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TO: State Librarian
TO: Montana State Library Commission
FROM: Kris Schmitz *KMS*
FROM: State Librarian
Central Services Manager

SUBJECT: FY 12 FIRST QUARTER FINANCIAL REPORT

DATE: October 6, 2011

Attached to this memo is the first quarter financial report for FY 2012, for your consideration.

PROGRAM 01 - OPERATIONS

Listed below is the summary of the changes reflected in the revised budget column.

New Funding added to HB 2 start-up budget:

IMLS – SWIM Recruit Grant – Continued into FY 12	596,429
IMLS – Conn2Coll Grant – Continued into FY 12	9,434
E-Content – Private Libraries share collected	136,200
Montana Shared Catalog (Fees) – FY 12 budget	276,176
ARRA-BTOP Grant (Federal)/	1,221,947
GATES-BTOP Grant (Private)	481,489
First Interstate & Washington Foundation	
Ready2Read Grant (Private)	45,000

LSTA GRANT FUNDING: - These appropriations were just set up as an estimate two years ago when the budget was submitted to the Governors Office. They are basically a place holder for LSTA funds. Through out the year I will be adjusting the appropriation between the LSTA years and moving the budget into projects as the year goes along.

LSTA 10 Grants: \$384,974*(See attached projects - will close all projects on 2nd Quarter Financials).

LSTA 11 Grants: \$700,000 (Will be moving into projects on 2nd Quarter Financials).

LSTA 12 Grants: \$195,000 (Award not received yet)

NRIS – Contract funding established this quarter.

Two contracts were received from a State Agency and was established using Administrative Appropriation Authority (AA).

A contract in the amount of \$7,500 was received from Department of Natural Resources and Conservation (DNRC). The contract will be used to provide support for an update to the Water Rights Query System (WRQS) and runs until 06/30/12.

A contract in the amount of \$13,500 was received from Department of Agriculture. The contract will be used to provide GIS support for the Montana Food System analysis system and runs until 03/01/12.

Two contracts were established using Budget Amendment authority (BA). BA authority is used when the funding source is federal dollars.

A contract with US Department of Agriculture – Natural Resources Conservation Service (NRCS) balance was carried into FY 12. The amount of \$9,537 is the carry-over budget for FY 12. This contract is used to provide technical support to NRCS staff housed at MSL.

NRIS in cooperation with USGS will maintain, update, and improve the National Hydrography Dataset (NHD). The goal is to provide current, accurate, and consistent surface water geospatial data to meet the requirements of the National Spatial Data Infrastructure for hydrography. The carry over balance in the grant was for \$25,283.

A grant funded by the Library of Congress that allows MSL to participate in a federal effort with four other states to develop best practices to archive GIS data. Participation in this grant-funded program will help develop the knowledge and skills necessary to develop a Montana GIS archives program that will serve the entire GIS community. The grant amount carried over into FY 12 is \$64,165.

Please let me know if I can answer any questions.

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 12
REPORT PERIOD: 07/1-09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
PERSONAL SERVICES	1,715,458	2,262,623	369,880	2,236,942	25,681	99%
OPERATIONS:						
Contracted Services	693,130	1,432,842	138,358	1,432,290	552	100%
*Periodical Elec Data	317,495	317,495	314,260	317,495	0	100%
*MTLIB2GO	0	136,200	21,173	136,200	0	100%
*Resource Sharing-OCLC	0	98,886	98,886	98,886	0	100%
Supplies and Materials	124,737	337,723	47,530	337,445	278	100%
Communications	77,583	77,356	12,886	77,481	(125)	100%
Travel	65,673	202,591	27,208	202,591	0	100%
Rent	343,649	343,649	57,796	343,583	66	100%
Repair and Maintenance	47,307	372,342	137,938	372,342	0	100%
*Resource Sharing-MSC	98,886	98,886	98,886	98,886	0	100%
Other Expenses	79,610	207,992	12,539	207,909	83	100%
TOTAL OPERATIONS	1,848,070	3,625,961	967,459	3,625,107	854	100%
EQUIPMENT:						
Library Books	7,935	7,935	251	7,935	0	100%
Equipment	0				0	100%
TOTAL EQUIPMENT	7,935	7,935	251	7,935	0	100%
SUB-TOTALS	\$3,571,463	\$5,896,519	\$1,337,590	\$5,869,984	\$26,536	100%
GRANTS:						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants-Area/Pop	102,830	102,830	102,830	102,830	0	100%
SWIM Scholarships		500,819	12,577	500,819	0	100%
LSTA - FY 10 Grants	205,000	121,930	78,387	121,930	0	100%
LSTA - FY 11 Grants	677,905	700,000	90,556	700,000	0	100%
LSTA - FY 12 Grants	195,000	195,000	0	195,000	0	100%
ARRA-BTOP Sub-Recipients	0	220,648	87,054	220,648	0	100%
TOTAL GRANTS	1,356,857	2,017,349	547,526	2,017,349	0	100%
TOTALS	\$4,928,320	\$7,913,867	\$1,885,116	\$7,887,333	\$26,536	100%

