

# Federation Annual Report FY 2017 July 2016 Through June 2017

## SIGNATURES

Federation	Sagebrush	
Coordinator's Library	Miles City Public Library	
Coordinator	Sonja Woods	
	Signature _____	Date _____
Chairperson - Board of Trustees	Betty Berger	
	Signature _____	Date _____

The Coal Severance Tax (CST) Revenue Accountability Report System requires the Federation Annual Report. The report relates to the Plan of Service, which was adopted at the beginning of the fiscal year as a planning document.

## AWARD/EXPENSE SUMMARY

Total CST Award: \$18,980.39  
Total CST Expended: \$18,980.39

## EXPENDITURES BY PROGRAM

Program 1 - CONTINUING ED, TRAINING AND TRAVEL	\$2,771.27
Program 2 - TECHNOLOGY AND RESOURCE SHARING	\$14,780.65
Program 3 - COMMUNICATION/PR AND CONSULTATION	\$599.34
Program 4 - ADMINISTRATIVE SERVICES	\$829.13
<b>Total:</b>	<b>\$18,980.39</b>

**EXPENDITURES BY LIBRARY**

Library	Status	Total Award	Award Expenses	Local Expenses
Ekalaka Public Library	Active	\$1,914.80	\$1,914.80	\$0.00
Fallon County Library	Active	\$1,464.80	\$1,464.80	\$430.81
Garfield County Library	Active	\$1,914.80	\$1,914.80	\$370.56
George McCone Memorial County Library	Active	\$1,464.80	\$1,464.80	\$0.00
Glendive Public Library	Active	\$1,464.80	\$1,464.80	\$188.94
Henry A Malley Memorial Library	Active	\$1,464.80	\$1,464.80	\$1,203.25
Miles City Public Library	Active	\$4,897.19	\$4,897.19	\$1,844.69
Prairie County Library	Active	\$1,464.80	\$1,464.80	\$1,464.80
Sidney-Richland County Library	Active	\$1,464.80	\$1,464.80	\$1,402.15
Wibaux Public Library	Active	\$1,464.80	\$1,464.80	\$515.30
	<b>Totals:</b>	<b>\$18,980.39</b>	<b>\$18,980.39</b>	<b>\$7,420.50</b>

## **PUBLIC VALUE SUMMARY BY PROGRAM**

### **Program 1 - CONTINUING ED, TRAINING AND TRAVEL**

#### **Narrative**

Knowledgeable and trained staff and trustees are able to provide quality library services to their communities. Toward this end the following activities will be funded as money allows. (Examples: Montana Library Association (MLA) Conferences/Training, Offline, Montana Shared Catalog (MSC) or other community trainings).

Each member library may choose how much, if any, funding to designate toward training opportunities and travel expenses.

Training by qualified library representatives, individuals or State Library Staff will be provided at each Sagebrush Federation Meeting at no cost to the individual libraries.

#### **Public Value**

Fallon County Library - To network with other librarians and attend workshops that will aid in being able to give better library services to the public as well as to network with other libraries in the Shared Catalog and learn new ideas to help our patrons. And also to come up with better ways to serve all communities with the services provided within the Partners Sharing Group.

George McCone Memorial County Library - Since two people were able to attend the MLA workshop, we each attended different classes so that our library would benefit from all the workshops. Our CE budget was very small this year so our Federation money helped two people attend.

Prairie County Library - Staff is able to attend meetings for networking and sharing of ideas with other libraries.

Miles City Public Library - Networking and staff update for shared catalog.

Wibaux Public Library - To continue to keep up with changes to shared catalog.

Sidney-Richland County Library - The MLA Conference offered a variety of program ideas that could be implemented within our library and shared among our federation members. The conference was also a great opportunity to network with members from the federation and members of other federations within the state of Montana.

Ekalaka Public Library - Training is a wonderful thing, I learn so much from the speakers and the other librarians. It has helped me grow with knowledge of our whole state libraries.

### **Program 2 - TECHNOLOGY AND RESOURCE SHARING**

#### **Narrative**

Monies received in this category will be expended toward technology-related resources that strengthen Federation-wide access: OCLC, Shared Catalog Expenses, software, hardware, virtual reference, online databases, portable reading/audio devices, etc.

