

**MONTANA STATE LIBRARY COMMISSION
WORK PLAN FY 2015**

June 2015 final report

VISION

Develop and deliver 21st Century library resources and information services.

MISSION

The Montana State Library is committed to strengthening libraries and information services for all Montanans through leadership, advocacy, and service.

VALUES

MSL values:

- An educated and inquisitive citizenry.
- Library services that are responsive to users' needs.
- Free government information that is easily accessible and widely distributed.
- Patron privacy.
- Equitable access to all library resources and services.
- Competent and professional staff.
- Open, direct, and timely communication.
- Economic development of Montana and Montanans.

The State Library Commission is established by Montana statute 22-1-101 (MCA).

The role of the State Library Commission is to set forth policies and funding priorities that empower the State Library to meet its mission and statutory obligations and to advocate for the State Library and the Montana library and information communities whenever possible.

The State Library Commission Group norms:

- The Commissioners will read and come to meetings prepared to discuss agenda items;
- Commission meetings follow Roberts Rules of Order;
- Commissioners are bound by the State Code of Ethics and Standards of Conduct: http://leg.mt.gov/bills/mca_toc/2_2_1.htm.

Goal One—Content—Discussion

1. MSL acquires and manages relevant quality content that meets the needs of Montana Library users.

1.1. Advise, review and approve policies that enhance Montana State Library's statewide e-content subscription and purchase programs, and that support the Montana Memory Project, the collection development priorities of the Montana State Library Collection Development Policy, and the Talking Book Library Collection;

1.2. Advise, review and approve budgets that enhance Montana State Library's statewide e-content subscription and purchase programs, and that support the Montana Memory Project, the collection development priorities of the Montana State Library Collection Development Policy, and the Talking Book Library Collection;

1.3. Request and participate in trainings and/or presentations by staff and other subject matter experts on new and existing topics that will educate the Commission on issues that will inform their understanding of the content needs of Montana Library users.

(Update August 2014): At the August 13 Commission Meeting, the Commission heard a presentation on the Montana Cadastral Administration through Streamlined Parcel Adjustment Workflows (CATSPAW). Through the implementation of this new system, State Library staff have taken over administration of the Public Land Survey System for our coordinate control from the Bureau of Land Management.

Goal Two—Access—Discussion

2. MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.

2.1. Advise, review and approve policies that enhance access to information through statewide resource sharing initiatives;

2.2. Advise, review and approve budgets that enhance access to information through statewide resource sharing initiatives;

2.3. Request and participate in trainings and/or presentations by staff and other subject matter experts on new and existing topics that will educate the Commission on issues that will inform their understanding of the access needs of Montana Library users.

(Update August 2014): At the August 13 Commission Meeting, the Commission heard a presentation on the new Montana Natural Heritage Program MapViewer application.

(Update June 2015): At the June 23 Commission Meeting, the Commission will review a draft Montana Talking Book Library Draft BARD Policy for action in August.

Goal Three—Training—Discussion

3. MSL provides appropriate trainings and training resources so that the best use can be made of the resources offered.

3.1. Advise, review and approve policies that enhance Montana State Library's statewide training opportunities;

3.2. Advise, review and approve budgets that enhance Montana State Library's statewide training opportunities;

3.3. Request and participate in trainings and/or presentations by staff and other subject matter experts on new and existing topics that will educate the Commission on issues that will inform their understanding of the training needs of Montana Library users.

(Update December 2014): At the December 10 Commission Meeting the State Library Commission received an orientation on the Coal Severance Tax funding flow and the Combined Account from which the State Library receives funding. This training was designed to help the Commission better understand the source and use of those funds in the face of fluctuating revenues.

Goal Four—Consultation and Leadership—Discussion

4. MSL provides consultation and leadership to enable users to set and reach their goals.

4.1. Represent the interests of MSL partners including public libraries and the GIS community in appropriate legislative, community, regional, and national forums;

4.1.a. Pacific Northwest Library Association conference, August 13-15, Helena, Montana;

4.2. Establish and maintain contact with Library Directors and Trustees, and other MSL partners, to remain cognizant of their needs and the challenges they face;

4.2.a. Each Commissioner will attend at least one library federation meeting during fiscal year 2015;

(Update December 2014):

Commissioner Roberts attended the South Central Federation Meeting in Miles City on September 13, 2014.

Commissioner Scheetz attended the Golden Plains Federation Meeting in Wolf Point on September 18, 2014.

Commissioner Kish attended the Broad Valleys Federation teleconference on October 9, 2014.

Commissioner LaFromboise attended the Pathfinder Federation meeting in Fort Benton on October 16, 2014.

Commissioner Kish attended the Broad Valleys Federation retreat in Butte on February 27 and 28, 2015.

Commissioner Gransbery attended the South Central Federation meeting in Joliet on March 21, 2015.

Commissioner LaFromboise attended the Tamarack Federation retreat in Big Fork on May 15 and 16, 2015.

Commissioner LaFromboise attended the Pathfinder Federation meeting in Fort Benton on May 21, 2015.

4.2.b. Each Commissioner will attend the 2015 Montana Library Association Conference, April 8-11, 2015 in Bozeman, Montana;

(Update February 2015): The April Commission meeting is scheduled for April 8, 2015

4.2.c. The Commission Chair will facilitate Conversations with the Commission session at the Montana Library Association Conference;

(Update February 2015): This session is scheduled for April 9, 2015 at 8:30 am

(Update June 2015): This session was held on April 9 with more than 40 librarians and trustees participating in a session on the future of libraries

facilitated by Karen Archer Perry of Clarion Consulting. Results of the session will be shared with the Library Development Study Task Force.