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 90- Program 01/OPERATIONS

FISCAL YEAR: 12
 REPORT PERIOD: 07/1-09/30/11
 YEAR EXPENDED: 25%
 PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Balance Over/Under	% Expd.
FUNDING:						
General Fund	2,652,257	2,652,257	707,282	2,648,795	3,462	100%
Coal Sev. Tax	509,800	509,800	493,382	509,800	0	100%
LSTA	378,026	378,026	12,481	354,951	23,075	94%
LSTA Grants	1,200,000	1,200,000	264,296	1,200,000	0	100%
State Agency Contracts	283,523	283,523	0	283,523	0	100%
Cont Ed and Cert	3,600	3,600	24	3,600	0	100%
IMLS - SWIM Grant (BA)		596,429	21,780	596,429	0	100%
IMLS - Conn2Coll Grant (BA)		9,434	1,400	9,434	0	100%
ARRA-BTOP Grant (BA)		1,221,947	152,370	1,221,947	0	100%
GATES-BTOP Match Grant (NB)		481,489	50,150	481,489	0	100%
Private - E-Content Library Share		136,200	21,173	136,200	0	100%
Ready2Read - Private		45,000	0	45,000	0	100%
AA-DNRC-WATER		7,500		7,500	0	0%
AA-AGRIC-GIS-FOOD		13,500		13,500	0	100%
BA-NRCS-FOREST		9,537	3,467	9,537	0	100%
BA-USGS-HYDRO		25,283	7,751	25,283	0	100%
BA-GEOMAPP		64,165	12,135	64,165	0	100%
Montana Shared Catalog		276,176	137,421	276,176	0	100%
TOTALS	5,027,205	7,913,867	1,885,116	7,887,333	26,536	100%

MONTANA STATE LIBRARY FINANCIAL REPORT

MONTANA DIGITAL LIBRARY
FUNCTION: 12-LIBRARY & INFORMATION SERVICES

FISCAL YEAR: 12
REPORT PERIOD: 07/1-09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	368,231	368,231	55,932	352,382	15,849	96%
OPERATIONS:						
Contracted Services	43,136	43,136	3,759	42,644	493	99%
Supplies and Materials	20,925	20,925	83	20,925	(0)	100%
Communications	8,598	8,598	831	8,719	(121)	101%
Travel	5,388	5,388	114	5,388	0	100%
Rent	161,504	161,504	26,416	161,504	0	100%
Repair and Maintenance	1,889	1,889	397	1,889	0	100%
Other Expenses	6,939	6,939	775	6,856	83	99%
TOTAL OPERATIONS	248,379	248,379	32,374	247,924	455	100%
EQUIPMENT:						
Library Books	7,935	7,935	251	7,935	0	100%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	7,935	7,935	251	7,935	0	100%
SUB-TOTALS	\$624,545	\$624,545	\$88,557	\$608,241	\$16,304	97%
Federation Grants (CST)						
State Aid Grants					0	0%
LSTA - FY 10 Grants					0	0%
LSTA - FY 11 Grants					0	0%
LSTA - FY 12 Grants					0	0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$624,545	\$624,545	\$88,557	\$608,241	\$16,304	97%
FUNDING:						
General Fund:	611,362	611,362	88,557	595,058	16,304	97%
Coal Sev. Tax:	13,183	13,183	0	13,183	0	100%
LSTA					0	0%
LSTA - GRANTS					0	0%
Misc. Revenue:					0	0%
Talking Book Trust Acct					0	0%
TOTALS	624,545	624,545	88,557	608,241	16,304	97%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 20-LIBRARY DEVELOPMENT DEPARTMENT

