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**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
10:00 A.M., DECEMBER 12, 2012  
HELENA, MONTANA**

**ATTENDEES:**

Commissioners: Chairman Richard Quillin, Colet Bartow, Marsha Hinch, Lee Miller, Brent Roberts and Anita Scheetz. Jim Gransbery was excused.

Staff: Ken Adams, Christie Briggs, Tracy Cook, Allan Cox, Sara Groves, Evan Hammer, Sue Jackson, Jim Kammerer, Sarah McHugh, Cara Orban, Kris Schmitz, Jennie Stapp and Marlys Stark.

Visitors: Brett Allen, Honore Bray, Janeen Brookie, Arlynn Fishbaugh, Nanette Gilbertson, Judy Hart and Kate Lewis.

**Chairman Quillin called the meeting to order at 10:00 a.m.**

**LONGEVITY AWARD:**

Sarah McHugh presented Sue Jackson with a 15 year pin.

**AGENDA CHANGE:**

An agenda item regarding the OPI Legislative agenda will be added under commission goals.

**MINUTES:**

**Motion was made by Commissioner Bartow and seconded by Commissioner Roberts to approve the October 10, 2012 minutes as presented and the motion passed.**

**Motion was made by Commissioner Roberts and seconded by Commissioner Scheetz to approve the November 7, 2012 minutes as presented. Commissioner Bartow requested that her specific comments made during the meeting be included in the minutes. The approval motion was withdrawn and the edited minutes will be presented at the next meeting for approval.**

**COMMISSIONS AND ADVOCACY:**

Arlynn Fishbaugh, Executive Director of the Montana Arts Council gave an overview of the Arts Council and then described how they changed their method of operation to

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improve their public value. This was done by focusing on serving and informing the public about the artists and organizations rather than serving the artists and the organizations. The key difference is what the message is and who it is for. Legislators are interested in the return on investments and the relevance of the program.

Tools used include knowing that successful public managers have to spend at least half their time increasing or improving their public value and using a strategic triangle of goals on top with operating capacity and authorizing environment on the bottom.

## **STATE LIBRARIAN'S REPORT:**

The reading area of the library will be undergoing some physical changes. A needs assessment on space will be done after the legislative session.

Talking Book Library (TBL) finished the first digital recording which was 'born' digital.

Statewide Library Resources (SLR) held three trustee trainings. These were held in Billings, Great Falls and Missoula and included discussion on leadership roles and the future of the public library. 51 trustees attended.

State Librarian Stapp attended the Chief Officers of State Library Agencies (COSLA) meeting which had an emphasis on libraries turning outward and on digital literacy. Public Library Association (PLA) has a grant to develop a community of practice around digital literacy programs. Institute of Museum and Library Services (IMLS) is facing an 8.2% cut. Some FY13 grant programs would be affected if that happens.

Broadband Technology Opportunities Program (BTOP) has been filming impact videos with Gates Foundation money. The early drafts are out and the final video will be launched at Library Legislative Day.

Natural Heritage Program (NHP) hosted their annual partners meeting.

The Montana Association of Counties (MACo) resolution regarding the land act has been rescinded so no changes will be sought at this time. Montana Land Information Act Council (MLIAC) met prior to that and expressed their concern. They felt they could show their support of local governments through the land plan. They will invite MACo to participate in future annual land plan developments. Stapp will have a follow up meeting with specific county commissioners.

MSL is about ready to launch significant changes to their website using a new State of Montana template, implementing content management via word press, integrating Natural Resource Information System (NRIS) and Base Map Service Center (BMSC) web presence into one unit under the name Geographic Information and launching a

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learning portal. The legislative snapshot which is done before every session is ready to be launched also. The new changes will be seen after the first of the year.

The legislative snapshot document includes 50 different versions based on senate districts and showcases what MSL can do. Work on the snapshot began in April.

Library Legislative Day plans are shaping up. Invitations will go out soon. READ posters will again be produced and food and entertainment, including the new BTOP impact videos, will be provided. Montana Library Association (MLA) will again be the primary sponsor of the event with additional funding from Montana Association of Geographic Information Professionals (MAGIP).

Orientation packets providing information about MSL services are being developed for newly elected or appointed government officials.

The first ever State Librarian webchat will be held December 14 and then every second Friday. Every other month these chats will be held the Friday after commission meetings.

## **FEDERATION FY 2012 ANNUAL REPORTS:**

Coordinators present were Janeen Brookie for Golden Plains, Honore Bray for Tamarack, Judy Hart for Broad Valleys, Brett Allen for Pathfinder and Kate Lewis for South Central. As Sonja Wood for Sagebrush was unable to attend, Tracy Cook represented her. All coordinators briefly spoke to the commission with highlights from the reports of their programs and information on their meetings. Common themes were expressions of how valuable these dollars are and courier services discussions.

**Motion was made by Commissioner Hinch and seconded by Commissioner Scheetz to accept the reports as issued and the motion passed.**

**Recess for lunch at 12:11 p.m. and reconvene at 12:54 p.m.**

## **EXECUTIVE PLANNING PROCESS STATUS:**

The housekeeping piece of legislation to move BMSC from Department of Administration (DOA) to MSL is HB38 and will be heard by the house committee on state administration. Five of MSL's requested budget items made it into Governor Schweitzer's initial budget with two changes. The authority amount for BMSC was reduced which shouldn't have any affect because the authority has been traditionally much higher than the actual funding available. The water position requested was included as a one-time only expenditure rather than an ongoing position. This is to allow time to show that there is a real value for the position.

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Since the current budget director will remain in the position under Governor Bullock, there shouldn't be any significant changes in the new governor's budget which will be out soon. Kris Schmitz did catch an error in the fixed costs and reported it to the budget office. MSL will be tracking legislation that might affect libraries other than our own. Currently both LC1393 and LC1394 deal with public library issues.

