

**STATEWIDE LIBRARY RESOURCES (SLR/LD)  
ACTIVITY REPORT FOR THE APRIL 17, 2013  
STATE LIBRARY COMMISSION MEETING**

**Activity Period: January 24-March 27, 2013**

**Goal One – Content** - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

Worked with libraries and museums on preparation and review of MMP applications. Recent applications include Lolo High School, Rocky Mountain College and Park County High School yearbook collections; Jefferson County local history documents and photographs; Beaverhead County Museum's Armstead, MT photographs; Phillips County Library and Museum newspapers; Flathead County Library's local history documents; and Lewis and Clark County Heritage Tourism Council's poll books and voter abstracts.

Promotion of the 2013 LSTA MMP grants continued. By the February 14<sup>th</sup> deadline, MSL received 17 applications requesting more than \$23,000. Applications were screened and six projects were selected for funding: Beaverhead County Museum (\$1,000 for Armstead, MT photo collection), Butte Silver Bow Public Archives (\$1,500 for the Charles Hauswirth collection), Carroll College Library (\$1,250 for college yearbooks), Phillips County Library/Phillips County Museum (\$1,000 for local newspapers), Rocky Mountain College Library (\$1,250 for college yearbooks), and Sidney-Richland County Library (\$1,500 for local histories, newspapers and high school yearbooks). Grant funds will be expended and projects will be completed and added to the MMP by September 30<sup>th</sup>.

Provided technical support for the MMP including OCR issues, image quality, and storing master files on the Digital Archive. Ongoing assistance provided to MMP contributors adding new content to the MMP.

Updated the current library district handbook and created a handbook for first year districts

Updated the MSL Trustee Manual

Updated content on [mymontanalibrary.org](http://mymontanalibrary.org)

Two libraries have applied to join the MSC in FY2014: Fort Peck Tribal Library and Judith Basin County Free Library.

MSC duplicate record clean-up continues with more than 35,000 records merged.

**Goal Two – Access –** *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

Added interlibrary loan forms to all Montana Shared Catalog profiles in Discover It! for requesting items from non-MSL library catalogs in DiscoverIt!

EZproxy one stop patron authentication options for all libraries in the Montana Shared Catalog are now available, including an option to utilize EZproxy within a Discover It! Search

Prepared and submitted a grant to Humanities Montana for funding to improve user access to collections on the MMP. The grant was not selected for funding in the initial review, but MSL was encouraged to reapply in May.

MSL staff joined the SirsiDynix “Strategic Partner Program” to take part in developing and testing their “BLUEcloud” platforms for system administration and analytics.

**Goal Three – Training-** *MSL provides libraries, agencies, its partners and Montanans with appropriate trainings and training resources so that they can make the best use of the resources offered.*

Led two online sessions in March to provide intermediate training for customizing individual library Discover It profiles in EBSCO Administration

Organized Resource Description and Access (RDA) in the Montana Name Authority Cooperative (NACO) Funnel training for a new cataloger to join the Montana NACO Funnel

Participated in the Augusta Branch Library’s preservation day events demonstrating scanning and describing the MMP to local residents and museum members.

Continued preparation of MMP user guides including instructions for setting up digital files at the beginning of a project

Learning Portal [learning.montanastatelibrary.org](http://learning.montanastatelibrary.org) launched January 31, 2013.

MSL staff will host Offline 2014 in Helena, partnering with Lewis and Clark Library to plan for sessions.

Created online self-paced Robert’s Rules of Order Tutorial

Work is ongoing on a trustee training video that will introduce library boards to the Montana library system, featuring the role of MSL, library federations, and MLA.

Secured a site and facilitator for the 2013 Summer Library Leadership Institute. ALA President Maureen Sullivan will conduct the event July 22-24 at Carroll College in Helena.

Assisted the BTOP trainer with Technology Petting Zoo onsite training sessions

Assisted with planning of sessions for the Montana Library Association 2013 Conference

A survey has been launched to assist MSL staff in investigating options and preferences for coordinating Fall MSL meetings and trainings.

MSC provided training webinars on "Importing records through "Smartport", "Basic Directors Station", and "Workflows Properties and Settings".

MSC staff members Mike Price and Melody Condron attended 4 days API training in Salt Lake City.

MSC staff and 4 member librarians attended numerous presentations and training sessions during the annual SirsiDynix users group conference (COSUGI) in Salt Lake City.