FISCAL YEAR: 12
REPORT PERIOD: 07/1-09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	271,930	303,447	41,857	280,372	23,075	92%
OPERATIONS:						
Contracted Services	117,856	121,522	81,695	121,495	27	100%
*Periodical Elec Data	317,495	317,495	314,260	317,495	0	100%
*Resource Sharing - OCLC	98,886	98,886	98,886	98,886	0	100%
*MTLIB2GO	0	136,200	21,173	136,200	0	100%
Supplies and Materials	7,716	17,716	623	17,623	93	99%
Communications	12,229	9,439	1,068	9,443	(4)	100%
Travel	26,763	129,599	16,461	129,599	0	100%
Rent	65,555	65,555	12,535	65,555	0	100%
Repair and Maintenance	0	41,324	4,171	41,271	54	0%
*Resource Sharing - MSC	98,886	98,886	98,886	98,886	0	0%
Other Expenses	14,977	39,445	7,820	39,445	0	100%
TOTAL OPERATIONS	760,362	1,076,066	657,576	1,075,896	170	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,032,292	\$1,379,513	\$699,433	\$1,356,268	\$23,245	98%
GRANTS:						
Federation Grants (CST)	176,122	176,122	176,122	176,122	0	100%
State Aid Grants	102,831	102,830	102,830	102,830	0	100%
SWIM - Scholarships	0	500,819	12,577	500,819	0	100%
LSTA - FY 10 Grants	205,000	23,829		23,829	0	100%
LSTA - FY 11 Grants	677,905	700,000	90,556	700,000	0	100%
LSTA - FY 12 Grants	195,000	195,000		195,000	0	100%
TOTAL GRANTS	1,356,858	1,698,600	382,085	1,698,600	0	100%
TOTALS	\$2,389,150	\$3,078,113	\$1,081,518	\$3,054,868	\$23,245	99%
FUNDING:						
General Fund:	557,165	557,165	345,369	556,995	170	100%
Coal Sev. Tax:	496,617	496,617	493,382	496,617	0	100%
LSTA	131,768	131,768	12,481	108,693	23,075	82%
LSTA - GRANTS	1,200,000	1,101,899	185,909	1,101,899	0	100%
Cont ED & Cert	3,600	3,600	24	3,600	0	100%
IMLS-SWIM Grant		596,429	21,780	596,429	0	100%
IMLS-Conn2Coll Grant		9,434	1,400	9,434	0	100%
Private - E-Content Library Share		136,200	21,173	136,200	0	100%
Ready2Read private		45,000	0	45,000	0	100%
TOTALS	2,389,150	3,078,113	1,081,518	3,054,868	23,245	99%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

FUNCTION: 04-Talking Book Library

FISCAL YEAR: 12
REPORT PERIOD: 07/1-09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	261,511	261,511	53,135	268,747	(7,236)	103%
OPERATIONS:						
Contracted Services	10,270	10,270	451	10,270	0	100%
Supplies and Materials	8,974	8,974	489	8,789	185	98%
Communications	9,835	9,835	485	9,835	0	100%
Travel	5,000	5,000	22	5,000	0	100%
Rent	112,681	112,681	18,301	112,681	0	100%
Repair and Maintenance	7,858	7,858	7,962	7,962	(104)	101%
Other Expenses	876	876	313	876	0	100%
TOTAL OPERATIONS	155,494	155,494	28,023	155,413	81	100%
EQUIPMENT:						
Library Books	0	0	0	0	0	100%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	100%
SUB-TOTALS	\$417,005	\$417,005	\$81,158	\$424,160	(\$7,155)	102%
GRANTS:						
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 10 Grants	0	0	0	0	0	0%
LSTA - FY 11 Grants	0	0	0	0	0	0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$417,005	\$417,005	\$81,158	\$424,160	(\$7,155)	102%
FUNDING:						
General Fund:	222,437	222,437	81,158	229,592	(7,155)	103%
Coal Sev. Tax:	0	0	0	0	0	0%
LSTA	194,568	194,568	0	194,568	0	100%
					0	0%
TOTALS	417,005	417,005	81,158	424,160	(7,155)	102%

Talking Book Trust Acct.

