

Public Library Statistics Task Force Timeline: April through July, 2013

Orientation meeting: March 28, 2013

Task force goals

Task force timeline

Statistics brief overview

SDC conference and federal structure

Federal definitions versus state library calculations

List of issues and questions

Next steps/meeting schedule

Assignments for next meeting (based on "Discussion" topics for second meeting)

Second meeting: April 26, 2013

Discussion: state library calculations for a specific, identified list of definitions

Discussion: frequency of collecting, timing of collecting

Next steps/meeting schedule

Assignments for next meeting (based on "Discussion" topics for third meeting)

Third meeting: last week of May, 2013 (tentative based on polling)

Discussion: Suggestions for federal definitions

Discussion: new data to collect for Montana libraries? (BTOP, Edge, other)

Discussion: what can MSL do to help libraries tell their stories through use of public library statistics?

Next steps/meeting schedule

Assignments for next meeting

Fourth meeting: last week of June, 2013 (tentative based on polling)

ACTION ITEMS:

Recommendation on any changes to state library calculations for specific data elements

Recommendation on suggesting changes to any definitions at the federal level

Recommendation on new data elements to collect statewide

Recommendation on changes to frequency and timing of collecting

Recommendation to MSL for assisting libraries in telling their stories

Final meeting: July, 2013

Review of report of recommendations to State Librarian

Evaluation of task force process

Future planning for continued evaluation of public library statistics process and data

