

NETWORK ADVISORY COUNCIL (NAC)
Tuesday, May 13, 2014
Helena, Montana

ATTENDEES:

Council Members: Chairman Sarah McHugh, Brett Allen, Gale Bacon, Barry Brown, MaryKay Bullard, Beth Chestnut, Carly Delsigne, Eva English, Susan Gregory, Rachel Helbing, Kathy Mora, Doralyn Rossmann and Laura Wight. Colet Bartow, Joanne Didrickson and Richard Quillin were excused.

MSL Staff: Ken Adams, Cara Orban, Suzanne Reymer, Jennie Stapp and Marlys Stark.

Guests: None.

Chairman McHugh called the meeting to order at 9:01 a.m.

APPROVAL OF MINUTES:

A motion was made by Member Wight to approve the minutes from the March 11, 2014 meeting as presented and the motion passed.

STATE LIBRARIAN'S REPORT:

The Executive Planning Process (EPP) submission was slightly revised based on input from various parties and general instructions from the Governor's office. The EPP requests will be submitted for approval by the commission and then input at the end of May. It will be refined during the summer and the formal budget request will be published in November. The updated request list was sent out and includes a funding switch from part time LSTA funds for early literacy to a full time literacy program funded by general funds which aligns with the Governor's policy and objective. All items requested are available in the meeting materials.

Jennie was unable to attend the National Library Legislative Day but Brent, Judy, Beth and other staff from Bozeman had some great meetings congressional staff members and Senator Walsh.

There are three commission seats that are currently open or coming open. These are the seats held by Quillin, Miller and Hunter. There have been several good applicants and appointments should be coming soon although the new members likely will not be available for the June commission meeting.

FY14 LSTA BUDGET UPDATE:

All past recommendations have been approved by the commission.

USE OF COURIER FUNDING:

The task was to set up or appoint an advisory council to discuss how to use FY13 and FY14 funding which was approved to assist the courier project and to discuss setting up a cost share formula and bringing the contract under the State Library. The State Library took three ideas to the current courier participants during MLA and the options presented were discussed. These options included a request for proposal (RFP) process run through the State Library that would be necessary for a contract, a cost share formula, identifying a viable interstate option and offsetting costs to develop new services through hub libraries. Nothing was decided at that time. During the MSC May meeting, the three major user sharing groups in the MSC discussed those options. Each group voted to ask the state library to work on the RFP and a potential cost share formula. Approval is requested by the NAC to move ahead with this, with no current change in funding.

A motion was made by Member Delsigne and seconded by Member Bullard to recommend to the State Library Commission that funding be dedicated to pursuing a state contract through a RFP and a cost share formula be established and the motion passed.

ASSIGNMENT OF OCLC GAP FUNDING:

Contract negotiations have continued up until this morning and a lot of issues have been discussed. A gap of about \$51,000 was identified originally. OCLC had wanted a "named group" contract which was a departure from MSL mission and goals to make services available to all Montana libraries and was, therefore, not an option to which we could agree. Staff met with Bruce Crocco from OCLC who agreed to reduce the amount by just a bit more than \$36,000 with additional growth clauses in place. There is a ten percent cap on increases in enrollment fees under the new OCLC cost share formula. The figures in the new formula are based on a new pull of OCLC holding records and patron or FTE counts.

The projected gap amount for FY15 is about \$34,693. A three year contract is requested as well as a three year commitment from enrolling libraries so that the three years of the contract can be planned for. The NAC felt most comfortable adding \$4,000 to the amount for the projected FY15 gap, from remaining FY14 LSTA.

A motion was made by Member Brown and seconded by several members to apply \$38,693 from FY14 to the gap, providing a cushion to the estimated gap and the motion passed.

DISCOVER IT AND STATEWIDE DATABASES ANALYSIS AND DISCUSSION:

MSC and LSTA funds are each currently covering half of the EBSCO Discover It search tool ("EDS"). The MSC will cover half the EDS cost through the end of this fiscal year.

Statewide databases are paid through coal severance tax monies in the general fund. The feeling is that there is not yet a need for an RFP for a new suite of statewide databases. It is a good idea to begin discussions at this time for decisions within the next year.

In January a discussion was started by the NAC regarding training and outreach and seeing what content is being accessed through Discovery and looking at trends. This remains an important task to evaluate the statewide EDS and the databases.

In February an MSL survey was sent out about database usage with the purpose of analyzing what training is needed and how current databases meet library needs. DiscoverIt brings high volume of search results, but is not always relevant and it is hard to get to. The discussion may be different for public libraries versus school libraries. Short training videos are plausible for the future. MSL's Library and Information Services is adapting their search box to include specific groups of databases and other resources instead of just the full suite of resources available by default in the generic instance of DiscoverIt.

NATIONAL CONFERENCE ON COMPUTERS IN EDUCATION REPORT:

This agenda item will be moved to a later meeting as Member Didrickson was unable to attend.

The meeting was recessed at 12:09 for lunch and the retreat began when reconvened so recording ended here.