Balance as of July 1, 2011	176,282
Expenditures	0
Donations from 7/1 - 9/30/11	835
STIP Earnings (Avg. .255%)	72
	<u>177,189</u>

MONTANA STATE LIBRARY FINANCIAL REPORT

FUNCTION: 05- Administration

FISCAL YEAR: 12
REPORT PERIOD: 7/1-09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended To Date	Projected Year-End Expenditures	Projected Balance Over/Under	% Expd.
PERSONAL SERVICES	322,352	322,352	64,390	328,359	(6,007)	102%
OPERATIONS:						
Contracted Services	62,470	62,470	9,537	62,437	33	100%
Supplies and Materials	24,393	24,393	3,293	24,393	0	100%
Communications	16,691	16,691	9,123	16,691	0	100%
Travel	20,911	20,911	799	20,911	0	100%
Rent	204	204	38	138	66	68%
Repair and Maintenance	34,292	34,292	3,600	34,241	51	100%
Other Expenses	50,854	50,854	158	50,854	0	100%
TOTAL OPERATIONS	209,815	209,815	26,548	209,665	150	100%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	0		0		0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$532,167	\$532,167	\$90,938	\$538,024	(\$5,857)	101%
GRANTS:						
Federation Grants (CST)	0	0	0	0	0	0%
State Aid Grants	0	0	0	0	0	0%
LSTA - FY 10 Grants	0	0	0	0	0	0%
LSTA - FY 11 Grants	0	0	0	0	0	0%
TOTAL GRANTS	0	0	0	0	0	0%
TOTALS	\$532,167	\$532,167	\$90,938	\$538,024	(\$5,857)	101%
FUNDING:						
General Fund:	480,477	480,477	90,937	486,334	(5,857)	101%
Coal Sev. Tax:	0	0			0	0%
LSTA	51,690	51,690	0	51,690	0	100%
LSTA - Grants	0				0	0%
Misc. Revenue:	0				0	0%
Talking Book Trust Acct.	0				0	0%
TOTALS	532,167	532,167	90,938	538,024	(5,857)	101%

**MONTANA STATE LIBRARY
NATURAL RESOURCE INFORMATION SYSTEM
FINANCIAL REPORT**

MONTANA DIGITAL LIBRARY
FUNCTION 70 - NRIS/Natural Heritage

FISCAL YEAR: 12
REPORT PERIOD: 07/1-09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance	% Expd.
PERSONAL SERVICES	491,434	567,258	109,752	109,752	457,506	19%
OPERATIONS:						
Contracted Services	459,398	475,204	1,092	1,092	474,112	0%
Supplies and Materials	62,729	73,115	149	149	72,966	0%
Communications	30,230	30,993	932	932	30,061	3%
Travel	7,611	16,493	7,409	7,409	9,084	45%
Rent	3,705	3,705	506	506	3,199	14%
Repair and Maintenance	3,268	5,679	2,281	2,281	3,398	40%
Other Expenses	5,964	11,878	2,493	2,493	9,385	21%
TOTAL OPERATIONS	572,905	617,067	14,862	14,862	602,205	2%
EQUIPMENT:						
Library Books						
Equipment	0	0		0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$1,064,339	\$1,184,324	\$124,614	\$124,614	\$1,059,711	11%
FUNDING:						
GENERAL Fund	780,816	780,816	101,261	101,261	679,555	13%
Fish Wildlife and Parks (FW&P)	69,342	69,342	0	0	69,342	0%
Dept. of Environmental Quality (DEQ)	88,928	88,928	0	0	88,928	0%
Mt. Depart. Of Transportation (DOT)	31,845	31,845	0	0	31,845	0%
Dept. of Natural Resources (DNRC)	49,155	49,155	0	0	49,155	0%
University	44,253	44,253	0	0	44,253	0%
AA-DNRC-WATER		7,500	0	0	7,500	0%
AA-AGRIC-GIS-FOOD		13,500	0	0	13,500	0%
USGS-HYDRO - BA		25,283	7,751	7,751	17,532	31%
NRCS-FOREST-BA		9,537	3,467	3,467	6,070	36%
GEOMAPP-BA		64,165	12,135	12,135	52,030	19%
TOTALS	1,064,339	1,184,324	124,614	124,614	1,059,710	11%

