

# Memo

**To:** Jennie Stapp, State Librarian      **To:** Montana State Library Commission  
**From:** Sarah McHugh, Director  
Statewide Library Resources      **From:** Jennie Stapp, State Librarian  
**Date:** November 16, 2012  
**Re:** Working Draft LSTA FY 12 monies available for additional projects/services

I. These ongoing projects/services are included in the working draft FY12 LSTA list:

OCLC Group Services:

- OCLC Gap: Beginning in May each year, Montana libraries begin enrolling in Montana OCLC Group Services under the established local cost formula. In October, OCLC determined the gap between that fiscal year's total cost for our statewide 15 simultaneous cataloging seats, cataloging, Interlibrary Loan, and the Group Catalog and what was collected by OCLC from the enrolled libraries, as of October 1. MSL will cover the amount of this gap.
- CONTENTdm is the software behind the Montana Memory Project, which provides access to digital collections and items relating to Montana's cultural heritage. Many Montana libraries, museums, archives, and cultural institutions have added and are in the process of adding materials to this collection. The Montana State Library (MSL) and the Montana Historical Society Research Center share equally the annual software, storage and hosting costs for this statewide digitization project.
- The Digital Archive provides a statewide long term preservation and access solution for master copies of digitized materials. Contributors to the Montana Memory Project are required to store a master copy of all digitized materials, using a preferred long term storage solution. The State Library, partnering with the Montana Historical Society Research Center, now holds a subscription to OCLC's Digital Archive and Montana libraries, museums, archives and cultural

institutions are encouraged to send master copies of digital images to the Digital Archive for long term preservation.

MSC New Libraries Scenario One : The Montana Shared Catalog (MSC) is a library consortium that shares knowledge, skills, and resources among its membership as well as an Integrated Library System (ILS). Created in 2002 with the participation and financial commitment from 17 initial, multi-type libraries, the MSC now includes over 160 Montana libraries. LSTA is used to assist new libraries in joining the MSC with funding amounts based on the number of bibliographic records, population served/FTE students, staff and faculty.

New MSC Platform Scenario Two: After 10 years, all State contracts must be reviewed to determine whether or not a new RFP should be issued. The MSC is currently engaged in an RFP process to evaluate the existing and alternative ILS. In the event that Sirsi/Dynix is not selected the current catalog will need to be migrated to a new vendor's platform. LSTA funds would provide limited assistance with migration costs.

Statewide Training: Trustee training provides the opportunity for public library trustees to learn how to maximize their roles as local library leaders. Focused workshop sessions on topics specifically targeted to trustee interests ensure that these local library leaders are prepared to face the challenges associated with providing leadership and direction for a dynamic public library. Additionally, trustees are provided the opportunity to network with their colleagues across the state, to be informed about the new trustee certification program, and to learn about additional resources available to them. Three well-attended trainings were held in late October and early November, in Billings, Great Falls, and Missoula.

MontanaLibrary2Go: This project utilizes the OverDrive product to offer Montana library patrons a collection of downloadable E-content. MontanaLibrary2Go offers downloadable audio and e-book titles to patrons of participating libraries. Titles are available for download on MP3 players, iPods, Nooks, Sony Readers and other portable devices. 80 main and branch libraries currently participate in this project with new libraries added quarterly. The consortium members cover the cost of new content, which is selected monthly by a statewide selection team. MSL covers the cost of the annual hosting fee, assists a limited number of new libraries with the one-time OverDrive New Library Participation Fee and assists with the cost of obtaining enhanced MARC records from OCLC for new content.

Montana Memory Project .75 Technical Support Position: This temporary position, hired through a temp agency in Helena, provides substantial, necessary MMP training and support to contributing and interested institutions. These support tasks now include assistance with using the Digital Archive and training in the use of two

traveling scanner/laptop sets that are loaned to institutions needing this equipment to enter material in the Montana Memory Project. Training includes a train-the-trainer approach to gradually build a network of MMP mentor institutions around the state.

Integrated Discovery System: In 2011, an RFP was completed for an Integrated Discovery System. EBSCO was the successful vendor and in its first 12 months, the EBSCO Discovery System's implementation was completed for all libraries statewide. The statewide EBSCO databases, the Montana Memory Project, the Montana Shared Catalog and WorldCat.org were the initial 4 resources incorporated in EDS. In the second 12 month period, the focus will be on expansion to include additional external resources, such as the independent catalogs from Butte-Silver Bow Public Library, Great Falls Public Library, and Lewis & Clark Library; HeritageQuest; and other databases unique to individual libraries. The FY12 LSTA amount proposed would cover the second year's subscription to EDS.

