

Memo

To: Jennie Stapp, State Librarian **To:** Montana State Library Commission

From: Sarah McHugh, Director
Statewide Library Resources **From:** Jennie Stapp, State Librarian

Date: March 16, 2012

Re: Recommendations from the Network Advisory Council meeting of March 6, 2012

I. These projects/services are included in the FY12 LSTA statewide projects list:

OCLC Group Services:

- OCLC Gap: Beginning in May each year, Montana libraries begin enrolling in Montana OCLC Group Services under the established local cost formula. In October, OCLC determines if there is any gap between that fiscal year's total cost for our statewide 15 simultaneous cataloging seats, cataloging, Interlibrary Loan, and the Group Catalog and what's been collected by OCLC from the enrolled libraries, as of October 1. If there is a gap, MSL would cover that amount.
- CONTENTdm is the software behind the Montana Memory Project, which provides access to digital collections and items relating to Montana's cultural heritage. Many Montana libraries, museums, archives, and cultural institutions have added and are in the process of adding materials to this collection. The Montana State Library (MSL) and the Montana Historical Society Research Center share equally the annual software, storage and hosting costs for this statewide digitization project.
- The Digital Archive provides a statewide long term preservation and access solution for master copies of digitized materials. Contributors to the Montana Memory Project are required to store a master copy of all digitized materials, using a preferred long term storage solution. The State Library, partnering with the Montana Historical Society Research Center, now holds a subscription to OCLC's Digital Archive and Montana libraries, museums, archives and cultural

institutions are encouraged to send master copies of digital images to the "DA" for long term preservation.

MSC New Libraries Scenario 1 : The Montana Shared Catalog (MSC) is a library consortium that shares knowledge, skills, and resources among its membership as well as an Integrated Library System (ILS). Created in 2002 with the participation and financial commitment from 17 initial, multi-type libraries, the MSC now includes 140 Montana libraries. LSTA is used to assist new libraries in joining the MSC with funding amounts based on the number of bibliographic records, population served/FTE students, staff and faculty. New libraries are added yearly, with LSTA providing assistance with vendor startup costs.

New MSC Platform Scenario 2: After ten years, all State contracts must be reviewed to determine whether or not a new RFP should be issued. The MSC is currently engaged in an RFP process to evaluate the existing and alternative Integrated Library Systems. In the event that Sirsi/Dynix is not selected the current catalog will need to be migrated to a new vendor's platform. LSTA funds would provide limited assistance with migration costs.

Statewide Training: Trustee training provides the opportunity for public library trustees to learn how to maximize their roles as local library leaders. Focused workshop sessions on topics specifically targeted to trustee interests insure that these local library leaders are prepared to face the challenges associated with providing leadership and direction for a dynamic public library. Additionally, trustees are provided the opportunity to network with their colleagues across the state, to be informed about the new trustee certification program, and to learn about additional resources available to them.

MontanaLibrary2Go: This project utilizes the OverDrive product to offer Montana library patrons a collection of downloadable E-content. MontanaLibrary2Go offers downloadable audio and e-book titles to patrons of participating libraries. Titles are available for download on MP3 players, iPods, Nooks, Sony Readers and other portable devices. Over 60 main and branch libraries currently participate in this project with new libraries added quarterly. The consortium members cover the cost of new content, which is selected monthly by a statewide selection team. MSL covers the cost of the annual hosting fee, assists a limited number of new libraries with the one-time OverDrive New Library Participation Fee and assists with the cost of obtaining enhanced MARC records from OCLC for new content.

Montana Memory Project .75 Technical Support Position: This temporary position hired through a temp agency in Helena provides substantial, necessary MMP training and

support to contributing and interested institutions. These support tasks now include assistance with using the Digital Archive and training in the use of two traveling scanner/laptop sets that are loaned to institutions needing this equipment to enter material in the Montana Memory Project. Training includes a train-the-trainer approach to gradually build a network of MMP mentor institutions around the state.

