

# DRAFT

**MONTANA STATE LIBRARY (MSL) COMMISSION MEETING  
10:00 A.M., OCTOBER 10, 2012  
HELENA, MONTANA**

## **ATTENDEES:**

Commissioners: Chairman Richard Quillin, Colet Bartow, Jim Gransbery, Marsha Hinch, Lee Miller, Brent Roberts and Anita Scheetz.

Staff: Ken Adams, Donci Bardash, Christie Briggs, Tracy Cook, Allan Cox, Sara Groves, Evan Hammer, Erin Harris, Sue Jackson, Jim Kammerer, Sarah McHugh, Cara Orban, Kris Schmitz, Jennie Stapp and Marlys Stark.

Visitors: Nanette Gilbertson, Judy Hart and Jim Scheier.

**Chairman Quillin called the meeting to order at 10:00 a.m.**

## **INTRODUCTIONS:**

Christie Briggs introduced Erin Harris as the new Reader's Advisor/Machine Lending Agent. Sarah McHugh introduced Cara Orban who is the new Statewide Projects Librarian.

## **MINUTES:**

**Two amendments to the August 8, 2012 meeting were requested. The first was to change wording in the longevity section to say five year pin. The second was to change MLS to MSL in the fourth paragraph on the second page. Motion was made by Commissioner Roberts and seconded by Commissioner Miller to approve the minutes as amended and the motion passed.**

**Motion was made by Commissioner Miller and seconded by Commissioner Roberts to approve the September 5, 2012 minutes as presented and the motion passed.**

## **STATE LIBRARIAN'S REPORT:**

State Librarian Stapp attended the SWIM graduation on the Billings' campus.

The fall workshop was held in September. It was well organized and all programs of the State Library were represented.

EBSCO is adding the Lewis and Clark Public Library, Great Falls Public Library and Butte Silver Bow County Library catalogs to the 'Discover It' system.

Jennie Stapp, Evan Hammer and Stu Kirkpatrick attended the National States Geographic Information Council meeting in Florida. This marks the first time a state librarian has ever attended this meeting. Stapp reported she was able to educate people about the commonality between libraries and the GIS community and got good feedback from it.

Dick Clark, Montana State Chief Information Officer, attended the National Geospatial Advisory Council and he reported to Jennie that there were a lot of complimentary things said about Montana Geographic Information Services (GIS).

The review of the BTOP feasibility study has begun. Most of the study is beyond the scope of what MSL is able to do but there were some good ideas such as shared information technology (IT) services and purchasing to standardize support and lower costs. MSL staff is also studying alternatives to more effectively manage e-rate to benefit libraries.

Jennie and Evan attended the Montana Association of Counties (MACo) IT committee meeting in Great Falls where they introduced and informed members of MSL services. They also participated in a discussion regarding a resolution that MACo has since passed that would look at changing the Montana Land Information Act (MLIA) statute in such a way that the state would be required to pay out fifty percent of the funds collected at the state level as grants to local and tribal government. This year between thirty and forty percent went out to local and tribal governments.

MLIA funds are generated through a one dollar per page recordation fee on documents filed for any land transaction at the county level. 75 cents goes to the state MLIA account which funds the Base Map Service Center (BMSC), services in the Montana Land Plan and the Montana Land Information Act Council (MLIAC) grants. 25 cents remains in the county where the fee is received.

Talking Book Library (TBL) is completing a patron outreach project RFP. The contract is currently undergoing legal review.

The Institute of Museum and Library Services (IMLS) has approved the five year Library Services Technology Act (LSTA) evaluation submitted by MSL. MSL negotiated a reduced fee with the contractor that performed the evaluation due to previously expressed quality and thoroughness concerns. The five year plan has also been approved although some wording changes to remove the term "promotion" were required.

Sue Jackson will now be overseeing the Montana Memory Project (MMP) and Jo Flick will now manage the Montana Certification Program.

University of Montana (UM) and MSL revised the management structure of Natural Heritage Program (NHP) through June 20, 2013, the end of the existing contract. The

director of the program has been reassigned and the project managers will oversee the day to day management with Allan Cox serving as the lead to work directly with MSL. The remainder of the contract period will be used to evaluate if this new structure makes sense and then a new contract will be negotiated.

