

DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING
9:30 A.M., DECEMBER 10, 2014
HELENA, MONTANA**

ATTENDEES:

Commissioners: Colet Bartow, Jim Gransbery, Anne Kish, Aaron LaFromboise, Bruce Newell, Brent Roberts and Anita Scheetz.

Staff: Ken Adams, Christie Briggs, Allan Cox, Jacki Crepeau, Bobbi deMontigny, Karen Dimmitt, Michael Fashoway, Jo Flick (online), Sara Groves, Evan Hammer, Erin Harris, Pam Henley (online), Jim Kammerer, Stu Kirkpatrick, Sarah McHugh, Lauren McMullen (online), Carolyn Meier, Cara Orban (online), Suzanne Reymer (online), Kris Schmitz, Jennie Stapp, and Marlys Stark.

Visitors: Nick Brown, Nanette Gilbertson, Judy Hart, Howard Hanford, Nancy Hanford, Lisa Mecklenberg-Jackson (online), Dennis Parman, Sirie Smilie.

Commissioner Bartow called the meeting to order at 9:30 a.m.

CHANGES OR ADDITIONS TO AGENDA:

This meeting and most future meetings will be broadcast via GoToMeeting.

Nancy Hanford, the immediate past president of the General Federation of Women's Clubs will be making a few remarks after introductions.

INTRODUCTIONS:

Jim Kammerer introduced the new Client Services Technician for Library Information Services, Karen Dimmitt

STAFF LONGEVITY PINS:

Suzanne Reymer received a 15 year longevity pin and Michael Fashoway was presented with a 10 year pin.

NANCY HANFORD:

Nancy Hanford gave a brief summary of the General Federation of Women's Clubs in the nation and in the state and her own involvement. The American Library Association (ALA) credits them with starting or establishing over 75 percent of the nations' libraries. During her term in office 895 projects were reported as completed. Her reason for attending the commission meeting today is that her special project for her term as president was based on vision and reading and through a google search found the Montana Talking Book Library (MTBL) website. She made a projected pledge from the group of \$10,000 over two

years. Adina Fox from Ronan was the fundraiser and the GFWC of MT group ended up giving MTBL a \$17,000 check. In addition to their fundraising, they also pledge to share the MTBL story and services with others. She was very appreciative of the services provided by Christie and her staff.

APPROVAL OF MINUTES:

Motion was made by Commissioner Roberts and seconded by Commissioner LaFromboise to approve the October 8, 2014 minutes as presented and the motion passed.

STATE LIBRARIAN'S REPORT:

In addition to the MTBL donation from the GFWC of MT, MSL also received \$5,000 from the Robert Moran estate. Mr. Moran was the longtime librarian in Red Lodge. The donation is intended to support library development in Montana. Statewide Library Resources will determine how best to spend the donation.

MSL is moving forward with a pilot to provide GoToMeeting licenses for all public libraries around the state by acquiring 82 licenses in addition to those used by the state library. This resource should be a great tool for librarians and might increase attendance at other meetings as their knowledge of GoToMeeting increases.

The Montana Land Information Account (MLIA) is still collecting fewer funds than average. The report includes a projection of \$14,000 less than the land plan funding budgets with the shortfall being made up through cost savings. Approval of the land plan will be requested later in the agenda.

E-rate ex parte comments were shared. E-rate funding for broadband deployment will increase and funding for plain old telephone services will be phased out. The hope is still that the urban cluster designation status will be addressed. Schools, Health and Libraries Broadband (SHLB) coalition authored a report this fall which determined the cost to deploy broadband in different geographic regions of the country. That report was cited in the Federal Communication Commission's call for additional funding. Jennie has been elected chair for the SHLB coalition this year which has operated in adhoc fashion since its start in 2009. It has received grant funding from the Gates Foundation to formulate operations and they will be hiring a development director and renting office space.

The organizational review contractors Nedra Chandler and Scott Graber of Triangle Associates have conducted interviews with about 17 staff and Commission Chair Bartow and have met a couple of meetings with the managers. They will be sharing information about their work to date at the staff meeting next week and will then ask for additional online input from staff. They will evaluate specific work flow within the digital library and will produce options for organizational improvements as their final deliverable.

