

**STATEWIDE LIBRARY RESOURCES (SLR/LD)  
ACTIVITY REPORT FOR THE DECEMBER 12, 2012  
STATE LIBRARY COMMISSION MEETING**

**Activity Period: September 18 – November 23, 2012**

**Goal One – Content** - *Montana State Library (MSL) acquires and manages relevant quality content that meets the needs of Montana library partners and patrons.*

- Donations from individual libraries have contributed to the purchase of additional MontanaLibrary2Go downloadable audio and e-book titles, expanding the consortium's FY2013 collection budget.
- Recent additions to the Montana Memory Project include the Sax and Fryer photos from Park County, early Kalispell city directories, and Polson photos and local newspapers.
- Assisted libraries with MMP collection planning
- Montana Shared Catalog Cleanup work continues with more than 20,000 duplicated records identified and eliminated.
- Assisted with launch of the Treasure Hunt for the Treasure State as well as follow-up with winners in order to promote content in the DiscoverIt and the statewide databases.
- Submitted content for scroll on MyMontanaLibrary.org

**Goal Two—Access** – *MSL provides libraries, agencies, and its partners and patrons with convenient, high quality, and cost-effective access to library content and services.*

- Two new libraries, Livingston-Park County Library and Stone Child College Library, join MontanaLibrary2Go at the end of November.
- New group profile templates are being created in DiscoverIt in order to facilitate a more intuitive search experience and to yield more customized results for both school and public library user groups.
- Great Falls Public Library's catalog has been successfully integrated into DiscoverIt. The catalogs of Butte-Silver Bow Public Library and Lewis & Clark Public Library will be integrated soon.
- OCLC is continuing the implementation work to provide EZProxy for the member libraries of the Montana Shared Catalog as the initial launch of this statewide hosted service.
- Summer Reading Program manuals for 2013 were distributed to all public, branch and tribal college libraries that offer programs to their communities.
- The MMP application and application process was updated. Applying to the Executive Committee to add a collection to the MMP will no longer be done through the Montana Library Directory.

- The 2013 LSTA MMP grants were announced and the grant application has been posted. There are five \$1,500 grants available to help libraries prepare and add collections to the MMP.
- The Missoula County Public School district consisting of 17 school libraries and the district library went live in the MSC.
- The MSC's Symphony ILS upgraded to version 3.4.1 (SP2)
- The social library Facebook app has been implemented in two more MSC libraries.
- The MSC's Directors Station server went down in mid-October and after exploring several options, it was decided to repair the server and re-install the Directors Station software. Implementation of Directors Station version 4.9.1 began on Nov 15 and is anticipated to be back online during the last week of November.
- Worked with MSL team on redesign of For Librarians part of MSL website

**Goal Three – Training-** *MSL provides libraries, agencies, its partners and Montanans with appropriate trainings and training resources so that they can make the best use of the resources offered.*

- A demonstration of the Montana Memory Project was done at the annual PLD/ASLD Chico retreat.
- Trainings on scanning and creating records in the MMP were held.
- MSC training in various topics was provided during the membership's Fall meetings.
- Six MSC training sessions were presented at the annual MEA/MFT convention.
- SirsiDynix provided MSC administrative staff training to begin configuration and use of the Enterprise/Portfolio discovery layer.
- MSC new library training held for the Missoula County Public Schools.
- In-person training was provided by SirsiDynix for MSC support staff and selected technical librarians from MSC member libraries on the Symphony Acquisitions module.
- In-person training in searching, customization, and usage reports in DiscoverIt and the statewide databases was presented by Lisa Dennis from EBSCO and MSL staff.
- Three trainings were presented at the MEA/MFT convention on HomeworkMT, DiscoverIt and on effective strategies for teaching adult learners.
- Online webinar trainings were provided on DiscoverIt, an update on the Attorney General's opinion regarding municipal funding for public libraries, early childhood programming, and the Montana Memory Project.
- Presented hands-on session at MLA Fall Retreat on using statewide resources including Ebsco mobile, MSL mobile, tutor.com/tog
- The first of a three part trustee online training course was launched to introduce board members to the job of the board and the role of the individual trustee.
- Implementation of the MSL Learning Portal continued, with SLR/LD staff developing content for the portal using a professional learning community (PLC) model to support each other in this work.