## **MLA LEGISLATIVE UPDATE:**

MLA lobbyist Nanette Gilbertson outlined to the commission the legislative priorities of MLA this year. First is to support the state library. Second they intend to request a per capita state aid increase. The current state aid funding works out to less than 10 cents for person in Montana and they will ask for 50 cents per person. They intend to stress that this is not a funding shift being requested but new money. They are also asking for funding for an early literacy position for MSL. They will not bring forward anything dealing with library funding or the Attorney General's 54 opinion but will act if it comes up. Their advocacy will be focused on specific committees and subcommittees as well as key Republican legislators and will keep in contact with friendly Democrats.

## **LIBRARY FUNDING AND 54 OPINION, ATTORNEY GENERAL NUMBER 7:**

During the November teleconference meeting there were some changes requested for the draft resolution regarding the opinion that are found in this draft. No legislation will actually be brought forward at this time regarding this issue. The intent of the resolution is to put it on the record that the commission is aware of and concerned by current statute and wants it fixed in case of any future need.

**Motion was made by Commissioner Hinch and seconded by Commissioner Scheetz to accept the resolution as presented.**

Commissioner Bartow stated that she and Office of Public Instruction (OPI) still question the intent of the resolution and what actions can be taken with it. She said the commission needs to consider unintended consequences as a result. She does not see a clear path of action or clarity of purpose with this resolution.

Other discussion included comments that at some point there will be court or legislative action regarding this issue so the matter should be addressed at this point without concern about possible funding requests and that there doesn't seem to be anything harmful or risky about passing the resolution although some did not see how it actually expressed support.

**Motion passed with Commissioners Hinch, Miller, Roberts and Sheetz voting in favor and Commissioner Bartow against.**

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## **NETWORK ADVISORY COUNCIL (NAC) REPORT:**

The commission reviewed the Library Services and Technology Act (LSTA) FY12 budget recommendations for the remaining funds including funding for an econtent pilot.

**Motion was made by Commissioner Miller and seconded by Commissioner Hinch to accept the LSTA FY12 budget recommendations as presented and the motion passed.**

MSC has had two school districts inquire about joining which involves almost 50 libraries. This is a problem because of staff support issues and because school libraries require special programs. The State Library has temporarily suspended adding school libraries to MSC and will be discussing the possibility of paying for another FTE.

NAC also discussed the OCLC cost share formula which hasn't been looked at since its inception. They will be forming a study group to study the formula although it is possible not a lot will be actually changed. Some NAC and LDD staff would sit on this group but it won't be formed until after the legislative session. Changes might affect LSTA FY13.

NAC has been trying to approach new projects with a view to running pilot projects rather than funding programs indefinitely which will help in longer-term funding and allow exploration of new ideas.

Regarding the EZProxy status, OCLC has been working closely with Mike Price to implement a remote EZProxy solution. Currently they are working on implementing for MSC libraries and then will move out beyond MSC. It is taking a long time to develop the urls for each of the libraries' Discover It page. The intent will be to make Inter Library Loan (ILL) possible through this system also.

## **MSL COLLECTION DEVELOPMENT POLICY AND STATE PUBLICATIONS MANAGEMENT PLAN:**

There are no changes from the documents presented in October. The Memorandum of Understanding (MOU) will not be updated at this time.

**Motion was made by Commissioner Bartow and seconded by Commissioner Roberts to approve the MSL collection development policy as presented and the motion passed.**

**Motion was made by Commissioner Scheetz and seconded by Commissioner Roberts to approve the state publications management plan as presented and the motion passed.**

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## **MONTANA LAND PLAN:**

The land plan is required by statute and reinforced in the administrative rules and must be done on an annual basis. It lays out exactly where the funding will go in operations, partners and grants. All dollars must be portioned out. The plan describes past amounts and current amounts as well as how to meet current obligations.

MLIAC appoints a committee to develop the plan every year and then the main body approves the document which is then presented to the commission.

**Motion was made by Commissioner Miller and seconded by Commissioner Hinch to accept the land plan as presented and the motion carried.**

## **COMMISSION GOALS AND OBJECTIVES:**

### 1. 2013 Meeting Dates

2013 meetings will be held every other month on the second Wednesday of the month in Helena or via teleconference other than the April meeting which is held in conjunction with the MLA meeting.

**With no objections, the dates were approved.**

### 2. Election of Officers

**Commissioner Bartow, seconded by Commissioner Roberts, nominated Commissioner Quillin as chair and nominations were closed. Commissioner Quillin will be chair.**

**Commissioner Hinch, seconded by Commissioner Scheetz, nominated Commissioner Miller as vice-chair and nominations were closed. Commissioner Miller will be vice-chair.**

### 3. Library Legislative Day

Library Legislative Day will be held January 16 and is hosted by MLA with funding contributed by MAGIP. MLA is asking for other donations.

### 4. OPI Legislative Agenda

OPI has several bills they are bringing forward or supporting. Some of those follow: increase base aid; raise legal drop out age; revise funding allocation for career and technical education programs; increase funding for 19 year olds; state support for concurrent enrollment; clean up bills regarding permanent records; school finance clean up; and request for \$34,000,000 support to standards.

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## **OTHER BUSINESS OR ANNOUNCEMENTS:**

MSL is looking for different ways to honor libraries. The collection honor roll has been done for several years but since most libraries now qualify, it isn't as meaningful. Staff is currently looking for things to award libraries for.

## **PUBLIC COMMENT:**

There was no public comment received.

## **ADJOURNMENT:**

**Meeting adjourned at 2:29 p.m.**