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

Montana Shared Catalog

****FUNDS PAID BY THE PARTICIPATING LIBRARIES**

FISCAL YEAR: 12
 REPORT PERIOD: 07/1-09/30/11
 YEAR EXPENDED: 25%
 PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES	0	75,376	14,630	14,630	60,746	19%
OPERATIONS:						
Contracted Services	0	19,000	30	30	18,970	0%
Supplies and Materials	0	1,200	515	515	685	43%
Communications	0	1,300	286	286	1,014	22%
Travel	0	20,000	2,093	2,093	17,907	10%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	156,300	119,527	119,527	36,773	76%
Other Expenses	0	3,000	341	341	2,659	11%
TOTAL OPERATIONS	0	200,800	122,791	122,791	78,009	61%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
TOTALS	\$0	\$276,176	\$137,421	\$137,421	\$138,755	50%

Montana Shared Catalog

Cash Balance into FY 12	161,212
Incoming new revenue FY 12	203,286
Expenditures	<u>(137,421)</u>
Cash Balance	227,077

**MONTANA STATE LIBRARY
FINANCIAL REPORT**

**ARRA-BTOP GRANT
GATES-BTOP MATCH GRANT
GRANT RUNS - 07/01/10 - 06/30/13**

FISCAL YEAR: 12
REPORT PERIOD: 07/1- 09/30/11
YEAR EXPENDED: 25%
PAYROLL EXPENDED: 23%

	Budgeted	Revised Budget	Expended This Period	Expended To Date	Balance Over/Under	% Expd.
PERSONAL SERVICES		364,448	30,184	30,184	334,264	8%
OPERATIONS:						
Contracted Services		701,240	41,794	41,794	659,446	6%
Supplies and Materials		191,400	42,378	42,378	149,022	22%
Communications		500	161	161	339	0%
Travel		5,200	310	310	4,890	6%
Rent		0	0	0	0	0%
Repair and Maintenance		125,000	0	0	125,000	0%
Other Expenses		95,000	639	639	94,361	1%
TOTAL OPERATIONS	0	1,118,340	85,282	85,282	1,033,058	8%
EQUIPMENT:						
Library Books	0				0	0%
Equipment	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
GRANTS:						
Sub-Recipients		220,648	87,054	87,054	133,593	0%
TOTAL GRANTS	0	220,648	87,054	87,054	133,593	0%
TOTALS	\$0	\$1,703,436	\$202,521	\$202,521	\$1,500,915	12%
FUNDING						
ARRA-BTOP - FEDERAL		1,221,947	152,370	152,370	1,069,577	12%
GATES-PRIVATE		481,489	50,150	50,150	431,339	10%
TOTALS	\$0	\$1,703,436	\$202,521	\$202,521	\$1,500,915	12%

MONTANA STATE LIBRARY FINANCIAL REPORT FY 12 OPERATIONAL BUDGET State Library Commission

	Budget General Fund	Expended To Date	Fiscal Year-End	Balance
Per Diem	3,323	350	3,323	0
TOTAL PERSONAL SERVICES	3,323	350	3,323	0
OPERATIONS:				
Contracted Services	0		0	0
Supplies and Materials	120	0	120	0
Communications	39	0	39	0
Travel	14,717	799	13,191	1,526
Rent	60		0	60
Repair and Maintenance	0		0	0
Other Expenses	327	0	327	0
TOTAL OPERATIONS	15,263	799	13,677	1,586
TOTAL BUDGET	\$18,586	\$1,149	\$17,000	\$1,586

Projections:	
5 Regular Commission Meetings	12,500
MLA Confernce	1,000
ALA Washington	1,000
Other travel Commission Business	2,500
	17,000

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - Big Timber
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 12
REPORT PERIOD: 07/01/2011 - 09/30/2011
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	38,822	54,257	50,802	54,336	(78)	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	5,503	5,503	5,503	5,503	0	100%
Communications	912	1,212	1,042	1,054	159	87%
Travel	3,105	3,547	4,109	4,109	(562)	116%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	575	655	655	655	0	100%
TOTAL OPERATIONS	10,096	10,918	11,309	11,321	(403)	104%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$48,918	\$65,175	\$62,111	\$65,656	(\$481)	101%
TOTALS	\$48,918	\$65,175	\$62,111	\$65,656	(\$481)	101%
FUNDING:						
LSTA:	48,918	65,175	62,111	65,656	(481)	101%
TOTALS	48,918	65,175	62,111	65,656	(481)	101%