4.2.d. At least one Commissioner will attend meetings of the Montana Shared Catalog and MontanaLibrary2Go each year;

4.2.e. Commissioners are encouraged to visit libraries as they travel the state. Advanced notice to the libraries is recommended.

4.3. Share information about the role of the State Library Commission beyond the boundaries of the Montana Library Community;

4.4. At least one Commissioner will attend at least one “visioning” conference during the fiscal year, as funding allows. Discuss findings with the Commission and MSL staff and make recommendations for future opportunities for improved library services.

4.4.a. The Colorado State Library may host a conference focused on how to measure the impact of library services during the summer of 2015. Given the State Library focus on how to measure the impact of our services, this may be an appropriate conference for a Commissioner to attend. Details of the conference will be shared with the Commission when they are available.

(Update October 2014): The Research Institute for Public Libraries has scheduled this event. The dates are July 27-30 and the meeting will be held in Colorado Springs, Colorado. Commissioner LaFromboise will attend.

4.5 The Commission will invite at least one recipient of a Montana Land Information Act (MLIA) grant to present on the outcomes of their grant in order to better educate the Commission on the role, outcome and impacts of the MLIA.

(Update June 2015): Students from the Chester-Joplin-Inverness schools presented on the MLIA grant that they received at the April 8 Commission meeting. Students shared with the Commission the important work they are conducting using GIS which is directly benefiting the economy of the area. A Liberty County Commissioner was also in attendance to show his support for the students and their work.

Goal Five—Collaboration—Discussion

5. MSL promotes partnerships and encourages collaboration among its users.

5.1. Facilitate information-sharing partnerships among federal, tribal, state and local governments, businesses and citizens. Partnerships should promote the role of libraries in Montana communities, create funding opportunities for Montana libraries, and extend the reach of information services and delivery throughout the state.

5.2 The Commission Chair will designate Commissioners to serve on both the Network Advisory Council and the NRIS Advisory Committee. These designees will attend committee meetings to represent the interests of the Commission and will provide feedback to the Commission regarding committee reports and initiatives.

(Update December 2014): Commissioner LaFramboise has been appointed to the Network Advisory Council
Commissioner Newell has been appointed to the NRIS Advisory Council

5.3 The Commission will invite the Governor or his designee to attend a meeting of the State Library Commission in order to learn about the Governor's priorities for the 2015 Legislative Session.

(Update February 2015): Sirie Smilie attended the December 10 Commission meeting and provided an overview of the Governor's Early Edge initiative.

5.4 The Commission will invite the Montana Library Association Government Affairs representative to the December Commission meeting to discuss the MLA legislative agenda.

(Update February 2015): Nanette Gilbertson and Judy Hart presented the MLA legislative Agenda at the December 10 Commission meeting.

Additionally, Assistant Superintendent of Public Instruction, Dennis Parman shared the Office of Public Instruction legislative agenda with the Commission at their December meeting.

5.5 The Commission will continue a process to learn more about broadband service availability to libraries in Montana and opportunities to further support expansion of broadband technology to meet the needs of library public computing centers.

Goal Six—Sustainable Success—Discussion

6. MSL is efficient and effective (measured against partner and patron outcomes) and is engaged in fulfilling its mission.

6.1. Advocate for the Montana State Library and the Montana Library Community with federal, tribal, state and local governments, businesses and citizens. Advocacy should promote the role of libraries in Montana communities, create funding opportunities for Montana libraries, and extend the reach of information services and delivery throughout the state;

6.1.a. At least one Commissioner will attend the Montana Library Legislative Day in January;

(Update February 2015): This event was attended by Commissioners Bartow, Kish, LaFromboise, Newell and Scheetz.

6.1.b. The Commission Chair will provide testimony before the Legislature on behalf of the Montana State Library and the library community;

(Update February 2015): Testimony was offered by Commission Chair Bartow at the MSL budget hearing on January 15.

6.1.c. A member of the Commission will attend National Library Legislative Day May 4-5, 2015 in Washington, D.C.;

(Update June 2015): Commissioner Kish attended this event along with Librarian Stapp and three other Montana librarians, Ann Ewbank of MSU, Matt Beckstrom of the Lewis and Clark Library and Dawn Kingstad of the Glendive Public Library and President of the Montana Library Association.

6.2. Request and participate in trainings and/or presentations by staff and other subject matter experts on new and existing topics that will educate the Commissions on issues that will help the Commission to continually grow as a Commission and to support the work of the State Library;

(Update June 2015): Following the Commission meeting on April 8, the Commission and staff participated in a session on the future of libraries based on the Aspen Institute Report, *Rising to the Challenge: Re-envisioning Public Libraries* facilitated by Karen Archer Perry of Clarion Consulting. Results of the session will be shared with the Commission and the Library Development Study Task Force.

6.3. Advise, review and approve policies that recognize the significant contributions of and develop the leadership and management skills of MSL staff;

(Update December 2014): Commissioners Bartow and Gransbery attended the Talking Book Library volunteer appreciation luncheon on October 9, 2014.

6.4. Provide guidance on and evaluation of the State Librarian work plan and performance.

(Update December 2014): At the August 13 and October 8 Commission meetings, the Commission reviewed the State Library FY '15 work plans.

Note: a State Librarian Performance Evaluation is recommended.