- A style manual for the Learning Portal was created which captures the peer discussion related to how the Portal will look and work.
- Training sessions for the morning following Library Legislative Day were planned.
- Three trustee and library director training seminars focusing on leadership were held around the state, presented by Julie Benson-Rosston of the Collaboration Institute and MSL staff.
- Management of the Montana Certification Program for Library Directors, Staff, and Trustees was conferred to the MSL Training and Development Specialist.
- Teamed up with BTOP to present mobile device training to public library patrons.

**Goal Four - Consultation and Leadership** - *MSL provides consultation and leadership to enable its patrons and partners to reach their goals.*

- MontanaLibrary2Go members held an executive committee election via GoToMeeting. The elected officials are Trista Smith, Bitterroot Public (At Large); Kelly Anne Terry, Lewistown Public (Medium Public Libraries); Susie McIntyre, Great Falls Public (At Large); Debbi Kramer, Three Forks (Small Public Libraries); and Karla Ritten, Lewis and Clark (Large Public Libraries). The State Library will work with the executive committee to draft bylaws and to identify priorities for the management of MontanaLibrary2Go.
- The SWIM Library Education Project is offering small scholarships to ten individuals from the SWIM region who started the University of North Texas MLIS program in August 2012. An informal evaluation of the UNT program was forwarded to the dean of the library school. The ranking and comments were collected from SWIM students who completed the UNT program this summer. These students must now meet the employment requirement and as part of this process, MSL reviewed 14 positions during this report period.
- The Montana Memory Project Executive Committee met in Helena in October to finalize a contributor survey and approve guidelines for adding audio and video collections to the MMP. The Committee meets face-to-face one time each year.
- Began updating the MSL Trustee Handbook.
- Assisted with the webinar on the Attorney General's Opinion regarding municipal funding for public libraries.
- Suggested titles for MSL professional development collection.
- New director orientations and assistance was provided in several locations.
- Followed up with Stacy Bruhn on updating and enhancing public library statistics reporting in order for library directors to have accurate statistics reports.
- Followed up on consulting and training questions from the MSL Fall Workshop on the open meeting law and Robert's Rules of Order
- Initiated planning for FY2014 Plan of Service at Pathfinder Federation Meeting.
- Attended the MLA Conference Planning Committee meeting to select sessions for the Missoula conference in April.

**Goal Five-Collaboration** - *MSL promotes partnerships and encourages collaboration among its partners and patrons so that their information needs can be met.*

- Administrators of the courier project, the State Library, and member library staff worked together to clarify terms of service and to make routing procedures more consistent and efficient.
- The courier listserv was updated to include staff from all currently participating libraries, a survey was conducted to resolve remaining questions about routing procedures and additional resources for participants were added to the courier page hosted by the Butte-Silver Bow Public Library.
- The three librarians who received scholarships to attend the Association of Rural and Small Libraries conference in September submitted reports and will share their conference experiences in an upcoming webinar.
- Met with Montana Preservation Alliance staff to coordinate their efforts to collect historical materials from selected Montana towns with the Montana Memory Project.
- Darby Community Library and Fallon County Library joined the MSC Partners Resource Sharing group.
- Attended a meeting to discuss the possibility of a tri-county library district

**Goal Six — Sustainable Success** - *MSL is a well-run organization and a sought-after employer; it is efficient and effective (measured against partner and patron outcomes), and successfully engaged in its ongoing mission.*

- Montana's LSTA 5-Year Plan 2013-2018 was approved by IMLS. It has been posted on the MSL website.
- Work has started on the LSTA State Program Report for the 2011 grant award. This report is due to IMLS by the end of the year.
- Attendance by SLR/LD staff at conferences, trainings and meetings included the Western Council's Library Development Directors Convening in Omaha, Nebraska, the Risk and Reward R-squared Conference in Telluride, Colorado, an e-rate training session in Portland, Oregon, DiscoverIt administration, an online presentation and discussion of downloadable e-content options in other states, a BTOP webinar on community programs in libraries, an OCLC webinar on ContentDM and the Fall Federation meetings.

Maps and Detail Reports of Statewide Library Resources activity for this report time period can be viewed at [http://msl.mt.gov/For\\_Librarians/Activity\\_Tracking/](http://msl.mt.gov/For_Librarians/Activity_Tracking/)  
SLR activity is organized by six general categories:

Continuing Education;  
Federations;  
Library Development;  
Statewide Databases and Online Resources;  
Statewide Downloadable E-Content; and  
Statewide Resource Sharing.