LSTA - NETWORKING CONSULTANTS - BILLINGS
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 12
REPORT PERIOD: 07/01/2011 - 09/30/2011
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	52,869	70,944	66,913	71,055	(111)	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	851	1,151	1,050	1,056	95	92%
Travel	1,617	2,059	2,092	3,538	(1,479)	172%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	258	338	338	338	0	100%
TOTAL OPERATIONS	2,726	3,548	3,480	4,932	(1,384)	139%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$55,595	\$74,492	\$70,393	\$75,987	(\$1,495)	102%
TOTALS	\$55,595	\$74,492	\$70,393	\$75,987	(\$1,495)	102%
FUNDING:						
LSTA:	55,595	74,492	70,393	75,987	(1,495)	102%
TOTALS	55,595	74,492	70,393	75,987	(1,495)	102%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

LSTA - NETWORKING CONSULTANTS - GREAT FALLS
GRANT RUNS - 10/01/09 - 09/30/11

FISCAL YEAR: 12
REPORT PERIOD: 07/01/2011 - 09/30/2011
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Final Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	48,254	64,599	60,775	64,469	130	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	214	214	214	214	0	0%
Communications	665	965	798	844	121	87%
Travel	3,582	4,025	4,160	4,444	(419)	110%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	339	518	518	518	0	100%
TOTAL OPERATIONS	4,800	5,722	5,690	6,019	(298)	105%
EQUIPMENT:						
Equipment	0	0	0	0	0	0%
Automation	0	0	0	0	0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$53,054	\$70,321	\$66,465	\$70,488	(\$168)	100%
TOTALS	\$53,054	\$70,321	\$66,465	\$70,488	(\$168)	100%
FUNDING:						
LSTA:	\$53,054	70,321	66,465	70,488	(168)	100%
TOTALS	53,054	70,321	66,465	70,488	(168)	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - Statewide Collaborative Services
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 12
REPORT PERIOD: 07/01/11 - 09/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Projected Year-End Expenditures	Projected Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	59,996	86,517	80,454	86,509	7	100%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	0	0	0	0	0	0%
Communications	616	666	704	759	(93)	114%
Travel	0	0	0	0	0	0%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	0	0	0	0	0	0%
TOTAL OPERATIONS	616	666	704	759	(93)	114%
EQUIPMENT:						
Equipment					0	
Automation					0	
TOTAL EQUIPMENT	0	0	0	0	0	
SUB-TOTALS	\$60,612	\$87,183	\$81,159	\$87,268	(\$85)	100%
TOTALS	\$60,612	\$87,183	\$81,159	\$87,268	(\$85)	100%
FUNDING:						
LSTA:	\$60,612	\$87,183	\$81,159	\$87,268	(\$85)	100%
TOTALS	\$60,612	\$87,183	\$81,159	\$87,268	(\$85)	100%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - WHATS YOUR STORY PROGRAMMING
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 12
REPORT PERIOD: 07/01/11 - 09/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	16,930	23,164	21,723	23,524	(360)	102%
OPERATIONS:						
Contracted Services	0	0	0	0	0	0%
Supplies and Materials	100	100	280	280	(180)	0%
Communications	13	13	13	13	0	0%
Travel	874	874	874	1,074	(200)	0%
Rent				0	0	0%
Repair and Maintenance				0	0	0%
Other Expenses	19	19	113	113	(94)	0%
TOTAL OPERATIONS	1,006	1,006	1,280	1,480	(474)	147%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$17,936	\$24,170	\$23,003	\$25,004	(\$834)	103%
TOTALS	\$17,936	\$24,170	\$23,003	\$25,004	(\$834)	103%
FUNDING:						
LSTA:	17,936	24,170	23,003	25,004	(834)	103%
TOTALS	17,936	24,170	23,003	25,004	(834)	103%

