

NETWORK ADVISORY COUNCIL (NAC)
Tuesday, November 13, 2012
Montana State Library (MSL), Helena MT

ATTENDEES:

Council Members: Gale Bacon, Colet Bartow, Barry Brown, MaryKay Bullard, Beth Chestnut, Carly Delsigne, Susan Gregory, Molly Kruckenberg, Sarah McHugh, Lee Miller, Ann Rutherford and Helen Windy Boy. Doralyn Rossman attended via conference call and Kathy Mora was excused.

MSL Staff: Donci Bardash, Tracy Cook, Sue Jackson, Cara Orban and Jennie Stapp.

Chairman McHugh called the meeting to order at 9:35 a.m.

APPROVAL OF MINUTES:

A motion was made and seconded to approve the minutes from the May 15, 2012 meeting as presented and the motion passed.

STATE LIBRARIAN UPDATE:

It is the fourth year that Library Information Services (LIS) has been working on digitizing the state publications collection. This project did receive a budget cut in the last legislative session which has slowed the process. Approximately 16,000 publications have been digitized of the 37,000 publications.

LIS has developed a state publications management plan which was seen by the Commission in October and will be presented for approval in December. This is a new document which addresses several issues including the fact that state publications are increasingly being done in an electronic format rather than a print version. This document outlines the roles of all entities involved in the process. LIS in conjunction with the MSL Geographic Information Services Division has also written a collection development policy which addresses natural resource information as well as other information and includes the different formats the information is presented in. This policy was also seen by the Commission in October and will be presented for approval in December.

The MSL website will be updated implementing the new state template as well as the adoption of Wordpress as the content management system. Wordpress should give staff more control and flexibility over publishing content. MSL continues to review what is online and works towards integrating and presenting the information better.

The bill draft for the legislation to move the Base Map Service Center (BMSC) from the Department of Administration (DOA) to MSL has been written. The transfer still seems to be moving forward with no issues. The actual integration of BMSC and Natural Resource Information System (NRIS) into one has been smooth. Having both units under one roof has allowed other divisions of the library to use those mapping services for things such as mapping monthly SLR activity.

The State Librarian along with other staff will present a website chat the 2nd Friday of every month which will keep the library community updated on the work that MSL and the commission is doing. Every other month, the chat will be held a couple of days after the commission meeting which will allow timely presentation of any of their actions.

Montana Library Association (MLA) and Montana Association of Geographic Information Professionals (MAGIP) will both be represented at Library Legislative Day on January 16. Librarians are invited for training that day and then the event will be held that evening with food being provided for all participants and with legislators having the opportunity to visit with librarians and MSL staff as well as have their pictures taken for their READ posters.

It seems likely that the budget presented by Governor Bullock will be very close to what Governor Schweitzer has presented. This includes five initiatives in addition to the requested base budget. 1.) The transfer in budget authority for BMSC to move from DOA to MSL. 2.) A present law adjustment request which would allow for an inflationary increase in statewide databases funding every biennium. 3.) A reinstatement of some of the lost funding for LIS. 4.) Funding for a Water Information System Manager position which will likely be one time only (OTO) funding to provide the chance to prove the value of that system. 5.) OTO funding to help Talking Book Library (TBL) in the transition to digital books.

The final draft resolution regarding Attorney General Opinion 54 will be presented to the Commission in December. The intent of the resolution is to state that the commissioners are aware of the issue and that they understand it was an error to begin with that was not caught at the time and it should be corrected. However the Commission does not intend to proceed with any corrective legislation at this time.

FINAL FY'11 LIBRARY SERVICES TECHNOLOGY ACT (LSTA) BUDGET FOR STATEWIDE PROJECTS:

As explained in the report, final remaining FY'11 funds this year were spent on scholarships to enable three librarians to attend the annual Association of Rural and Small Libraries Conference, the purchase of two additional OCR licenses for the Montana Memory Project, the final payment to Communication and Management Services (CMS) for the 2012 Five Year LSTA Evaluation Report to Institute of Museum and Library Services (IMLS) and the remaining amount put towards the FY'13 OCLC Group Services costs.

HIGHLIGHTS FROM STATEWIDE PROJECTS REPORTS:

Donci Bardash of the Broadband Technology Opportunities Program (BTOP) detailed the Library Edge initiative mentioned in her report and answered questions. This program is developing benchmarks for public access technology in public libraries. The benchmarks are currently in beta form and should be put into use in the spring. Donci believes that in the future, funding from IMLS and the Gates foundation will likely begin to align with these benchmarks.

Sue Jackson is the new director of the Montana Memory Project (MMP). They have a new application process for FY'12 LSTA funds which should help libraries in their quest to scan and digitize their materials.

19 schools from the Missoula County school district went live with the Montana Shared Catalog (MSC). MSC is now operating under the new contract with SirsiDynix. They have formed an advisory working group whose purpose is to continue to work with OCLC on further developing their system to work better with large consortia that include different user sharing sub-groups within the consortia.

