

Memo

To: State Library Commission
Darlene Staffeldt, Montana State Librarian

From: Christie Briggs, Supervisor, Montana Talking Book Library (MTBL)
Sarah McHugh, Director, Statewide Library Resources

Date: July 26, 2011

Re: 2011 Trust Expenditure Request: 1

1) Volunteer Recognition Event

Cost: up to \$ 2,500

MTBL is committed to its 100 volunteers who assist staff in making it possible for our library service to operate smoothly. Our Volunteer Program significantly enhances our ability to serve our patrons. As with any successful volunteer program, volunteer recognition is crucial to maintaining and recruiting volunteers. MTBL will use these funds to host our Annual Volunteer Recognition Luncheon and provide our volunteers appropriate acknowledgement from the Montana State Library and the Montana Talking Book Library staff for their tremendous contributions in offering a vital library service to Montana patrons with blindness, low vision, a physical or reading handicap.

Total Request:

Cost: Up to \$2,500.

We are requesting to use up to \$2,500 from the State Library Trust Fund. This is an annual Trust expenditure, previously approved as such by the Montana State Library Commission. The last reported balance in the Fund was \$185,502. Thank you for your consideration of this request.