Integrated Discovery System: In 2011, an RFP was completed for an Integrated Discovery System. EBSCO was the successful vendor and in its first 12 months, the EBSCO Discovery System's implementation has been completed for all members of the MSC. The statewide EBSCO databases, the Montana Memory Project, the Montana Shared Catalog and WorldCat.org are the initial 4 resources incorporated in EDS. The second 12 months will focus on expansion to non- MSC libraries and the inclusion of additional external resources. The FY12 LSTA amount proposed would cover the second year's subscription to EDS.

Literacy Projects: The Early Learning Statewide Initiative (Ready to Read) is in its third year of implementation. This popular program has provided training, programs and R2R trunks of early childhood materials to most of the public libraries in Montana. The proposed funding would be put toward the continuation of these efforts. The funding proposed for the Early Literacy Support Position continues the additional hours needed to manage the administrative tasks for the Early Learning Project.

Courier Startup Costs: The Courier Pilot Project funded through the Montana State Legislature in FY10 and FY11 ended June 30, 2011. Many libraries were interested in continuing the project and in mid-January, five libraries began moving materials using Critelli Couriers. In addition, Lewis and Clark Library and Missoula Public Library serve as hubs for secondary courier services already in place, bringing the total number of libraries in the extended system to 28. The LSTA12 amount proposed would cover expansion of the program by assisting up to 10 libraries with courier delivery three times per week for six months and the purchase of ten crates to ship materials.

OCLC Hosted EZproxy: With the implementation of an Integrated Discovery System, centralized patron authentication into numerous databases becomes more important. EZproxy would enable libraries around the state to authenticate patrons outside their library's IP range into databases as needed. MSL has had a statewide EZProxy pilot over the past two years; this program would migrate and be hosted on OCLC servers.

Future Program Planning and Development: The Network Advisory Council is the group charged with being forward thinking visionaries for library programs, services and content in Montana. Their guidance is intended to shape pilots, projects and new

programs that will be tested and implemented across the state. As a representative body, MSL looks to this Council to help us to anticipate and understand the impacts new opportunities and demands will bring the broad interests within the Montana library community. To that end, MSL needs to ensure that this group has the appropriate resources that they need to monitor and participate in educational opportunities as they come available. Examples of these opportunities may include travel to national conferences and workshops, attendance in online educational opportunities, facilitation of statewide listening sessions, etc.

II. These are suggestions for additional projects/services from MSL staff and the Montana library community:

Summer Institute: After a three year hiatus, the Summer Institute is scheduled to take place in Helena in June. The Summer Institute provides training and networking opportunities for Montana librarians. The continuation of the Institute would enable MSL to actively help library directors meet the new certification requirements, specifically library directors who are new to their positions.

Tablets for the Technology Petting Zoo: With the rise in popularity of tablets in general and, in particular, with the rise in use of MontanaLibrary2Go, this money would be used to purchase 4 different tablets that would be added to the Technology Petting Zoo, a set of “gadgets” than can be used by MSL staff to train or be borrowed by libraries around the state. Library staff would gain experience with technology and could also use it to teach their patrons.

FY13 HeritageQuest for Public Libraries: The HeritageQuest Online database subscription has been in place for almost four years. The current subscription covers public libraries. The annual subscription cost has been met by a combination of contributions from public libraries based on a local cost formula and LSTA. This would be a continuation of the project.

Reference USA: ReferenceUSA is a provider of business and consumer research. This suite of databases helps users locate phone numbers and addresses, create marketing plans, conduct competitive analysis, and raise funds. The quote includes statewide public and academic libraries. Eight databases are quoted in the price including the U.S. and Canadian White and Yellow Pages. <http://www.referenceusa.com/Home/Home>

Mango Languages: Mango Languages offers over interactive, online tools foe30 foreign and ESL languages. This quote is for statewide public libraries.
<http://www.mangolanguages.com/libraries/>

Gale Teaching and Educational Research Center (TERC) Database: TERC was a popular database in the Gale statewide database contract that ended in August 2011. Although there is some test prep help in HomeworkMT, it cannot reach the depth or scope of TERC. This quote is for statewide access. <http://www.gale.cengage.com/TERC/>