

PO Box 201800 1515 East 6th Avenue Helena, MT 59620 (406) 444-3115

Montana State Library Commission

Wednesday, June 8, 2016

9:30 a.m.

Montana State Library Grizzly Conference Room

AGENDA

**Lunch break is tentatively scheduled from 12 to 1.**

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the Commission will be streamed and recorded via an online meeting platform.

The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person and those attending the meeting through the online meeting platform.

All comments received, including those received through the online meeting platform, become part of the official public record of the State Library Commission proceedings in accordance with [MCA 2-3-212](http://leg.mt.gov/bills/mca/2/3/2-3-212.htm).

Members of the public who wish to join the virtual meeting should contact Marlys Stark at

406-444-3384 by 5:00 pm on Monday, June 6, 2016.

9:30 a.m. Call to Order and introductions

* Staff longevity pins

Additions or corrections to the agenda

Approval of Minutes – **Action**

* [April 6, 2016](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/minutes_20160406.pdf)
* [February 10, 2016 Final](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/minutes_20160210.pdf)

State Librarian's Report **–** Stapp

* [Central Services](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/report_cs.pdf)
* [Digital Library](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/report_dl.pdf)
* [Statewide Library Resources/Library Development](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/report_slr_ld.pdf)
* [Talking Book Library](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/report_tbl.pdf)
* [CST Reduction Letter](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/cst_reduction.pdf)

Fiscal year end work plan reports – Hammer, McHugh, Schmitz

Commission policy review – Schmitz

* [Policies recommended for deletion](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/policy_memo.pdf) – **Action**
* [Broadband pay plan policy update](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pay_memo.pdf) – **Action**

[Broadband Pay Chart](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pay_plan.xlsx)

[2016 Pay Incentive Distribution Strategy](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pay_incentive_memo.pdf) – Stapp –**Action**

Federation FY ‘17 Plans of Service **– Action**

* [Broad Valleys](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pos_bv.pdf) – John Finn
* [Golden Plains](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pos_gp.pdf) – Janeen Brookie
* [Pathfinder](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pos_pathfinder.pdf) – Debbie Wellman
* [Sagebrush](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pos_sagebrush.pdf) – Sonja Woods
* [South Central](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pos_sc.pdf) – Nancy Schmidt
* [Tamarack](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/pos_tamarack.pdf) – Honore Bray

[Courier funding proposal to the Montana Shared Catalog](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/courier_budget_proposal.pdf) – Orban

[Courier Budget](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/courier.xlsx)

[Montana State Library Trust request](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/tbl_trust.pdf) – Briggs - **Action**

Commission Goals and Objectives – Commission

* + - [FY ‘16 Commission work plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/work_plan.pdf); [calendar](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/06/work_plan_calendar.pdf)
      * National Library Legislative Day Report – Eissinger
      * August 10 Commission meeting, Cut Bank, Montana
        + Election of Officers, FY ’16 Final Financial Report, FY ’17 Opening Budget, FY ’17 Work Plans, Early Literacy programs

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission.

Other Business & Announcements

Executive Session: State Librarian performance appraisal

Adjournment

Retirement reception honoring Statewide Library Resources Director Sarah McHugh to follow

Montana State Library Commission

Thursday, June 9, 2016

9:00 a.m.

Montana State Library Grizzly Conference Room

Strategic planning work session

Facilitated by Ned Cooney, Echo Ventures, Inc.

(No business will be conducted)