The annual TBL volunteer luncheon will be held October 11, 2012.

Sara Groves reported that the Ready2Read Rendezvous was held October 5, 6 and 7. It was funded through a combination of LSTA funds and money from the First Interstate Bank early literacy grant. The training was held at the Lewis and Clark Public Library with 50 librarians attending and all large libraries represented. Many other librarians with no other training opportunities attended. All travel expenses were paid for which enabled some librarians to come that might not have been able to otherwise. Sessions included presentations on social and emotional health and behavioral issues, hands on activities, rural libraries' play areas, space issues and behavior science.

## **FY'13 FIRST QUARTER BUDGET:**

This quarter includes the HB2 startup budget that was accepted at the August meeting with the addition of carry-over funds from on-going project and grant dollars. Vacancy savings in personal services is still negative but Natural Resource Information System (NRIS) currently has three vacant positions. Those positions are being revamped before they will be posted to be filled.

**Motion was made by Commissioner Scheetz and seconded by Commissioner Hinch to accept the FY'13 first quarter budget report as presented and the motion passed.**

## **EXECUTIVE PLANNING PROCESS STATUS:**

In addition to the legislative changes already identified for the BMSC move, two additional statutes regarding boundaries for special districts will need updated. The Governor's budget should be out by November 15. There are five new proposals from MSL that may be in that budget. Staff will continue to work on testimony for all the various proposals.

## **TALKING BOOK LIBRARY COLLECTION DEVELOPMENT POLICY:**

This item was presented during the August meeting and there have been no changes since that time.

**Motion was made by Commissioner Roberts and seconded by Commissioner Bartow to approve the TBL collection development policy as presented and the motion passed.**

## **MSL COLLECTION DEVELOPMENT POLICY AND STATE PUBLICATIONS MANAGEMENT PLAN:**

The new policy incorporates the GIS collection with other library collection materials and the plan outlines how the web archive, MT.GOV Connect, serves to meet the statutory mandate to provide permanent public access to state publications. These policies will be presented for approval in December.

## **LIBRARY FUNDING AND 54 OPINION, ATTORNEY GENERAL NUMBER 7:**

As instructed, staff has gathered additional information regarding the original legislation that was supposed to exempt libraries and how that exemption ended up being removed during the 2001 legislative session. Jim Scheier, Assistant Attorney General, provided a legislative history and Jim Gransbery was able to put together some information based on conversations he had with legislators from that time. Additionally staff prepared information regarding how libraries are funded and views expressed by librarians on this matter.

Staff recommends that the State Library should not lead an effort to change legislation at this time but that the commission could issue a formal statement of concern regarding this situation.

Commissioner Gransbery proposed that the commission should draft a resolution to approve in December that states that the commission believes the law should be returned to the original form and intent so that local libraries are not under budgeting control of local governments.

Judy Hart said that the Montana Library Association (MLA) has been following the issue and considering what action should be taken. The matter will be presented to the board to decide what to do but will probably end up going to the membership. At this time, there is not a consensus as to a direction that should be taken.

**Motion was made by Commissioner Roberts and seconded by Commissioner Scheetz to direct Jennie to work with Jim Scheier to draft the discussed resolution for review at the December meeting and the motion passed.**

## **STATE LIBRARY RESOURCES (SLR) MAPPING TOOLS:**

Stacy Bruhn built a mapping tool that SLR staff has been using to track their activities throughout the state. The link to the most recent information was provided in the SLR report and will continue to be included. Sarah McHugh gave an overview of the system and how information is provided and shown.

## **COMMISSION GOALS AND OBJECTIVES:**

Library Legislative Day will be held January 16, 2013.

DRAFT

Commissioner Scheetz attended a retirement lunch for Renée Goss from the Sidney Richland County Library where the resolution approved by the commission to honor Renée for her service was presented.

Colet Bartow attended the South Dakota Library Association Conference.

**PUBLIC COMMENT:**

There was no public comment received.

**ADJOURNMENT:**

**Motion was made by Commissioner Miller and seconded by Commissioner Bartow to adjourn the meeting and the motion passed. Meeting adjourned at 1:12 p.m.**

DRAFT