18  
REPORT PERIOD: 01/1-03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended To Date	Year-End Expenditures	Balance Over/Under	% Expd.
<b>PERSONAL SERVICES</b>	630,289	630,289	431,207	630,289	0	100%
<b>OPERATIONS:</b>						
Contracted Services	82,282	91,294	77,941	91,291	3	100%
Supplies and Materials	12,501	12,511	2,298	12,508	3	100%
Communications	21,297	21,297	14,644	21,297	0	100%
Travel	23,484	22,984	4,370	22,984	0	100%
Rent	15,418	15,418	9,425	15,418	0	100%
Repair and Maintenance	3,000	3,000	1,500	3,000	0	100%
Other Expenses	28,233	29,711	26,697	29,711	0	100%
<b>TOTAL OPERATIONS</b>	<b>186,215</b>	<b>196,215</b>	<b>136,875</b>	<b>196,209</b>	<b>6</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Library Books	0				0	0%
Equipment	0				0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$816,503</b>	<b>\$826,503</b>	<b>\$568,082</b>	<b>\$826,498</b>	<b>\$6</b>	<b>100%</b>
<b>GRANTS:</b>						
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 17 Grants	0	0	0	0	0	0%
LSTA - FY 18 Grants	0					
<b>TOTAL GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTALS</b>	<b>\$816,503</b>	<b>\$826,503</b>	<b>\$568,082</b>	<b>\$826,498</b>	<b>\$6</b>	<b>100%</b>
<b>FUNDING:</b>						
General Fund:	758,455	758,455	515,973	758,449	6	100%
Montana Land Information Acct	25,121	35,121	27,091	35,121	0	100%
LSTA	28,274	28,274	20,366	28,274	0	100%
LSTA - Grants	0	0			0	0%
Misc. Revenue:	0	0			0	0%
Montana State Library Trust Acct	4,653	4,653	4,653	4,653	0	100%
<b>TOTALS</b>	<b>816,503</b>	<b>826,503</b>	<b>568,082</b>	<b>826,497</b>	<b>6</b>	<b>100%</b>

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
FY 18 OPERATIONAL BUDGET  
State Library Commission**

	Budget General Fund	Expended To Date	Balance
Per Diem	3,350	375	2,975
<b>TOTAL PERSONAL SERVICES</b>	<b>3,350</b>	<b>375</b>	<b>2,975</b>
<b>OPERATIONS:</b>			
Contracted Services	0	0	0
Supplies and Materials	100	0	100
Communications	0	0	0
Travel	14,000	2,979	11,021
Rent	0	0	0
Repair and Maintenance	0	0	0
Other Expenses	1,900	1,162	739
<b>TOTAL OPERATIONS</b>	<b>16,000</b>	<b>4,141</b>	<b>11,860</b>
<b>TOTAL BUDGET</b>	<b>\$19,350</b>	<b>\$4,516</b>	<b>\$14,835</b>



**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

**LSTA - NETWORKING CONSULTANTS - Big Timber  
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18  
REPORT PERIOD: 01/01/2018 - 03/31/2018  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	54,241	54,241	31,551	52,749	1,492	97%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	20	90	90	90	0	0%
Communications	680	680	418	626	54	92%
Travel	3,500	3,500	1,051	3,500	0	100%
Rent					0	0%
Repair and Maintenance					0	0%
Other Expenses	800	730	290	730	0	100%
TOTAL OPERATIONS	5,000	5,000	1,849	4,946	54	99%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$59,241	\$59,241	\$33,400	\$57,695	\$1,546	97%
TOTALS	\$59,241	\$59,241	\$33,400	\$57,695	\$1,546	97%
FUNDING:						
LSTA:	59,241	59,241	33,400	57,695	1,546	97%
TOTALS	59,241	59,241	33,400	57,695	1,546	97%

**LSTA - NETWORKING CONSULTANTS - BILLINGS  
GRANT RUNS - 10/01/15 - 09/30/17**

FISCAL YEAR: 18  
REPORT PERIOD: 01/01/2018 - 03/31/2018  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	63,077	63,077	36,988	61,628	1,449	98%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	700	700	391	588	112	84%
Travel	3,500	3,500	1,619	3,500	0	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	800	800	492	800	0	100%
TOTAL OPERATIONS	5,000	5,000	2,502	4,888	112	98%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$68,077	\$68,077	\$39,490	\$66,516	\$1,560	98%
TOTALS	\$68,077	\$68,077	\$39,490	\$66,516	\$1,560	98%
FUNDING:						
LSTA:	68,077	68,077	39,490	66,516	1,560	98%
TOTALS	68,077	68,077	39,490	66,516	1,560	98%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Bozeman  
GRANT RUNS - 10/01/15 - 09/30/17