Summer institute, fall workshop and the Ready to Read Rendezvous have all been successful events.

Cara Orban is the new statewide projects librarian for Statewide Library Resources (SLR).

MontanaLibrary2Go has set up an Executive Committee.

Members of the NAC were involved in a lengthy discussion of the courier project and future possibilities for it.

FUTURE PROGRAM PLANNING AND DEVELOPMENT REPORTS:

Molly Kruckenberg and Kathy Mora attended the Risk and Reward Conference. This conference was funded by the Gates Foundation and attended by three to four hundred people, including around ten librarians from Montana. Discussions were held on creativity in use of library space, communication, community, vision, implementation and many others. Donci mentioned one suggestion was to look at a library as if a non-profit was opening up in competition with the library and what changes could be made to compete. A mini version of the conference will be held at MLA.

DEFINITIONS FOR A PILOT, A PROJECT AND A PROGRAM:

There was a discussion of a first draft document defining a pilot, a project and a program as this relates to LSTA funding. It is proposed that each November, an evaluation of each pilot, project or program with feedback from representative libraries collected by the NAC members will be conducted. A point was made regarding a

requirement that libraries contribute some level of funding to projects. It was suggested that new ideas should be chosen based on what would serve the most libraries, not just public libraries. An effort could move from being a pilot to a project to a program or could be concluded. There needs to be an expectation that LSTA funding may be provided to begin a pilot/project/program but could drop off over time. A successful pilot/project/program maybe one for which alternative sources of funding can be found. Sustainability is important.

The intent of a pilot is usually to learn about what might be needed or how to develop a project. General definitions of pilot, project and program will be sent out at a later date along with current examples of each. Criteria for evaluating LSTA efforts and a list of the representative libraries will be sent to each member also. Further discussion will likely be held in March.

NEW WAYS TO HONOR LIBRARIES IN PLACE OF THE COLLECTION MANAGEMENT HONOR ROLL:

The collection management honor roll was a good program and achieved what it was designed to do which was to encourage libraries to have a collection management program. However, once a library made the roll, it was very easy to remain on it and now that most of the libraries are on the roll it is isn't much of an achievement/recognition at this point. Therefore MSL staff would like to choose a new area to encourage development and reward success.

NAC ideas suggested and discussed included achievements according to the library standards, adding items to MMP, contributions to the community, resource sharing, outreach and several others.

FY'12 LSTA REMAINING FOR STATEWIDE PROJECTS:

After adjustments to the OCLC gap and a few other items, there is \$43,064 FY'12 LSTA funding remaining. Suggestions are listed on the spreadsheet and in the other paperwork in MSL prioritized order. These items are funding a downloadable e-content expansion pilot, a World Book online subscription, a 2013 Summer Institute, tablets for the MSL Technology Petting Zoos, portable speakers for the statewide EBSCO trainings, GALE Teaching and Educational Research Center database, Mango Languages and ReferenceUSA.

After discussion, it was decided that any further database purchases should be discussed next year. It was also suggested that NAC or MSL consider partnering with Montana Digital Academy for some of the listed items.

A motion was made by Member Miller and seconded, to fund with the remaining FY'12 money the 2013 Summer Institute and the tablets for the Technology Petting Zoo with all the remainder of the funding to be put towards the downloadable e-content expansion pilot and the motion passed.

LOOKING TOWARDS FY'13 LSTA:

Since the beginning of MSC, as certain levels of new libraries are reached, additional staff becomes necessary. MSC is close to that point again. Several school libraries have been recently added and many more have expressed an interest. Because of this, staff and MSC members previously met with OPI about having a staff member funded by OPI. At that time it seemed that OPI would include that in their EPP request. Unfortunately OPI was not able to add that FTE to their EPP. Also since that meeting, several school districts with a combined 57 school libraries have requested cost estimates in addition to other libraries that have requested cost estimates. In order to add that many additional school libraries to the MSC, at least 1 additional FTE would be required and possible as much as 1.5 FTE. Since funding currently isn't available, the State Library has decided to temporarily suspend accepting any new school libraries until a staffing solution is figured out. This will affect the 2013 application process.

2013 NAC MEETING DATES:

There might be a limited RFP process in May regarding databases. **The March date will be changed to the 12th.** Therefore 2013 dates will be March 12, May 14, July 9 and November 12.

BTOP FEASIBILITY STUDY PRESENTATION:

Gregory Gilpin from Montana State University presented on the feasibility study that was conducted for BTOP. The full report is available online. The study was conducted by first looking at other states to see what they were doing and then looking at what Montana libraries were doing and trying to decide where improvements could be found. Main suggestions were the use of e-rate, sharing IT personnel, standardizing purchases in order to use buying contracts and creating a centralized repository of technology resources on the MSL website.

The meeting was adjourned at 3:40 p.m.