

**STATEWIDE LIBRARY RESOURCES (SLR/LD)
ACTIVITY REPORT FOR THE JUNE 12, 2013
STATE LIBRARY COMMISSION MEETING**

Activity Period: March 27-May 22, 2013

Goal One – Content – *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Co-produced trustee video and facilitator’s guide that introduces Montana State Library, Federations, and Montana Library Association
- Updated mymontanalibrary.org and Library Development website
- Initiated the purchasing process for an Adobe Content Server, which will house the e-content expansion pilot collection. Distributed a survey on collection development of e-content to MontanaLibrary2Go membership to inform selections made with guidance from the MontanaLibrary2Go Selection Committee.
- Continued working with the six MMP projects that received LSTA grant funds to add materials to the collection. There will be a transitional period as the new MMP Director takes over in mid-July. The priority for the summer will be completing the grant projects.
- MSC duplicate record cleanup project terminated on April 21. More than 40,000 records merged.

Goal Two – Access – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Participated in update/redesign meetings for new SLR website
- Presented an overview of the Montana Memory Project at MLA
- MSC Staff added as “Strategic Partner” for aiding in development and testing of the SirsiDynix “Mobile Circ” product.
- MSC added Potomac Branch for Missoula Public Library
- Fort Peck Tribal Library and Judith Basin County Free Library have signed contracts to join the MSC in FY2014.

Goal Three – Training – *MSL provides libraries, agencies, its partners and Montanans with appropriate trainings and training resources so that they can make the best use of the resources offered.*

- Presented trainings on ContentDM, digital literacy and future of libraries

- Facilitated an Internet Use Policy Webinar
- Led the Offline Interest Group at MLA to begin initial planning for MSL hosting the 2014 Offline Conference, identifying central themes for sessions that focus on libraries moving forward collaboratively.
- Monthly "Website Chat with MT State Librarian Jennie Stapp" included updates on GIS related mission of the MSL and legislative updates.
- SLR/LD staff presented or facilitated several sessions at the Montana Library Association Conference, including sessions on Discover It!, the statewide databases, MSC, Montana Memory Project, R2'd, MSL Learning Portal, Digital Learning, e-publishing and creating e-content, and library law.
- Provided training webinars on DiscoverIt! searches and administration tools, MontanaLibrary2Go reports and summer learning program trunks from the Museum of the Rockies.
- Completed editing of a trustee training video that will introduce library boards to the Montana library system: the role of the MSL, federations, and the MLA. A facilitator's guide has been created to go with the video and the entire project will launch at a webinar in early June.
- Registration has opened for the 2013 Summer Library Leadership Institute: ALA President Maureen Sullivan will conduct the event July 22-24 at Carroll College in Helena.
- Facilitated a survey that had more than 120 librarians responding to combine two Fall events: the Fall Workshop and the Montana Shared Catalog Fall meetings. The MSC will meet on September 26th, followed by the Fall Workshop September 27th and 28th. Fall Workshops will be expanded to have more concurrent sessions so that MSC attendees can get the specific MSC training they need.
- The online CE tracking system is being integrated into the Montana Library Directory for two reasons: to allow for a single login and password which will afford our users with a better experience, and to permit useful aggregate data that will help inform our training activities. The integration will be complete on June 1st.
- Led or assisted with online and in person training sessions to provide intermediate training for customizing and creating individual library Discover It profiles in EBSCO Administration
- Led an online session to provide training on using reports and accessing support materials in Content Reserve, the administration site for MontanaLibrary2Go
- Delivered introductory Discover It presentation at the Montana Shared Catalog Spring membership meeting

- Attended the "Preservation Day" workshop at North Lake County Library and introduced the 40+ participants to the MMP. The new MMP collections featuring Polson newspapers and photographs were demonstrated to the group.
- MSC Staff provided on-site consultation and training as part of the "Ask Us" session in Miles City prior to the MSC Spring members meeting.
- MSC provided training webinars on "Inter Library Loan Procedures" and "Workflows Circulation Basics"

Goal Four – Consultation and Leadership – *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- Developed a plan for encouraging libraries to consider districts
- Assisted with and gathered information for the Public Library Statistics Task Force meetings
- Ordered titles for Professional Development Collection
- Led a technology planning for public computer centers session at Pathfinder meeting
- Facilitated meetings of the MontanaLibrary2Go Executive Committee and general membership
- Continued monitoring the SWIM Library Education Project which officially ends on June 30th. Project partners continue to collect quarterly reports from all scholarship recipients. Extensions to find a qualifying SWIM position were approved by the Commission in April for four individuals still seeking professional library employment; three others were not granted an extension and have been asked to repay the scholarship. The final narrative report for the SWIM project has been drafted and is being reviewed by the SWIM team members. It will be submitted to IMLS with the final financial report by the September deadline. A small amount of money that was not used for the project will be returned to IMLS.
- Finalized the first Excellent Library Service Award (the ELSA) and prepared certificates for 48 libraries that applied and met the requirements. The libraries were announced at the MLA awards luncheon in April. Following the ceremony, 52 letters were sent notifying government officials about the local library's achievement and 37 press releases were issued to local newspapers.
- MSC Spring Members Meeting held in Miles City with presentations by various member librarians, the MSC Executive Committee and the MSC Director.
- MSC By-laws change approved for renaming the Executive Committee to the Executive Board. Three new members elected to the board by the membership: Debbi Kramer – Medium Public Rep, Desiree Dramstad – Western-at-Large rep and Diane Anderson – Large School rep.

Goal Five – Collaboration – *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Assisted federation coordinators and members with planning, logistics, and federation reporting
- Helped revise Golden Plains and Pathfinder Federation Plans of Services
- This year’s Fall Workshops planning committee includes Beth Boyson representing MLA and Colet Bartow of OPI. MSL staff are seeking strategic alliances with both organizations to better serve the training needs of Montana librarians.
- Attended the final meeting of the MMP Executive Committee. A new Advisory Board will be established during the summer to provide direction and outreach for the project. Members of the Executive Committee were thanked for all their contributions to the MMP and were presented with a gift book in appreciation.
- Prairie County Library completed requirements to join the MSC Partners Resource Sharing Group. Go-live date to be determined.

Goal Six — Sustainable Success – *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Attended Network Health Checkup Training in Forsyth and Belgrade
- Attended National Library Legislative Day events in Washington DC and met with Montana’s Congressional delegation staff
- Attended the Montana Academic Libraries Symposium
- Facilitated meetings and communication on development of SLR Portal Wordpress web pages
- Finalized plans for Montana’s LSTA State Program Officer, Timothy Owens, site visit during the week of May 13th. During the visit Timothy made short presentations about IMLS and LSTA at both the NAC and Pathfinder Federation meetings; met with ten members of MSL staff working on LSTA-funded projects; visited with three MSL Commissioners and three members of the NAC; and traveled more than 500 miles to visit thirteen libraries learning about the impact of LSTA funds on local MT communities and the challenges our libraries currently face. Timothy will prepare a report and share any recommendations or suggestions with the State Librarian.
- Continued reviewing MSL agency records and preparing these records for eventually transfer to the Montana State Archives.

- Attended MSC Spring Members Meeting and associated Executive Board and Partners Group meetings. Membership approved their FY2014 operating budget.

Maps and Detail Reports of Statewide Library Resources activity for this report time period can be viewed at http://msl.mt.gov/For_Librarians/Activity_Tracking/

SLR activity is organized by six general categories:

Continuing Education

Federations

Library Development

Statewide Databases and Online Resources

Statewide Downloadable E-Content

Statewide Resource Sharing