A board handbook developed by Stacey Otterstrom from the Governor's office was e-mailed out earlier this week and should be useful during the work session this afternoon.

EARLY EDGE MONTANA OVERVIEW:

Sirie Smilie from Governor Bullock's office works closely with Shannon O'Brien who attended a previous commission meeting. Early Edge is a high priority with the Governor and his administration that would fund grants to schools districts to create public preschool options for four year olds. Montana is one of eight states that haven't invested in early literacy and this initiative would change that. Early literacy helps to increase graduation rates and lower incarceration rates. Across the state, some school districts have funded their own programs. The block grants would fund high quality programs which meets set standards, builds on community strengths and programs and has an ability to partner with others. The Governor's Office and the Office of Public Instruction (OPI) just received notice that they received a federal preschool development grant which is renewable up to four years and targeted sixteen high need communities, eight of which are tribal. The Governor is just asking for support from the state library.

OFFICE OF PUBLIC INSTRUCTION (OPI) LEGISLATIVE AGENDA:

Dennis Parman gave a brief summary of some of priorities and bills for OPI. As an elected official, Superintendent Juneau can request things to go through interim committee or the appropriations as well as the Executive Planning Process (EPP). There were several things that were not in the governor's budget that will be requested through other means. Included in OPI's priorities is an increase to present law as they are again trying to get funding for students that are older or dropouts, eliminating the winter enrollment count which didn't work out the way the proposers had hoped, a couple of legislators are trying to make a bullying law and there are two projects that weren't funded that will be put through the appropriations process. The first of those is an expansion issue which includes three FTE and funding to work on data collection and cleanup for the website data warehouse. A previous unfunded requirement was to report the salary of every single employee at any school so funding is needed. The second request that will be going through appropriations is for the Montana Digital Academy which has experienced growth every year and so one time only money has been requested every session. They have had a target of an annual enrollment of 10,000 which has stalled at 9,700. Huge cuts would be required if funding isn't appropriated. The bill with the set fees for the Academy does not match up with the actual needs. Tutor.com and other similar items are used by the Academy.

MONTANA LIBRARY ASSOCIATION (MLA) LEGISLATIVE AGENDA:

MLA lobbyist, Nanette Gilbertson works with many agencies and groups and gives kudos to the State Library as one of the easiest agencies to work with. The 2013 per capita per square mile for state aid funding increase was a major success and libraries have done a good job of reporting back how the funds have been used for their communities. They have been very creative and had a big span of uses. In September, they went to the Education and Local Government interim committee with a report on the increase and what the funding was used for. They brought in Laura Trapp from Helena to report on the day in the life of a teacher/librarian and sent a copy of the funding report out to several entities.

In 2015 they will support the state library budget as well as working to reduce the impact of a four percent FTE reduction. Their second priority will be to report out to the sub-committee on the impact of the increased state aid and the third will be to support the early literacy position without a full on lobbying effort. They will also monitor the bill drafts. MLA will also follow up and monitor or support the university integrated library proposal, monitor freedom of speech issues, etc.

Library Legislative Day will be held January 15 along with advocacy training, children and youth training, taking Read pictures for the legislators' and their libraries to get READ posters and much more.

COAL SEVERANCE TAX SHARED ACCOUNT OVERVIEW:

Nick Brown from the Legislative Fiscal Division gave an explanation of how the account works and where funding comes from and goes to. He does believe there will be some increases in the immediate future but no long term projection. Micaela Kurth is the new legislative fiscal analyst that the State Library will be working with.

MSL LEGISLATIVE UPDATE:

As of this morning there are 1,961 proposed bill drafts and MSL staff is tracking and monitoring bills to find any that might affect libraries as well as see when any action might be needed.

One new proposal which was included in the Governor's budget is the water manager position. All others that had been pending were not included in the final budget. The legislature will prepare their budget analysis based on FY15 appropriated funds rather than FY 14 actuals on which the Governor's budget which is built. The budgeting system is also being changed at this time. Staff will analyze what is being entered. MSL will have to explain why they can't take the four percent reduction in FTE.

There will be a reduction in state aid in the budget because it all will be shifted out of House Bill 2 and into the statutory appropriations and there will be a coal severance tax reduction due to the reduction in revenue projections.

