

Memo

To: Jennie Stapp, State Librarian **To:** Montana State Library Commission

From: Kris Schmitz
Central Services Manager **From:** Jennie Stapp, State Librarian

Date: June 6

Re: Policy Review

Staff continues their work to update Commission policies. At this meeting, staff recommend the repeal of the Nondiscrimination Policy and the Sexual Harassment Procedure.

These policies and procedures are now documented in the agency's Equal Employment Opportunity (EEO) Action Plan as required by the State EEO Policy. The plan has been submitted to the State Human Resources Division at the Department of Administration.

As required by the policy, the Human Resources Division will prepare annual reports that document how well agencies implement the policy. These reports will be shared with the Commission when they are available.

Please let me know if you have any questions.