FISCAL YEAR: 18  
REPORT PERIOD: 01/01/2018 - 03/31/2018  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	48,638	48,638	28,552	47,187	1,451	97%
<b>OPERATIONS:</b>						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	700	700	587	700	0	100%
Travel	3,500	3,500	3,235	3,500	0	100%
Rent	0	0		0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	800	800	733	800	0	100%
TOTAL OPERATIONS	5,000	5,000	4,555	5,001	0	100%
<b>EQUIPMENT:</b>						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$53,638	\$53,638	\$33,107	\$52,188	\$1,451	97%
TOTALS	\$53,638	\$53,638	\$33,107	\$52,188	\$1,451	97%
<b>FUNDING:</b>						
LSTA:	53,638	53,638	33,107	52,188	1,451	97%
TOTALS	53,638	53,638	33,107	52,188	1,451	97%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

**LSTA - Statewide Collaborative Services  
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18  
REPORT PERIOD: 01/01/18 - 03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	52,762	56,090	41,853	56,090	0	100%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials				0	0	0%
Communications	750	750	513	750	0	100%
Travel				0	0	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	750	750	513	750	0	100%
<b>EQUIPMENT:</b>						
Equipment					0	
Automation						
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$53,512	\$56,840	\$42,366	\$56,840	\$0	100%
TOTALS	\$53,512	\$56,840	\$42,366	\$56,840	\$0	100%
<b>FUNDING:</b>						
LSTA:	\$53,512	\$56,840	\$42,366	\$56,840	\$0	100%
TOTALS	\$53,512	\$56,840	\$42,366	\$56,840	\$0	100%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

**LSTA - TRAINER POSITION  
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18  
REPORT PERIOD: 01/01/18 -03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	52,253	52,253	31,876	50,801	1,452	97%
<b>OPERATIONS:</b>						
Contracted Services				0	0	0%
Supplies and Materials	16	16	15	16	0	0%
Communications	180	180	109	180	0	100%
Travel	3,504	3,206	2,114	3,206	0	100%
Rent				0	0	0%
Repair and Maintenance	0	0		0	0	0%
Other Expenses	300	598	598	598	0	100%
TOTAL OPERATIONS	4,000	4,000	2,836	4,000	(0)	100%
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$56,253	\$56,253	\$34,712	\$54,802	\$1,451	97%
TOTALS	\$56,253	\$56,253	\$34,712	\$54,802	\$1,451	97%
<b>FUNDING:</b>						
LSTA:	56,253	56,253	34,712	54,802	1,451	97%
TOTALS	56,253	56,253	34,712	54,802	1,451	97%

**MONTANA STATE LIBRARY  
FINANCIAL REPORT  
LSTA 17 GRANT AWARD**

**LSTA - LifeLongLearning  
GRANT RUNS - 10/01/16 - 09/30/18**

FISCAL YEAR: 18  
REPORT PERIOD: 01/01/18 -03/31/18  
YEAR EXPENDED: 75%  
PAYROLL EXPENDED: 73%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	33,858	33,858	0	4,043	29,815	12%
<b>OPERATIONS:</b>						
Contracted Services	0	986	986	986	0	0%
Supplies and Materials	1,000	1,000	976	1,000	0	100%
Communications	700	700	76	700	0	100%
Travel	10,000	10,000	1,000	10,000	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	3,300	2,314	12	2,314	0	100%
<b>TOTAL OPERATIONS</b>	<b>15,000</b>	<b>15,000</b>	<b>3,050</b>	<b>15,000</b>	<b>0</b>	<b>100%</b>
<b>EQUIPMENT:</b>						
Equipment					0	0%
Automation					0	0%
<b>TOTAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>SUB-TOTALS</b>	<b>\$48,858</b>	<b>\$48,858</b>	<b>\$3,050</b>	<b>\$19,043</b>	<b>\$29,815</b>	<b>39%</b>
<b>TOTALS</b>	<b>\$48,858</b>	<b>\$48,858</b>	<b>\$3,050</b>	<b>\$19,043</b>	<b>\$29,815</b>	<b>39%</b>
<b>FUNDING:</b>						
LSTA:	48,858	48,858	3,050	19,043	29,815	39%
<b>TOTALS</b>	<b>48,858</b>	<b>48,858</b>	<b>3,050</b>	<b>19,043</b>	<b>29,815</b>	<b>39%</b>