**MONTANA STATE LIBRARY
FINANCIAL REPORT
LSTA 10 GRANT AWARD**

**LSTA - TRAINER POSITION
GRANT RUNS - 10/01/09 - 09/30/11**

FISCAL YEAR: 12
REPORT PERIOD: 07/01/11 - 09/30/11
YEAR EXPENDED: 100%
PAYROLL EXPENDED: 95%

	Budgeted	Revised Budget	Expended to Date	Year-End Expenditures	Balance Over/Under	Proj. % Expd.
PERSONAL SERVICES	22,290	34,779	32,902	36,043	(1,264)	104%
OPERATIONS:						
Contracted Services	348	348	348	348	0	0%
Supplies and Materials	2,680	2,680	2,680	2,726	(46)	0%
Communications	268	318	327	355	(36)	111%
Travel	813	1,413	1,304	1,826	(413)	100%
Rent	0	0	0	0	0	0%
Repair and Maintenance	0	0	0	0	0	0%
Other Expenses	190	265	400	400	(135)	100%
TOTAL OPERATIONS	4,300	5,025	5,059	5,655	(630)	113%
EQUIPMENT:						
Equipment					0	0%
Automation					0	0%
TOTAL EQUIPMENT	0	0	0	0	0	0%
SUB-TOTALS	\$26,590	\$39,804	\$37,961	\$41,698	(\$1,894)	105%
TOTALS	\$26,590	\$39,804	\$37,961	\$41,698	(\$1,894)	105%
FUNDING:						
LSTA:	26,590	39,804	37,961	41,698	(1,894)	105%
TOTALS	26,590	39,804	37,961	41,698	(1,894)	105%

**MONTANA STATE LIBRARY
FY 12 OPERATIONAL BUDGET**

******For information purpose only**

MONTANA SHARED CATALOG

	MSC - PARTICIPATING LIBRARIES SHARE	LSTA -Statewide Collaborative Services	LSTA - HB2 MSC - Internal	Resource Sharing - MSC	LSTA 10 New MSC Libraries	
	*Separate Financial Report	*Separate Financial Report	Shown in Function 20	General Fund (LL split) Function 20	Shown in Function 20	
	Page 8	Page 13	Page 4	Page 4	Page 4	TOTAL
Full Time Equivalent (FTE) Level	1.50	1.50	1.00			4.00
PERSONAL SERVICES	75,376	86,517	60,037			221,930
OPERATIONS						
Contracted Services	19,000	0	486		123,629	143,115
Supplies and Materials	1,200	0	278			1,478
Communications	1,300	760	915			2,975
Travel	20,000	0	422			20,422
Rent	0	0	0			0
Repair and Maintenance	156,300	0	0	98,886	0	255,186
Other Expenses	3,000	0	0			3,000
TOTAL OPERATIONS	200,800	760	2,101	98,886	123,629	426,176
EQUIPMENT:						
Library Books	0	0	0	0		0
Equipment	0	0	0	0		0
TOTAL EQUIPMENT	0	0	0	0		0
TOTALS	276,176	87,277	62,138	98,886	123,629	648,106

Positions Involved:

Modified Positions

Paid out of MSC Contributing Funds

- 1.00 FTE - Shared Catalog Assistant
- .50 FTE - Shared Catalog Technical Assistant

Paid out of LSTA Grant Funds

- 1.00 FTE - Information Specialist
- .50 FTE - Shared Catalog Technical Assistant

HB 2 - LSTA Funds

****Current Level Position**

- 1.00 FTE Shared Catalog Administrator

MONTANA STATE LIBRARY
 FY 12 OPERATIONAL BUDGET
 ****For information purpose only

OCLC Funding

	OCLC - PARTICIPATING LIBRARIES SHARE	LSTA -10 Funds	Resource Sharing - OCLC	Internal charge	TOTAL
	Paid directly to OCLC	Group Purchase & Gap	General Fund (ILL split)	for OCLC group services	
	Does NOT go through our Budget	Shown in Function 20 Page 4	Shown in Function 20 Page 4	Shown in Function 10 - Page 3	
OPERATIONS					
Contracted Services	307,977	87,260	98,886	3,093	497,216
Supplies and Materials					0
Communications					0
Travel					0
Rent					0
Repair and Maintenance					0
Other Expenses					0
TOTAL OPERATIONS	307,977	87,260	98,886	3,093	497,216
TOTALS	307,977	87,260	98,886	3,093	497,216

MontanaLibrary2Go (E-Content)

	MTLIB2GO - PARTICIPATING LIBRARIES SHARE	LSTA -10 Funds	TOTAL
	Shown in Function 20 Page 4	Shown in Function 20 Page 4	
OPERATIONS			
Contracted Services	136,200	25,065	161,265
Supplies and Materials			0
Communications			0
Travel			0
Rent			0
Repair and Maintenance			0
Other Expenses			0
TOTAL OPERATIONS	136,200	25,065	161,265
TOTALS	136,200	25,065	161,265