Un-expended monies may be redirected toward technology (training, online database purchases such as MontanaLibrary2Go, professional development opportunities, or book discussion kits) or postage/shipping costs to cover resource/materials sharing.

The Federation will cover the cost for the Annual Subscription from Movie Licensing USA for all ten participating libraries. This purchase allows the license to be affordable for all libraries and to be in

compliance with publicly showing films to patrons.

Each member library may choose how much, if any, funding to designate toward technology and resource sharing opportunities.

### **Public Value**

Fallon County Library - This subscription is a requirement for membership in the Montana Shared Catalog.

Henry A Malley Memorial Library - Popular service with patrons. It is so wonderful to receive specialized books for patrons that are not available in Montana

George McCone Memorial County Library - The Federation money allows us to keep up with new technology especially since we are not budgeted for many of the changes that take place.

Prairie County Library - Enables our patrons to access a whole new world of resources. Lets our library share its materials with other libraries as well as allowing our patrons to borrow materials from other libraries. Students request resource materials and are surprised we can find the information for them. It also continues to amaze our staff and board that our small library has items that are wanted in a large library or university library.

Ekalaka Public Library - Enterprise is a lot easier to navigate around in. It is so nice to be able to get ILL books in for patrons

Miles City Public Library - Allows public libraries to show films without copyright infringement and allows genealogical research to be done in the library. It gives patron access to online content through multiple devices.

Wibaux Public Library - The benefit of MSC is keeping our patrons up to date here at the library, home or college for our inventory as well as the travel to benefit communications with other local libraries as well as other directors in our area.

Sidney-Richland County Library - Our participation as a consortium helps to keep costs for the service lower for all members of the Sagebrush federation. A service like this would be cost prohibitive if not for our participation in the larger group.

Glendive Public Library - Libraries provide vast and variable vital services to individuals in our communities and across our great state. Unfortunately, not all the citizens of Montana are informed about library services. Libraries, across Montana, are very proactive in reaching community members. Libraries go where our public goes. Our staff goes to county fairs, job fairs, health fairs, school screenings, school events, bridge days, and other local or regional events. Many individuals in our community would go without vital resources if it were not for the Sagebrush Federation Grant. All of the libraries that are part of the Sagebrush Federation are vigilant in deciding what services are purchased with funds from the grant. We make sure that services purchased will benefit the most individuals in eastern Montana.

Glendive Public Library - Library patrons use Heritage Quest (digital genealogy subscription service) to research their own personal history. We have had individuals use the resource and have found life altering answers. The resource has been used to assist with health questions and have even found long lost relatives. Our library does not have local funding to pay for this valuable resource. Our citizens are fortunate to have access to this service. The Sagebrush Federation grant has allowed patrons and community members to enhance their lives in regard to services purchased with the grant monies.

## **Program 3 - COMMUNICATION/PR AND CONSULTATION**

### **Narrative**

The Federation Coordinator or a representative will attend at least two Coordinator meetings. Two Federation meetings will be held each year.

Federation members will act as mentors to new members. Members continually consult each other for

help. If funds are available, members may travel to another member library for training/help/consultation.

Workgroups will be maintained (Plan of Service and Annual Report, Continuing Education, Federation Development and others as needed). Directors and other members are encouraged to participate. Workgroups help the Federation achieve its annual Goals.

Each member library may choose how much, if any, funding to designate toward communication and/or consultation.

### **Public Value**

George McCone Memorial County Library - Meeting with all other librarians and board members in our Federation allows us to all share ideas and concerns about our libraries. There is always great CE at these meetings.

Sidney-Richland County Library - The Sagebrush Federation meeting is a great opportunity to network with other libraries from eastern Montana. These meetings give us a chance to share resources and ideas to tackle the unique problems and opportunities that we face in eastern Montana

### **Program 4 - ADMINISTRATIVE SERVICES**

#### **Narrative**

Sagebrush Federation of Libraries will provide to the Miles City Public Library funds to be used as a stipend for the Coordinator to administer and manage the affairs of the Sagebrush Federation [For FY2015/16, on recommendation from the Coordinator, the Federation voted to divide the Coordinator Stipend to benefit libraries that needed extra funds for the coming year. The Federation will revisit the Stipend on a yearly basis at the Fall Meeting.]

The headquarters library will also receive funds for supplies such as postage, copies and long distance used for Federation business.