Literacy Projects: The Early Learning Statewide Initiative (Ready to Read) is in its third year of implementation. This popular program has provided training, programs and R2R trunks of early childhood materials to most of the public libraries in Montana. The proposed funding would be put toward the continuation of these efforts. The funding proposed for the Early Literacy Support Position continues the additional hours needed to manage the administrative tasks for the Early Learning Project.

Future Program Planning and Development: The Network Advisory Council is the group charged with being forward thinking visionaries for library programs, services and content in Montana. Their guidance is intended to shape pilots, projects, and new programs that will be tested and implemented across the state. As a representative body, MSL looks to this Council to help us to anticipate and understand the impacts new opportunities and demands will bring the broad interests within the Montana library community. To that end, MSL needs to ensure that this group has the appropriate resources that they need to monitor and participate in educational opportunities as they come available. Examples of these opportunities may include travel to national conferences and workshops, attendance in online educational opportunities, facilitation of statewide listening sessions, etc.

II. These are suggestions for additional projects/services from MSL staff and the Montana library community:

Downloadable E-Content Expansion Pilot: As the statewide contract with OverDrive draws near its renewal date in 2014, and with the ever-changing relationship

between libraries and publishers inspiring alternative models of purchasing and providing access to e-content, the State Library is committed to proactively investigating all viable options in order to make informed decisions and to provide the best long-term solutions for Montana libraries and their patrons. Funding for the development of a pilot collection or collections that would complement our existing e-content will allow the State Library to explore both open source and proprietary models that show promise in leveraging better economic value for libraries as well as improved borrowing rights for patrons.

Summer Institute: After a three year hiatus, the State Library held a well-attended Summer Institute in Helena in June. The Summer Institute provides training and networking opportunities for Montana librarians. The continuation of the Institute will enable MSL to actively help library directors meet the new certification requirements, specifically library directors who are new to their positions.

OCLC Hosted EZproxy: With the implementation of an Integrated Discovery System, centralized patron authentication into numerous databases becomes more important. EZproxy will enable libraries around the state to authenticate patrons outside their library's IP range into databases as needed. MSL has had a statewide EZproxy pilot over the past two years; this program would migrate and be hosted on OCLC servers.

Tablets for the Technology Petting Zoo: With the rise in popularity of tablets for downloading ebooks and audio, particularly via MontanaLibrary2Go, it is important for library staff statewide to understand how to use these devices so that they can better serve the public and make the very best use of our existing resources. The Technology Petting Zoo (TPZ) is a set of contemporary devices that MSL staff use to train and share with library staff statewide. The TPZ gives library staff firsthand experience in working with new technological devices. Patrons also benefit from having an opportunity to evaluate the various devices and to ask questions in a non-commercial setting. The addition of four new tablets would help build a more comprehensive set of devices that staff may encounter when helping patrons with downloadable content.

Portable speakers for group training (2 at \$50 apiece): Statewide trainers often need access to audio capability in order to demonstrate the full range of features available in our statewide suite of databases, such as audiovisual and text-to-speech functions. This funding would allow the State Library to purchase two small, portable speakers that trainers could share for use at in-person workshops and tutorials statewide.

III. Other suggestions for FY12 LSTA include statewide subscriptions to the following databases or online services. Subscriptions purchased with LSTA allow library staff the opportunity to evaluate new sources of content for a limited period of time and gives them a broader context for determining how to best spend their content budget in the long term.

WorldBook Online: WorldBook is a provider of online encyclopedias and reference sources with an emphasis on resources for students and public library users. This statewide quote for access at all public and school libraries includes World Book Online for Kids (in English and Spanish – primarily for grades K-4), Info Finder (primarily for grades K-6), Early World of Learning (pre-K – grade 2), and the Reference Center (for grades 7 and up).

Reference USA: ReferenceUSA is a provider of business and consumer research. This suite of databases helps users locate phone numbers and addresses, create marketing plans, conduct competitive analysis, and raise funds. The quote includes statewide public and academic libraries. Eight databases are quoted in the price including the U.S. and Canadian White and Yellow Pages.  
<http://www.referenceusa.com/Home/Home>

Mango Languages: Mango Languages offers over interactive, online tools for 30 foreign and ESL languages. This quote is for statewide public libraries.  
<http://www.mangolanguages.com/libraries/>

Gale Teaching and Educational Research Center (TERC) Database: TERC was a popular database in the Gale statewide database contract that ended in August 2011. Although there is some test prep help in HomeworkMT, it does not have the depth or scope of TERC. This quote is for statewide access.  
<http://www.gale.cengage.com/TERC/>