Subcommittee has two fewer members. There is no date currently set for the budget hearing although people are being lined up to testify. The remodel funding was not included in the long range planning bill.

Staff will monitor the state pay plan bill which currently provides a fifty cent per hour increase for employees each year effective the first pay period in October as well as a ten percent increase in state share the first year and an eight percent increase in the state share the second year.

LC1218 changes quite a bit of the language in the broadband pay plans and expands definitions. LC1273 would repeal the electronic government advisory board and transfer

those duties to the information technology board. MSL does have a seat on the egov and the IT board. The state librarian supports this proposal because the role of the egov board has morphed largely into oversight of a single IT contract.

Allan Cox shared an update at the Natural Heritage Program (NHP) partners meeting where he shared the news that funding for the program contract was not included in the Governor's budget. Allan shared a copy of a prepared PowerPoint with this information with the commissioners.

LIBRARY SERVICES TECHNOLOGY ACT (LSTA) FY'14 BUDGET UPDATE:

The commission discussed the proposed changes as presented.

Motion was made by Commissioner Scheetz and seconded by Commissioner Newell to approve the additional funding for the three projects and the motion passed.

Recess at 11:55 a.m. and reconvene at 12:30 p.m.

NETWORK ADVISORY COUNCIL (NAC) REPORT:

NAC presents some remaining FY'14 LSTA fund recommendations for approval. These are changes from what is already approved due to updated amounts and explanations are attached.

Motion was made by Commissioner Newell and seconded by Commissioner Roberts to approve the NAC recommendations as presented and the motion passed.

MONTANA LAND INFORMATION ACT LEGISLATIVE REPORT:

The report is required by statute and is based off of the annual land plan. The FY'14 land plan was based on FY'13 MLIA collections which were the highest on record while FY'14 was the lowest record collections year. The council approved the report in November to be presented to the commission for approval.

Motion was made by Commissioner Roberts and seconded by Commissioner Scheetz to approve the MLIA Legislative Report as presented and the motion passed.

FY'16 MONTANA LAND PLAN:

In November the council approved the submitted plan to be presented to the commission for approval. The plan is required annually and outlines accomplishments, upcoming plans, grant criteria and a budget for GIS coordination, Montana Spatial Data Infrastructure Development and MLIA grants. Funding is down so the budget had to be cut by \$200,000. The cuts were split evenly between the grant program and operations and several options to save money or gain other sources of incomes are being researched. Areas of priorities

are outlined in the plan. There is a strong need for funding as the plan is used to support a lot of things.

Motion was made by Commissioner Newell and seconded by Commissioner LaFromboise to approve the Land Plan as submitted and the motion passed.

COMMISSION GOALS AND OBJECTIVES:

The 2015 meetings dates are based on the customary schedule of the second Wednesday of every other month with the June meeting being late because the state librarian is not available until later in the month. The proposed date was June 24 but there are conflicts with that date so the June date will be the 23rd and all other dates will remain as proposed. The April meeting will be held in Bozeman in conjunction with MLA and the August meeting will likely be held in a different town also with details to be arranged later.

Any commissioner interested in attending the Research Institute for Public Libraries event in Colorado July 27 through July 30 should e-mail Colet.

A commissioner needs to attend the Legislative Day in Washington D.C. May 4 and 5 with travel May 3 and 6. Commissioner Kish said she will if nobody else wishes too since she has attended in the last few year.

Commissioner Gransbery announced that he will not seek to be re-appointed to the commission.

Commissioner Scheetz attended the stroll in Twin Bridges and visited that library. She also visited the Virginia City library and saw the new addition which should be open in April.

Commissioner Newell attended the NHP partners' group meeting which he reported as a terrific group that really depends on NHP.

Allan Cox added that they did appreciate a commissioner attending and he felt having Evan Hammer attend and Jennie Stapp chair the meeting shows the importance of NHP.

PUBLIC COMMENT:

There were none received.

OTHER BUSINESS & ANNOUNCEMENTS:

There were none.

ADJOURNMENT:

Motion was made by Commissioner Roberts and seconded by Commissioner Kish to adjourn the meeting and the motion passed. Time of adjournment was 2:21 p.m.