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Montana State Library Commission

Wednesday, April 6, 2016

9:30 a.m.

Parlor G

Hilton Garden Inn

Missoula, Montana

AGENDA

The State Library Commission is committed to providing access to its proceedings in accordance with MCA Title 2, Ch. 3 Part 2 Open Meetings. All meetings of the Commission will be streamed and recorded via an online meeting platform.

The State Library Commission welcomes public comment. The Chair will ask for public comment on agenda items throughout the meeting from persons attending the meeting in person and those attending the meeting through the online meeting platform.

All comments received, including those received through the online meeting platform, become part of the official public record of the State Library Commission proceedings in accordance with [MCA 2-3-212](http://leg.mt.gov/bills/mca/2/3/2-3-212.htm).

*Times noted are approximate. The Commission will move through the agenda as needed.*

9:30 a.m. Call to Order and introductions

* New staff introduction

Approval of Minutes – **Action**

* [February 10, 2016](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/minutes_20160210.pdf)
* [Final December 2015](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/minutes_20151209.pdf)

State Librarian's Report **–** Stapp

* [Central Services](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/report_cs.pdf)
* [Digital Library](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/report_msdl.pdf)
* [Natural Heritage Program](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/report_nhp.pdf)
* [Statewide Library Resources](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/report_slr.pdf)
* [Talking Book Library](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/report_tbl.pdf)

[FY’16 Third Quarter Financial Report](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/financial_report.pdf) – Schmitz **– Action**

Network Advisory Council Report – McHugh

* [Montana Shared Catalog New Libraries](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/nac_msc_additions_memo.pdf) **–** **Action**
* [Statewide Library Resources FY ’17 Budget including FY ’16 Library Services Technology Act and FY ’17 Coal Severance Tax funds](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/nac_recommendations_memo.pdf) **–** McHugh **– Action**
  + [Recommended Budget](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/FY17ld_budget_recommendation.xlsx)
  + [Coal Severance Tax](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/coal_severance_memo.pdf)
  + [Historical Budget](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/ld_budget_historical.xlsx)
  + [Graphical](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/slrd_graphical.pdf)
  + [Percentages](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/ld_budget_percents.xlsx)
  + [Database Usage](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/2015ebsco_use_by_type.xlsx)

Executive Planning Process Discussion - Stapp

* [State Aid Legislation](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_legislative_memo.pdf) – **Action**
* [Draft Budget Priorities Review](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_budget_memo.pdf)
  + [Framework](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_prioritization_framework.pdf)
  + [Montana Land Information Act](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_proposal_mlia.pdf)
    - [FY'17 Grant Applications](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/FY17_grant_applications.pdf)
    - [Historical Collections](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/MLIA_Historic_Collections.pdf)
  + [Natural Heritage Program](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_proposal_nhp.pdf)
  + [Digital Conversion](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_proposal_digital.pdf)
  + [Broadband](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/epp_proposal_broadband.pdf)
    - [Broadband Map](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/2014bb_map.pdf)
    - [Broadband Analysis](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/bb_analysis.xlsx)

Summer Institute Projects Presentation – Flick

Commission Goals and Objectives – Commission

* [Strategic planning facilitators limited solicitation responses review](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/solicitation_response_memo.pdf) – **Action**
  + [Carson Black submission](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/carson_block_solicitation.pdf)
  + [Ned Cooney submission](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/cooney_solicitation.pdf)
    - [Commission Calendar](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/work_plan_calendar.pdf)
      * [Work Plan](http://docs.msl.mt.gov/Central_Services/Commission_Councils/Commission/Archive/2016/04/work_plan.pdf)
      * May teleconference meeting date determination – **Action**
      * Spring federation meetings attendance and report
* Golden Plains: April 21, Wolf Point
* Pathfinder: May 19, Fort Benton
* Tamarack:  May 20 & 21, Big Fork
  + - * Montana Library Association conference
        + Conversation with the Commission, Thursday, April 7, 8:30 to 10:00 a.m., Missoula Hilton Garden Inn
      * National Library Legislative Day, May 1-3, Washington, D.C.
      * August Commission meeting update
        + August 9 reception at the Medicine Spring Library, Browning, 6:30 p.m.
        + August 10 Commission meeting, Glacier County Library, Cut Bank, 9:00 a.m.
      * June Commission meeting tentative agenda items: Federation FY’17 Plans of Service, Network Advisory Council update, TBL recording studio trust request, MLIA FY ’17 grant awards, MSL broadband pay plan policy review, State Librarian performance appraisal, retirement celebration for Sarah McHugh.

Other business/announcements

Public Comment on any matter not contained in this agenda and that is within the jurisdiction of the State Library Commission

Adjournment

Following the meeting, State Library Commissioners may participate in the Center for the Book Idea Exchange hosted by Humanities Montana at 1:00 p.m. at the Crystal Theater at the Silk Road, 515 South Higgins, Missoula, MT. No State Library business will be conducted at this meeting.