**Goal Four – Consultation and Leadership** - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

MontanaLibrary2Go's Executive Committee met via teleconference to hear an update on MSL's LSTA-funded econtent expansion pilot and to finalize agendas for Selection Committee and Executive Committee meetings at the MLA Conference.

Continued monitoring the SWIM Library Education Project which will end in June. Four additional MLS students will complete their program at UNT this summer. The original SWIM scholarship recipients are required to work in a professional-level library position for two years after completing their library education. There are currently 7 individuals who have not yet secured a SWIM-qualifying position and are requesting an extension to find a job. The extension requests will be reviewed by the SWIM Advisory Council and a recommendation will go to the MSL Commission for a final decision in April. During this period, MSL reviewed and approved 9 jobs to meet the SWIM employment requirement. One recipient completed his SLME program, but has decided not to seek library employment and will be required to repay the scholarship.

Participated in an independent review of the Laura Bush Librarians for the 20<sup>th</sup> Century grant program. Reviewers interviewed MSL about the PEEL II scholarship program.

Promotion of the new Excellent Library Service Award (the ELSA) was done through email and meeting announcements. To date, 40 libraries have met the 'enhanced' and

'excellent' recommendations in the online ELSA checklist. The deadline for applying is April 1st. The ELSA honorees will be announced at the MLA awards luncheon on April 18<sup>th</sup>. MSL will do press releases and letters to local government officials about the awards.

Served on the MLA Awards Committee reviewing nominations/support letters and selecting the individuals and libraries to receive the awards.

Ordered new titles for the MSL professional development collection

Assisted libraries with filing of e-rate forms

Assisted Golden Plains and Pathfinder federations with development of new Plans of Service for FY2014.

Attended the WebWise conference in Baltimore, hosted by the Institute of Museum and Library Services. The conference focused on digital collections and learning. Sessions included content management systems, MakerSpaces, a StoryCorps oral history project for public libraries, and the start of the Digital Public Library of America's Digital Hubs Service pilot to collect metadata from selected digital repositories. There were project demonstrations and lightning talks that highlighted a wide variety of projects done by museums, libraries, historical societies, and archives.

Many SLR staff attended the 2013 OFFLINE conference in Butte, February 1-2.

Participated in the MSC Executive Committee, Content Management Committee and Partners Sharing Group meetings and teleconferences.

MSC administration and support staff attended the annual SirsiDynix users group conference (COSUGI) in Salt Lake City.

The MSC Director was elected to chair-elect of the Special Interest Group (SIG) for Consortia. He will assume the role of chair of this world-wide SirsiDynix user's group in 2014.

**Goal Five – Collaboration** - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

Extended LSTA funding to startup courier libraries: Bozeman Public Library, Havre-Hill County Library, Livingston-Park County Public Library, and Whitehall Community Library.

Worked with the Montana Historical Society to evaluate the current MMP strategic plan and consider ways to move the project forward. Attended the March MMP Executive Committee meeting where changes were presented and discussed. The Executive

Committee's final meeting will be in May. In July, MSL will establish an Advisory Council to provide direction and planning, identify additional resources, and explore how the MMP can better support education and research. The Executive Committee was thanked for their dedication and hard work in bringing the MMP to this point. Committee members gave support to the MMP changes.

Following ALA Midwinter sessions and discussions about econtent and independent platform development, took steps to gather more information about the feasibility of purchasing a server where purchased content could be stored and made accessible via several access points, including MontanaLibrary2Go, Discover It!, and the MSC.

Created an interlibrary loan cost comparison calculator to assist courier libraries in assessing shipping statistics.

The MSC Partners Resource Sharing Group passed the 1,000,000 mark for number of items available in their combined collection.

**Goal Six – Sustainable Success** - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

Started preparation for an official site visit from Montana's LSTA State Program Officer. Timothy Owens will tentatively come in May to meet MSL staff, review LSTA procedures and files, and visit libraries that are impacted by LSTA-funded projects and programs.

Maps and Detail Reports of Statewide Library Resources activity for this report time period can be viewed at [http://msl.mt.gov/For\\_Librarians/Activity\\_Tracking/](http://msl.mt.gov/For_Librarians/Activity_Tracking/)

SLR activity is organized by six general categories:

- Continuing Education
- Federations
- Library Development
- Statewide Databases and Online Resources
- Statewide Downloadable E-Content
- Statewide Resource Sharing